Frequently Asked Questions: Applying for a Co-op Work Permit

Part 1. How to answer the questions in the Come to Canada Wizard (online applications only)

If you are applying by mail, skip to Part 2.

What would you like to do in Canada? Select “Work”

What is your current country of residence? Select “Canada”

Do you plan to work on campus? Select “No”

Are you a full-time student at a participating post-secondary institution and want to work off-campus up to 20 hours per week? “No”

Have you recently graduated from a participating Canadian post-secondary institution for which your study program was full-time and a minimum of eight months? “No”

Is your work an essential part of your studies (for example, a Co-Op or internship program)? “Yes”

Do you have a written job offer? “No” (acceptance into Co-op does not constitute a job offer)

Do you also want to apply for a study permit? If you want to apply for a study permit extension, please see the Study Permit FAQ for further instructions.

Have you lived in a designated country or territory for more than 6 months in the last year? Select “No” if you have been living in Canada for at least six of the past 12 months.

If you have lived in a designated country outside Canada for more than six of the past 12 months, you may require a medical exam.

Once you’ve answered all the questions, the following checklist should appear:

Application Form(s)
Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710)

Supporting Documents
Co-op Letter
Passport or travel document
Digital Photo

Fees

<table>
<thead>
<tr>
<th></th>
<th>Quantity</th>
<th>Price (CAD) per unit</th>
<th>Total (CAD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
<td>1</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Work Permit</td>
<td>1</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued. The actual fees to be paid will be calculated on the date of submission.

Total Price (CAD) $0

If your checklist looks different from the above and you have questions, contact an International Student Advisor.

The information in this document has been reviewed and endorsed by a Regulated Canadian Immigration Consultant (RCIC) pursuant to section 91 of the Immigration and Refugee Protection Act. This is not a legal document and information may change without notice. Always refer to www.cic.gc.ca for the most updated information. This document was last updated on July 18, 2017.
Part 2. How to complete the application form (IMM 5710)

Please wait...

If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document.

You can update to the latest version of Adobe Reader for Windows®, Mac®, or Linux® by visiting: http://www.adobe.com/go/readerrd_download.

For more assistance with Adobe Reader visit: http://www.adobe.com/go/readerrd.

Your UCI (‘Unique Client Identifier’) is your 8 or 10 digit Client ID number, located on your study permit.

1 UCI
12345678

Select “An initial work permit or a work permit with a new employer” (for a new Co-op work permit) or “A work permit with the same employer” (if you are extending your Co-op work permit).

Indicate your residence in Canada and your status as a student from the date you arrived to the expiry date of your study permit.

The document number is located in the top right corner of your study permit and begins with the letter F.

You do not need a confirmed co-op placement for this application. Complete this section as shown.

Leave the LMIA number blank.

The information in this document has been reviewed and endorsed by a Regulated Canadian Immigration Consultant (RCIC) pursuant to section 91 of the Immigration and Refugee Protection Act. This is not a legal document and information may change without notice. Always refer to www.cic.gc.ca for the most updated information. This document was last updated on July 18, 2017.
Click "Yes" and indicate your time at SFU so far.

Enter today’s date (Year/Month)

Enter today’s date (Year/Month)

Indicate your most recent schooling and employment (on and off campus), in Canada and abroad, for the past 10 years.

Click "Yes" for question 2(c) on page 4.

Include details about previous applications made to enter or remain in Canada. Indicate any immigration documents you currently hold – or previously held – including study permits, work permits, and temporary resident visas.

If you are applying online, DO NOT SIGN OR DATE the form. Simply validate (see below), save and upload it to your MyCIC account.

If you are applying by mail, validate the form, print and sign it by hand before mailing it.

For information on all other required documents and the full application process, please see our Co-op work permit handout.

The information in this document has been reviewed and endorsed by a Regulated Canadian Immigration Consultant (RCIC) pursuant to section 91 of the Immigration and Refugee Protection Act. This is not a legal document and information may change without notice. Always refer to www.cic.gc.ca for the most updated information. This document was last updated on July 18, 2017.