The Instructor must give the Student an opportunity to meet and discuss the case. The Instructor still believes the student engaged in academic dishonesty and the Chair finds the student with more than one case or believe this is a major offence.

The Chair will impose one or more of the following penalties:
1. Issue a formal reprimand to the student
2. assign a grade less severe than “FD” (Failed-Discipline)
3. assign a grade of “FD” (Failed - Discipline)

If the Chair believes that the academic dishonesty deserves a penalty beyond the ones mentioned above, the Chair may impose penalties mentioned above AND refer the case to the University Board on Student Discipline (UBSD).

If the Student wishes to dispute the findings of fact of the Instructor, the Chair of the Department, or the Registrar to the University Board on Student Discipline (UBSD) within three weeks of the date of notification by the Instructor, the Chair or the Registrar.

Second or Major Offences