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Spring 2015

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About Simon Fraser University Surrey

Simon Fraser University’s Surrey campus is one of BC’s leading university campuses for study, research and community engagement. Offering distinctive nationally and internationally acclaimed programs, Simon Fraser University Surrey promotes student success with a high quality learning environment based on innovative teaching approaches, smaller class sizes, and a vibrant research community. The campus, which opened its doors in September 2002, is located adjacent to the Surrey Central SkyTrain station at King George Boulevard and 102nd Avenue.

Campus

SFU's Surrey campus, a 350,000-square-foot architectural masterpiece, includes multi-purpose teaching spaces and lecture theatres, and specialized science and research labs. The building, designed by acclaimed architect Bing Thom, has won numerous national and international awards. Located in one of Canada's largest and fastest growing cities, SFU Surrey is adjacent to the Surrey Central SkyTrain station and transit bus loop, putting SFU Surrey students just minutes away from the resources available at SFU's Burnaby and Vancouver campuses, and connecting them to Greater Vancouver and Fraser Valley communities.

SFU Surrey is uniquely situated in the middle of BC's next great metropolitan core. Anchored by a new Civic Centre, Surrey's new City Centre plan includes a flagship library, community plaza, city hall, performing arts centre and new commercial and residential developments within walking distance of SkyTrain and bus access, recreation facilities and a large-scale urban park.

SFU Surrey offers an urban and friendly campus environment where classes are small and academic experiences are rewarding; all set against the backdrop of a stunning architectural facility that embodies some of the world’s most innovative design and technological features. Our co-operative education and student exchange opportunities are second-to-none and our in-class experiences are rich with the cultural diversity of students from around the world.

More than 8,500 undergraduate, graduate and continuing studies students are enrolled in courses and programs at SFU Surrey.

Programs

Established in 2002, Simon Fraser University's Surrey Campus is one of three Simon Fraser University (SFU) campuses. SFU Surrey offers hundreds of courses in Applied Sciences, Arts and Social Sciences, Business Administration, Communication, Art, and Technology, Education, Environment, Health Sciences, Mathematics and Science.

New undergraduate students often begin their studies in first-year experience programs designed to create a smooth transition to university by offering students the opportunity to get involved on campus in academic and social communities, and to engage with other students, faculty and staff on a personal level.

In addition to undergraduate programs, graduate and professional programs at SFU Surrey are offered in Computing Science, Engineering Science, Arts and Social Sciences, Interactive Arts and Technology, Education, Environment, Health Sciences and Mathematics. Credit and non-credit courses and programs in Continuing Studies are also offered in a range of disciplines.

Research

SFU’s Surrey campus is a research intensive campus. It has received over $20M in national research grants and contracts and is conducting leading edge research in a variety of areas. A number of research institutes and groups are situated at SFU including those in visual analytics, cybercrime, legal education, intelligent vehicle systems, education policy, advanced media, industrial mathematics, and open software technology.
Community

Community engagement has been a critical component of the vision for our urban campus in Surrey's new city centre. Our students and faculty work creatively to connect with the community for class projects, guest speakers, research, and for volunteer opportunities. The President’s community advisory council, comprised of 18 private and public sector leaders, has guided senior administration on business and community needs. SFU has collaborative agreements and active liaison with the City of Surrey and the Surrey School District. SFU Surrey is also a member of the Surrey Board of Trade and Downtown Surrey Business Improvement Association and the Chambers of Langley, Cloverdale, South Surrey White Rock, and Abbotsford.

Established in 2013, the SFU Surrey – TD Community Engagement Centre is a university-community initiative funded by the TD Bank Group that fosters connections between SFU and the ethnically diverse and growing South Fraser community. In partnership with community groups, the SFU Surrey CEC offers programming at the Surrey City Centre Library, at SFU’s Surrey campus, and in various communities throughout the South Fraser region to residents from a range of cultural backgrounds and a variety of ages.

Simon Fraser University Surrey
Central City
250 – 13450 102 Avenue
Surrey BC V3T 0A3
Facilities Services

Facilities Services staff are responsible for providing a safe and effective physical environment for campus life. Facilities Services cover operations and maintenance in the building, ranging through the alphabet of activities from access cards to mail room services to window blind repairs. We direct and coordinate Campus Security and janitorial services. Our key support to your learning environment is through classroom and special event set ups. Our staff are on duty Monday to Saturday, daytime hours to 6:00 pm. We have a presence on campus 24 hours a day, seven days a week through Campus Security for help with burnt lights out, locked doors, minor repairs, etc.

We also assist in your functions at Surrey campus by providing access cards, keys and parking. Your department administrative representative will notify Facilities of your requirements so that we can get you set up.

Facilities Services offices are co-located on Podium 3 with IT Services. You can contact us for service requests by email at fmrequest@sfu.ca.

In the classrooms, the wall phones have a one-dial key to immediately connect you to Campus Security.

