POSITION TITLE:
SFU Swim Lesson Volunteer

POSITION SUMMARY:
Under the direction of the Recreation Coordinator, Aquatics and the Swim Lesson Aquatic Leader, the SFU Swim lesson volunteer assists SFU Instructors in providing safe, fun lessons for both children and adults. This includes the Red Cross Preschool and Swim Kids programs, Adult lessons, and Private lessons.

QUALIFICATIONS:
- Must hold current AWSI certification
- WSI, NLS, SFA and CPR 'C' certifications are considered an asset
- No past experience teaching lessons required
- Strong verbal communication skills, fluent in verbal English
- Strong customer service skills
- Responsible and organized
- Energetic and enthusiastic
- Previous experience within SFU Recreation (participant, volunteer or employee) is an asset.
- May be asked for proof of a Criminal Record check specifying that you will be working with children

DUTIES:
- Assist Instructors in providing safe and fun swim lessons for children and adults
- Will be asked to help with instructing, supervising and testing all swim lesson participants
- Responsible for safety of participants in each class taught
- Be dressed and ready for beginning of lesson
- Apparel is a one-piece bathing suit for women and swim trunks for men. All are required to wear whistles when in the pool.
- Work hours as scheduled which includes beginning and ending class on time; remaining after class to answer participant and/or parent questions as needed and clean up supplies
- Maintain order and discipline in classes to ensure a safe environment and promote a learning atmosphere
- Attends training sessions as scheduled
- Represents Simon Fraser University in a positive, professional manner
- May be asked to provide one-on-one support to a participant in need

TIME COMMITMENT: This depends on both lesson availability and that of the volunteer. Minimum of 4 hours total (ie. Eight 30 minute lessons or four 60 minute lessons). Once you commit to volunteering for specific lessons, you are expected to attend each of those lessons.

Please note: For the Fall/Spring/Summer semesters, Swim Kids/Preschool Lessons are held Sundays 1:30-3:30 pm and Adult lessons are held Tuesday/Thursday evenings 9:00-10:00 pm, Wednesdays 11:30am-12:30pm, and Sundays, 9:00-11:00 am. During July and August, Swim Kids/Preschool Lessons are also held Monday-Thursday 3:45-5:00 pm.

APPLICATION DEADLINE: Applications are accepted year round, though potential volunteers will be contacted prior to lesson sets start. SFU swim lesson sets start: September, January, May, & July

*Shortlisted applicants will be contacted to set up a short interview.
*Successful candidates will be required to attend an orientation and expectations meeting with an Aquatic Leader prior to the first lesson. This can be on the first day of lessons.

RATE OF PAY: This is an unpaid position. However, volunteers will gain valuable experience, volunteer hours and work references (upon request).

HOW TO APPLY: Submit a cover letter and resume outlining why you are a good candidate for the position, past work/volunteer experience, and for what lessons you would like to volunteer. Please also include a copy of all relevant certifications. Please see who to submit to on the SFU Recreation website.