Facilities Staff:
Marie Schneider – Facilities Manager – (778) 782.7496
Todd Mann – Facilities Coordinator – (778) 782.7495
Adam Pike – Facilities Clerk – (778) 782.7494
Andrew Wickerson – Facilities Clerk – (778) 782.9429
Lucien Dandarau – Facilities Clerk – (778) 782.7549
Chris Powell – Mail Room Clerk – (778) 782.8021
Kathleen Leplitzki – Administrative Assistant – (778) 782.8468
IT Services

www.sfu.ca/itservices

Client Services (CS) and Network Services (NS) provide and maintain the computing and audiovisual infrastructure for the Surrey Campus. In support of the academic programs at the Surrey Campus, CS manages the distributed computing facilities including instructional classrooms, computer labs, studio labs, drop in labs, Library Info commons, tutorial and seminar spaces and the multimedia production studios. In support of the staff, faculty and research community, CS provides multi-platform computer hardware and software support, printing and file stores. CS also provides classroom technology support, lecture recording, rich media capturing/streaming/archiving and videoconferencing services. NS provides the network (wired and wireless) and core services for the campus such as firewall, IP addressing, Active Directory domain servers, computer names and network time.

IT Services in Burnaby provides computing IDs, electronic mail services, web services, learning technologies, high performance computing research services, enterprise information systems (SIMS, HAP, etc) and IT infrastructure support to the broader SFU community.

Contact Information for Technical Assistance:

Room: 3505 Podium 3
Hours: Monday – Friday, 8:00 am to 10:00 pm
Saturday, 8:00 am to 5:00 pm
Sunday, 8:00 am to 4:00 pm

Help Desk: (778) 782-7490

Email: help-surrey@sfu.ca

http://www.sfu.ca/itservices

CS Staff:

Shelley Sluggett – Manager – (778) 782.7470
Kathleen Lepitzki – Admin Assistant (778) 782.8468
Linnea Cudmore – Systems Consultant – (778) 782.7473
Geoff Brown – Systems Consultant – (778) 782.7472
Brian Haubrick – Systems Consultant – (778) 782.7471
Patrick Phang – Systems Consultant – (778) 782.7615
Warren Bandzmer – Media Technician – (778) 782.8028
Adrian Bisek – Media Technician – (778) 782.9226

Technicians – (778) 782.7490

NS Staff:

Glenn Davies – Manager – (778) 782.3939
Vic Hiebert – Network Administrator – (778) 782.7539
The Teaching and Learning Centre

If you are an SFU faculty member, instructor, staff member, graduate student or TA/TM, the Teaching and Learning Centre (TLC) is here to serve you.

Who we are
The TLC consists of education and technology professionals who support SFU instructors and academic units in the development and delivery of innovative approaches designed to enhance their students’ learning experiences. We provide educational consultation, technical and pedagogical services, assistance with course and curriculum development, and professional development opportunities.

We are part of the teaching and learning support network and a university-wide cultural shift towards a greater emphasis on teaching and learning. Our activities include general and discipline-specific approaches. We partner with other members of the university community on all three campuses to promote and celebrate the creative culture of teaching and learning. We engage in internal and external partnerships to support institutional strategic priorities.

What we can do for you
Our programs and services are available to SFU instructors, staff, grad students and TAs/TMs. We offer regular workshops and presentations on teaching-related topics. In addition, we offer personalized support, incorporating both general and discipline-specific approaches, for teaching and learning initiatives by individual instructors. Our team includes specialists in many areas:

- Event programming and professional development
- Educational consulting
- Learning technologies
- Educational media

We aim to be a “one-stop, one-step” resource that provides SFU instructors and programs with the assistance they seek in the quickest and most efficient way possible.

We can work with you on a range of topics, including the following:

- First-time teaching
- Web and learning technology
- Syllabus and curriculum development
- Teaching large classes
- Crafting assignments and evaluation
- Diversity in the classroom
- Media services
- Social media as a learning tool
- Student engagement
- Teaching dossiers

How to reach us
We offer one-on-one consultation and events on all three campuses. Also, keep an eye out for our monthly e-newsletter, which contains teaching and learning news, events and resources.

Website: www.sfu.ca/tlcentre  Phone: 778.782.3910  Email: tlcentre@sfu.ca

Surrey campus: Podium 2, Room 2706

Burnaby campus (main office): Education Building, Room 7560
Reserves

The Reserves collection houses library materials on course reading lists and other materials for which a high demand is anticipated by faculty. Loan periods for these materials are short to provide access to the maximum number of students. If copyright allows, online reserves can be created.

Faculty can request various materials to be placed on reserve
- Books, ebooks, videos, DVDs & games
- photocopies of articles & book chapters
- online journal articles, ebook chapters and web sites
- lecture notes, assignments, solutions, sample exams, etc.
- professors' personal copies of materials.

Textbooks and other material on reading lists are not automatically placed on Reserve. Request Reserves early – ideally 2 months in advance - to allow time to acquire the materials.

Make reserve requests online at lib-reserves.lib.sfu.ca/rrps/login or email lib-surrey@sfu.ca. For more details and instructions see the Library's Reserve Services for Faculty page.

Media Booking

The Fraser Library has a growing collection of films on DVD and a larger collection is available at the Bennett Library on the Burnaby Campus. Most of the titles in the film collection are licensed for non-theatrical public performance use at Simon Fraser University and may be booked for classroom viewing by SFU faculty, instructors and students.

Book films for classroom showing online at lib-db1.lib.sfu.ca/MEDREQ/req.cgi or email media@sfu.ca at least two weeks in advance. For details see Library’s information page on booking media for classroom showing.

Library Instruction & Guides

In partnership with faculty, SFU librarians help students develop their research skills within the context of the subjects they are studying. Faculty who have assignments that require use of library resources are encouraged to work with librarians. We can
- help you design research assignments which make effective use of library resources
- create library web guides and tutorials tailored to specific courses or assignments
- teach course- or assignment-oriented library workshops to students.

Assignment-specific guides and workshops will help students analyze their topics, identify the best key resources and develop effective search strategies. Contact a Librarian to arrange for library instruction.

The Library also provides general research guides to selected key information resources, such as print, electronic article databases, e-journals, Internet resources, etc. These guides are arranged by department and are an ideal starting point for researchers: www.lib.sfu.ca/help/subject-guides.

Plagiarism Resources

The SFU Library offers an interactive online tutorial www.lib.sfu.ca/help/tutorials/plagiarism-tutorial to help students learn to recognize plagiarism and develop skills to avoid it, such as correct citation of sources, note-taking, and paraphrasing. Note to instructors: This version of the plagiarism tutorial does not save student
results in a manner that is easily retrievable. Students can complete the quizzes in this tutorial but there will be no record of their grades. They’ll simply be shown the correct answers and explanations when they’re finished. If you would like to track student completion of this tutorial, please email learntech@sfu.ca to have access to the tutorial via Canvas. For additional questions or feedback about the Plagiarism Tutorial, email lib-learn@sfu.ca.

The library also has guides and online tutorials on how to successfully conduct a research, evaluate Internet and other sources, appropriately cite information, and correctly prepare bibliographies and footnotes, etc. These are linked from the top of: www.lib.sfu.ca/help/subject-guides.

SFU has Academic Honesty and Student Conduct Policies (S10.01 – 10.04) which address the issue of plagiarism.

Liaison Librarians

The Library has an information specialist for every academic department. Liaison Librarians develop the print and electronic collection for their departments in consultation with Library Representatives and other faculty; provide reference service and information literacy instruction; and communicate with faculty and students regarding Library resources, services and policies. At Surrey, contact:

Ania Dymarz  Assistant Head, Business Criminology  27419  adymarz@sfu.ca
Shane Plante  Interactive Arts and Technology, Science, Applied Science  27588  spa61@sfu.ca
Holly Hendrigan  Explorations, World Literature, MATE, Education @ Surrey  28023  holly_hendrigan@sfu.ca

Other Staff

Baharak Yousefi  Head Librarian  27417  byousefi@sfu.ca
Soo Oh  Loans and Equipment Supervisor  27424  sooo@sfu.ca
Michael Chang  Library Assistant, Loans & Equipment  27411  michael_chang@sfu.ca
Alisa Kuan  Library Assistant, Loans & Equipment  28937  akuan@sfu.ca
Mabel Tang  Library Assistant, Loans & Equipment  27422  tang@sfu.ca
Charlee Jennings  Library Assistant, Loans & Equipment  27411  charleej@sfu.ca

Should you have any questions, concerns, or need more information, please email lib-surrey@sfu.ca or contact a librarian directly.
Student Learning Commons - Surrey
Questions & Answers

1) What is the Student Learning Commons Surrey?
The Student Learning Commons Surrey (SLC-S) is an academic learning centre providing assistance with academic writing, study and learning strategies, English language support, and more. SLC programs and services are open to all SFU students: undergraduate, international, mature, EAL/ESL, and others.

2) Why do students go to the SLC?
Most students visit the SLC because they would like to improve some aspect of their academic performance, whether it is writing a better term paper, learning how to take good notes during lectures, or developing effective studying strategies.

3) Can faculty send students to the SLC?
Faculty are highly encouraged to recommend that students visit the SLC for more writing, learning or other academic help than the course instructor or TAs can provide. Faculty endorsement is highly effective in educating students about the services offered by the SLC. Students can make an appointment / consultation online at http://learningcommons.sfu.ca/services/consultations.

4) What kind of help will students get?
The SLC offers workshops, individual appointments and drop-in consultations with professional staff and student peers. We are also developing comprehensive online resources to consult on or off campus.

5) What writing and learning topics are covered by the SLC?
Writing services include assistance with developing a thesis, appropriate referencing of sources, improving coherence and cohesion, and controlling sentence structure and punctuation. Learning services include assistance with exam strategies, note taking, academic reading, time management and learning from lectures.

6) How does the SLC help students write papers or lab reports?
The SLC does not edit or proof-read papers, or tutor students on course content. Our goal is to provide students with insights, skills and techniques to improve their own academic performance - including how to edit and proof-read their own work.

7) Who are the SLC staff?
At the Surrey campus,
Learning Services Coordinator: Cynthia Wright; cawright@sfu.ca

Cynthia is joined by her colleagues at the Burnaby campus;
SLC Head: Donna McGee Thompson; dmcthomp@sfu.ca
Learning Services Coordinator: Ruth Silverman, rsilverm@sfu.ca
Learning Services Coordinator: Dal Sohal, dsohal@sfu.ca
EAL/ESL Coordinator: Tim Mossman, tmossman@sfu.ca
Writing Services Coordinator: Renee McCallum, ramccall@sfu.ca

8) Who are the SLC Peer Educators and what do they do?
SLC Peer Educators are student volunteers selected for their excellent academic and interpersonal skills, and are trained to work one-on-one with their peers providing writing and learning skills support. If a student needs more specialized assistance, Peers provide a referral to the Learning Services Coordinator or to other appropriate campus services.

9) Where is the SLC located?
At SFU Surrey, the Student Learning Commons is located in room 3695, in the Library, on Podium level 3. In Burnaby, the SLC is on the 3rd floor of the Bennett Library. SFU Vancouver programs and services, including appointments with Peers, will be offered in various locations at Harbour Centre.
10) How can faculty work with the SLC?
The Learning Services Coordinator enthusiastically welcomes faculty feedback, suggestions, and participation in workshops and other programs. She is also very interested in partnering with faculty and other instructors to tailor programs to specific courses or disciplines. Please drop by the Student Learning Commons to introduce yourself. The Coordinator can be contacted at learning-commons-surrey@sfu.ca or 778.782.7614.

11) More information about the Student Learning Commons at Surrey?
Visit our website at http://learningcommons.sfu.ca for much more information about SLC programs and services.
Resource Scheduling

Requests to book campus resources may be submitted online at: http://www.surrey.sfu.ca/roombooking/internal. Bookings requests must be submitted at least three business days in advance. Requests for multiple rooms and other resources should be submitted one to two weeks in advance. Confirmation of the booking will be received by email within three business days. Please direct inquiries to the Campus Space Coordinator, Kinson Lo, at klo@sfu.ca or 778-782-7558.

1) Casual Room Bookings: This includes classrooms, computer labs and meeting rooms.

<table>
<thead>
<tr>
<th>Instructional Room</th>
<th>Type</th>
<th>* Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUR 2600</td>
<td>Lecture Theatre</td>
<td>200</td>
</tr>
<tr>
<td>SUR 2710</td>
<td>Seminar Room</td>
<td>27</td>
</tr>
<tr>
<td>SUR 2740</td>
<td>Classroom</td>
<td>96</td>
</tr>
<tr>
<td>SUR 2750</td>
<td>Classroom</td>
<td>60</td>
</tr>
<tr>
<td>SUR 2980</td>
<td>Classroom</td>
<td>39</td>
</tr>
<tr>
<td>SUR 2985</td>
<td>Classroom</td>
<td>45</td>
</tr>
<tr>
<td>SUR 2990</td>
<td>Tutorial Room</td>
<td>27</td>
</tr>
<tr>
<td>SUR 2995</td>
<td>Tutorial Room</td>
<td>27</td>
</tr>
<tr>
<td>SUR 3010</td>
<td>Tutorial Room</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3040</td>
<td>Seminar Room</td>
<td>30</td>
</tr>
<tr>
<td>SUR 3050</td>
<td>Computer Lab (PC)</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3090</td>
<td>Lecture Theatre</td>
<td>102</td>
</tr>
<tr>
<td>SUR 3100</td>
<td>Studio Lab (PC/MAC)</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3120</td>
<td>Tutorial Room</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3130</td>
<td>Studio Lab (PC/MAC)</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3140</td>
<td>Studio Lab (PC/MAC)</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3150</td>
<td>Tutorial Room</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3170</td>
<td>Classroom</td>
<td>108</td>
</tr>
<tr>
<td>SUR 3200</td>
<td>Classroom</td>
<td>48</td>
</tr>
<tr>
<td>SUR 3240</td>
<td>Classroom</td>
<td>57</td>
</tr>
<tr>
<td>SUR 3250</td>
<td>Classroom</td>
<td>57</td>
</tr>
<tr>
<td>SUR 3260</td>
<td>Tutorial Room</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3270</td>
<td>Classroom</td>
<td>48</td>
</tr>
<tr>
<td>SUR 3280</td>
<td>Classroom</td>
<td>48</td>
</tr>
<tr>
<td>SUR 3290</td>
<td>Tutorial Room</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3300</td>
<td>Computer Lab (PC)</td>
<td>24</td>
</tr>
<tr>
<td>SUR 3310</td>
<td>Lecture Theatre</td>
<td>102</td>
</tr>
<tr>
<td>SUR 3340</td>
<td>Classroom</td>
<td>60</td>
</tr>
<tr>
<td>SUR 3350</td>
<td>Studio Workspace</td>
<td>32</td>
</tr>
<tr>
<td>SUR 5060</td>
<td>Seminar Room</td>
<td>30</td>
</tr>
<tr>
<td>SUR 5080</td>
<td>Classroom</td>
<td>60</td>
</tr>
<tr>
<td>SUR 5100</td>
<td>Classroom</td>
<td>60</td>
</tr>
<tr>
<td>SUR 5140</td>
<td>Classroom</td>
<td>99</td>
</tr>
<tr>
<td>SUR 5240</td>
<td>Classroom</td>
<td>102</td>
</tr>
<tr>
<td>SUR 5280</td>
<td>Lecture Theatre</td>
<td>151</td>
</tr>
<tr>
<td>SUR 5320</td>
<td>Seminar Room</td>
<td>30</td>
</tr>
<tr>
<td>SUR 5360</td>
<td>Classroom</td>
<td>60</td>
</tr>
<tr>
<td>SUR 5380</td>
<td>Policy Room</td>
<td>52</td>
</tr>
</tbody>
</table>

* Please note that, for safety reasons, the maximum capacity of room cannot be exceeded for any reason.
SFU Surrey also has eight meeting rooms that can be booked for meetings by SFU faculty and staff in SFU Connect. Some of them have AV equipment and some have conference call capabilities. The meeting rooms can be booked online are:

<table>
<thead>
<tr>
<th>Meeting Room</th>
<th>Capacity</th>
<th>Internet</th>
<th>Data Projector</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUR 2735</td>
<td>10</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 2746</td>
<td>16</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 3066</td>
<td>8</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>SUR 4010</td>
<td>24</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 4040</td>
<td>24</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 4260</td>
<td>14</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 5020</td>
<td>10</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SUR 5200</td>
<td>10</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

2) **Booking Office Hours.** There are two offices on Galleria 5 of the campus that can be booked for office hours. Both of these offices are equipped with a computer and a telephone. They can be booked for the term on a first come first serve basis.

<table>
<thead>
<tr>
<th>Room</th>
<th>Capacity</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUR 5302</td>
<td>4</td>
<td>27516</td>
</tr>
<tr>
<td>SUR 5304</td>
<td>4</td>
<td>27596</td>
</tr>
</tbody>
</table>
SFU Surrey Student Services

Location: **Mezzanine Level and Galleria Level**

Student Services at SFU Surrey includes the **Registrar & Information Services, Student Life, Health and Counselling Centre, Work Integrated Learning (Co-operative Education & Career Services)**, and **Academic Advising**. Most services are found on the Mezzanine Level with the exception of **Student Life** which is located on the Galleria Level 3.

**Hours of Operation** – Monday to Friday 9:00 am – 4:30 pm
Phone: (778) 782-7400
Fax: (778) 782-7403
Email: stserv@sfu.ca
Website: [http://www.surrey.sfu.ca/students/](http://www.surrey.sfu.ca/students/)

**Registrar & Information Services** staff provide front counter services for Simon Fraser University Surrey students including:

- official transcripts
- verification of enrollment
- tuition fee payments and admission deposits
- processing of some financial assistance documents
- SFU Surrey photo ID/Library Card and U-pass production

In conjunction with the various Student Service departments at SFU we offer satellite services to students at Surrey. Information for these resources can be found at the following website: [http://www.surrey.sfu.ca/undergraduate/resources](http://www.surrey.sfu.ca/undergraduate/resources).

**Student Recruitment and Transition**

**Student Recruitment:**
The recruitment office assists new students who have not yet been admitted to the University. We provide information on undergraduate programs, entrance requirements, scholarships, application and dates and deadlines. Prospective students may book an appointment to meet with an advisor on **Tuesday** or **Friday** from 9:00am-10:00am or attend a drop in advising session every **Monday** or **Thursday** from 2:00pm-4:00pm. For more information, please visit [http://www.sfu.ca/students/futurestudents.html](http://www.sfu.ca/students/futurestudents.html) or contact Tevy Leyson at tevy_leyson@sfu.ca or (778) 782.8030

**Surrey Student Life:**
Surrey Student Life offers programming that supports a student’s transition into SFU and provides a framework to help them be successful personally and academically. Student Life aims to provide students with the opportunity to connect with others and their university through programs such as Welcome Day, Week of Welcome, SFU 101 and the Student Ambassador program.

For more information, please visit: [www.surrey.sfu.ca/studentlife](http://www.surrey.sfu.ca/studentlife)

Chelsea Butchart – Student Life Coordinator (Student Recruitment and Transition) – (778) 782.7407, cbutchar@sfu.ca

The **Recreation and Athletics** office supports recreation activities on the Surrey campus. Access to certain services is currently only available to members of the Surrey campus community. This includes students who have been accepted or approved to programs/majors specifically at Surrey and continuing full-time/part-time staff and faculty.

As part of the **Work Integrated Learning** group, SFU Surrey provides **Co-operative Education** (Co-op) opportunities for students in the areas of Applied Sciences, Arts and Social Sciences, Education, Business, and Science. SFU Co-op program has partnered with industry to develop a wide range of interesting and challenging workplace opportunities for talented and enthusiastic SFU Surrey students. Through this partnership, students...
have been able to put their “theory into practice” and employers have been able to meet various organizational goals in a highly cost-effective manner. Career Services at SFU Surrey offers one-on-one career advising appointments, workshops, and employer events for students.

Whether you’re struggling to get over your ex, eating something other than chips for lunch one day this week, or trying to fit more exercise in to your schedule HCC is here to help. Health and Counselling Centre (HCC) will provide some services for counseling, and health promotion programming for students at SFU Surrey. Other services are available through SFU Burnaby.

Contacts:
Steven Noel – Assistant Registrar, Registrar & Information Services – (778) 782.7406, snoel@sfu.ca
Susan Siddall - Information Assistant – Registrar & Information Services – (778) 782.7402, slsiddal@sfu.ca
Pantea Shahsavani – Information Assistant – Registrar & Information Services - (778) 778.7401, pantea_shahsavani@sfu.ca
Dylan Innes – Information Assistant – Registrar & Information Services – (778) 782.7401, dci@sfu.ca
Chelsea Butchart – Student Life Coordinator (Student Recruitment and Transition) – (778) 782.7407, cbutchar@sfu.ca
Tevy Leyson – Recruiter (Student Recruitment and Transition) – (778) 782-8030, tevy_leyson@sfu.ca
Sue Armitage – Recreation and Athletics – (778) 782.7543
Harriet Chicoine, Program Manager, FAS & IAT, chicoine@sfu.ca
Pam Dhillon – Program Assistant for MSE/SOSY, (778) 782.9621, sfuengpa@sfu.ca/msesosycoop@sfu.ca
Stephanie Greaves – Coordinator SIAT – (778) 782.7480, stephanie_greaves@sfu.ca
Patricia Wong, Program Assistant – (778) 782.7617, siatcoop@sfu.ca
Richard Myers – Student Advisor – (778) 782.8102, rmyers@sfu.ca
Stephanie DeRapp – Coordinator (MSE/SOSY) – (778) 782.8539, stephanie_derapp@sfu.ca
Ryan Macdonald – Coordinator (MSE/SOSY) – (778) 782.9106, rmcdonald@sfu.ca
Naomi Loo – Student Advisor – (778) 782.7430, engad@sfu.ca
Jocelyn Loi – Career Advisor – (778) 782.8029
Megan Pinfield - Counselling Services – (778) 782.8022
Campus Information

General

Access Cards
SFU Surrey photo ID cards serve as access cards and are provided to faculty, staff and students in Surrey programs. Students in Burnaby programs taking classes at SFU Surrey will require 2 cards. One is their Burnaby Library/ID card which they may already have or need to get from the Registrar and Information Services office at any of the 3 campuses. The second card is a separate SFU Surrey access card provided by the Facilities department through SFU Surrey Security, located on the Mezzanine. Students are asked to return the access cards to Security at the end of the term.

Most of the teaching space on Galleria 3 and 5, the Mezzanine and Podium 3 is open and would not require an access card. Cards are only required to enter certain computer labs, specialty teaching space, office areas, and the main entrance and elevators after hours.

Please report any lost or stolen cards immediately to SFU Surrey Security at extension 27070. The cards can be deactivated to prevent unauthorized usage. This is critical for ensuring the safety of SFU Surrey’s premises and that of its neighbours. Replacement access cards can be obtained at Registrar and Information Services. There is a $25.00 charge per replacement card.

Access After Hours
SFU Main entrance: The set of doors at the far right hand side (near Central City Brewing Co.) are open until 11:00 pm each evening.
SFU Rear entrance: There is a card reader at the door.
Mall: There is no after hours access to the Central City Mall.

Bicycle Storage
Bicycle racks for faculty, staff and students are located on level 1 of the Parkade. There is a covered outdoor fenced-in area with a lockable gate. Cyclists may store their bicycles at no charge. Contact Security in the tower lobby area to obtain a punch code for the gate. Bicycles are never to be brought into the building.

Campus Closure
Occasionally some or all of the university’s campuses will close due to severe weather conditions. Go to the SFU home page, “www.sfu.ca”, for information on the status of administrative and academic operations at the Burnaby, Surrey and Vancouver campuses. Public Affairs and Media Relations will advise local radio stations CKNW (980 AM), CKWX (1130 AM), and CBC Radio One (690 AM). Refer to SFU Policy GP04 Unscheduled Cancellation of classes for full details.

Drop-in Computer Lab
The Surrey Firefighters Computer Lab, room 2300, is located on the Mezzanine. A total of 54 computers are available on a first come, first served basis.

Emergency Evacuation Instructions
SFU Surrey has trained Fire Wardens who will provide instructions during an emergency or a test drill. Fire Wardens work in conjunction with the Central City Emergency Evacuation team, Facilities and Campus Security. Instructors are responsible for ensuring that all of their students are safely evacuated.

On the Galleria, Podium 3, Podium 2, and the Mezzanine, maps are posted in the hallways and lounges. Familiarize yourself with the exit routes and the posted instructions. Elevators will automatically return to the main floor. Fire evacuation drills are conducted annually. All occupants are required to participate in the drill to learn the safety procedures and prepare for an emergency.
Fire Emergency

Fire Alarm
SFU Surrey and the Central City complex are fully protected by sprinklers. In an emergency, alarm bells will be sounded in 2 stages. The first stage is an intermittent alarm which indicates that a situation is occurring elsewhere in the building. The second stage is a rapid alarm which means immediate evacuation is necessary. Announcements over the PA system will provide additional information.

If you see a fire or hear the fire alarm:
Evacuate via the nearest safe emergency exit to the designated emergency assembly area as identified by the Fire Wardens. As you exit, close doors behind you to prevent the fire from spreading. Pull the fire alarm to initiate building evacuation. Provide information about the incident to the Fire Wardens.

Floorplans
Directories are posted in the Grand Hall, Podium 2 and on the Galleria bridges. Electronic copies are available from SFU Surrey’s website, community.surrey.sfu.ca.

Health and Safety Committee
A Safety Committee is in place to assist with fostering a consistent safety culture throughout the campus and work areas. For more information, contact the SFU Surrey Safety Committee at surrey-safety@sfu.ca.

Janitorial Service
Janitorial staff is on site Sunday night to Thursday night ensuring that the premises are ready for business Monday to Friday. Janitors enter offices to complete their cleaning duties and lock the offices when finished. Garbage cans and recycling bins in offices are emptied twice a week. Larger garbage cans are located in the kitchens. Kitchens, meeting rooms, washrooms and common areas are cleaned nightly. Any service requests or deficiencies can be reported to Facilities at extension 27495.

Kitchen and Food Services
A microwave, sink, and small seating area are located in the student lounge (room 3396) adjacent to the Simon Fraser Student Society (SFSS) offices on Galleria 3 plus there are small kitchen areas in various faculty departments. It is the users’ responsibility to keep the kitchens clean. Kitchens for staff and faculty are available on Galleria 4 near 4010 and in Podium 2 in 2807. A food court and several restaurants are located in, or close to, the Mall.

Library
See Library section above for details.

Facilities
A quiet-study room and a silent-study room
7 group study/meeting rooms (with capacities of 4 – 8 persons) that are bookable online at: http://roombooking.surrey.sfu.ca/groupstudyrooms
Over 50 computers plus scanners, printers, miniDVD decks and photocopiers
A screening room for DVDs and videos
A games room with a range of gaming platforms

Collections
25,000 plus books, journals, DVDs, videos, CDs, and games
Laptops, digital cameras, camcorders and other equipment
Access via delivery to the 2.5 million titles at the other SFU Libraries
Access via the web to over .5 million online books, journals, databases and images – anytime, anywhere

Services and People
Library loans, reserves and interlibrary loans; library assistants to help
Library research assistance, workshops, online guides and tutorials; specialist librarians for each Surrey program
Equipment loans, workshops and online tutorials; media technicians to answer questions
Manages booking of the video production suite, room 3914, and the sound editing suites, rooms 3821 and 3825.
Bookings are made online at: http://roombooking.surrey.sfu.ca/productionrooms
Student Learning Commons Surrey
The Student Learning Commons is dedicated to helping students thrive at all stages of an academic career, by developing a range of support programs and workshops to meet changing academic needs. Learning support specialists and peer-mentors can assist students with writing, mathematics and learning skills.

Mail
There are mail stations located at various locations on Galleria 3, 4, 5, Podium 2 and 3, and the Mezzanine. Mail slots for all Surrey based faculty and staff are generally on the same floor as their offices. Items that are too large to fit in a mail slot will be delivered to the recipient's office provided it is a locked space or held in the Mail Room where the recipient will be contacted.

There is an inter-campus mail service with the Burnaby and Vancouver campuses. Pick-ups occur daily during the morning mail run. Inter-campus envelopes are located at the mail stations. Delivery generally takes up to 2 days.

Canada Post mail is received and sorted daily. Faculty and staff can drop off outgoing mail at a mail station. There is also an outgoing mailbox (one of the Assignment Boxes) located between Podium and Galleria 3 designated as "Faculty/Staff Outgoing Mail" that faculty and staff can use. Postage is covered by the campus budget on a limited basis. More than 4 pieces of letter or flat mail from the same department will be considered bulk as well as any number of packages or parcels. A bulk mail-out form is required to be filled out. Please note that no personal mail is to be delivered to SFU.

The Canada Post and Shipping/Receiving address for SFU Surrey is:

Full Name
Faculty and School/Department/Program
Simon Fraser University Surrey
250 - 13450 - 102 Avenue
Surrey, BC V3T 0A3

For more information, please visit the SFU Surrey Mail Room website at http://www.sfu.ca/~scfacil/mail/index.html

Maximum Room Occupancy
Occupancy load numbers are posted in each room. For life safety reasons these loads are not to be exceeded.

Medical Emergency and First Aid

Major Injury
Call local SFU Surrey Security at local 27511 or 778-782.7511, or "speed dial 1" in the teaching classrooms/labs. Never 911. Provide information about the incident location and nature of injury. Indicate whether an ambulance is required. Report the incident to your supervisor.

Minor Injury
Direct injured individuals to the Campus Security desk on the Mezzanine. A First Aid Room is adjacent to the Information and Security desk.

Parking
SFU does not own or manage any of the parking lots located at the Surrey campus. Please note that the parking passes from SFU Burnaby do not work at SFU Surrey. It is a completely separate system. As parking is limited, faculty, staff, students and visitors are encouraged to use public transit whenever possible. The Surrey Centre SkyTrain station and bus loop is just across the street from the campus. All students at SFU receive a transit UPASS.
**Faculty, Staff and Visitor Parking**
Parking is available to fulltime Surrey based Faculty and Staff through the Facilities Department and can be purchased for one calendar year beginning May 1st of each year. Email srypark@sfu.ca for more information.

**Daily parking passes for faculty and staff whom attend the campus on a part-time basis can be obtained from their home or host department. Email srypark@sfu.ca with Name, Department, Phone Number, Plate Number, daily pass number and day of use.**

Visitor parking is available on level P5 of the Parkade for guests coming to SFU Surrey for lectures and special events. Parking costs $1 per hour or $7 per day from 6 am to 10 pm with an evening flat rate of $4.00 for 10 pm to 6 am. Visitors are required to enter the stall number into the meter inside the stair/elevator vestibule on level P5. The meter accepts coins, credit cards or pay by phone. Stalls on P5 without a number are for permit holders only and NOT overflow for pay parking.

**Pet Policy**
As a building policy, no animals or pets are allowed at SFU Surrey, except for dogs assisting the disabled.

**Photocopiers/Printers**
A print card dispenser is available on the Mezzanine. Pay photocopiers are available for students in the Library in room 3625, and in the Simon Fraser Student Society area, room 3396. There are 3 pay printer stations for students in rooms 2300, 3064 and 3355 on Galleria 3. Pay printers are also available for students in the Library in room 3625.

For printing assistance, please contact the IT Services’ Help Desk at extension 27490. For large print jobs, the services of Document Solutions, which is located on the Mezzanine adjacent to the Westminster Savings Lecture Theatre, are available.

**Prayer Area**
An inter faith prayer area is located on Mezzanine 5, immediately adjacent to Podium 5. This area is for quiet, respectful activity and is not to be used as a lounge or for study.

**Recreation/Fitness**
The Recreation and Athletics office supports recreation activities at the Surrey campus. Find out how you can participate in Fitness programs, Rec Sports and Clubs by contacting Sue Armitage at 778-782-5434 or sarmitage@sfu.ca. As a growing department, we welcome your ideas and strategies to expand recreation opportunities at the Surrey Campus. Feel free to pop by the Rec office any time!

SFU Surrey also has a corporate rate at the Club 16 fitness centre in Central City Mall. Get 50% off the enrollment fee and save $5 monthly on the dues.

**Recycling and Shredding**
Office paper, magazines and newspapers can be recycled by placing them in the paper recycling bins located throughout the campus. There are large blue bins for pop can and drink containers. Confidential materials can be placed in the grey Best Shredding bins located in common areas. The pick up is once a month. Cardboard boxes can also be recycled. Flatten and leave boxes beside a garbage can.

**Room Bookings**

**Group Study Rooms**
There are 22 group study rooms for SFU student use. Fifteen are located on Galleria 3, and seven all in the Library on Podium 3. Room capacities range from 4 to 12 persons. SFU Students may book these rooms online at http://roombooking.surrey.sfu.ca/. These rooms are not available to non-SFU students.
Instructional Space
When not being used for teaching, classrooms, computer labs and theatres may be booked by faculty, staff, students and external organizations for special events. Undergraduate students should direct their requests through their instructor (if course related) or through the Student Life Coordinator, Chelsea Butchart (if a student group) at studentlife-surrey@sfu.ca. Graduate students should direct their requests through their instructor or their departmental assistant. Rental fees are charged for bookings by external groups and some after-hours internal bookings. Booking requests are made online at: www.surrey.sfu.ca/community/roombooking.html or through the Surrey Space Scheduler, surrey-scheduler@sfu.ca, 778-782-7556.

Safe Walk
Campus Security may be contacted at 778-782-7070 (local 27070) or at the Security desk in the Grand Hall to escort faculty, staff and students to their vehicles in the Parkade.

Security
SFU Surrey Campus Security General Enquiries 778-782-7070, Emergency Call 778-782-7511
The Campus Information and Security desk is located on the Mezzanine. Security guards are on duty 24 hours per day, 7 days per week. At any given time, one Security guard will be located at the Security desk and others will be patrolling the campus. Personal belongings and offices should always be locked up when unattended. Direct security or safety concerns to Campus Security at 778-782-7070. Dial extension 27070 direct from any SFU phone, except in the classrooms and labs where there is speed dial to Security. Please report any unusual activity. Do not leave any incidents unreported as this will help SFU Surrey monitor activities and make improvements.

Tower Security
Tower Security is separate from SFU Surrey Campus Security, but both teams work together for the benefit of faculty, staff, students and visitors. The main lobby security desk has officers on duty 24 hours a day, 7 days a week. Tower Security may be contacted at 604-588-7855.

Central City Shopping Mall Security
Central City Mall Security is on duty 24 hours a day, 7 days a week.

SFU Bookstore
Textbooks are ordered by instructors through their school/department/program following normal ordering procedures. All texts for courses offered at the Surrey campus are shipped directly to the SFU Surrey Bookstore which is located on the Mezzanine adjacent to Registrar and Information Services. Please note that the Bookstore will only carry books for courses taught at SFU Surrey. Burnaby course books are available at the Burnaby campus or online via the Bookstore’s website.

Smoking Policy
SFU Surrey is a non-smoking environment. The City of Surrey Smoking Regulation By-law No. 12993 prohibits smoking in any place of employment, in any mall, in any common public area and in many other locations. Smoking may only take place at prescribed distances from entry doors and windows. Look for posted signs.

Study Space
In addition to the online bookable team study rooms, study space is available in the Library, the Learning Commons, in room 5300 on Galleria 5, the lounge areas adjacent to the Galleria stairwells, and the ends of each wing of the Galleria floors. Classrooms and computer labs are available for study when not in use. Each room’s weekly schedule is posted near its door.

Telephones
Telephones with speed dial to Security and the IT Help Desk are located in all classrooms and labs. Pay telephones are located on the Mezzanine.

Temperature Controls and Adjustments
The HVAC system is computer controlled to maximize occupant comfort and minimize energy loads. Standard operating hours on the Galleria, Podiums 3 and 2, and the Mezzanine are 7:30 am to 10:00 pm seven days per week. Temperature concerns should be directed to Facilities at extension 27495.
Transit
SFU Surrey is convenient to public transit. The Surrey Centre SkyTrain station and bus loop is located just across the street and offers fast, convenient connections to New Westminster, Burnaby and Vancouver (by SkyTrain) and to other locations in Surrey and Langley (bus). For more information: www.translink.bc.ca/ All eligible students at SFU receive a transit UPASS. The U-Pass Program (www.sfu.ca/upass) is a student initiative approved by a Simon Fraser Student Society referendum in November 2002. The program is mandatory for all SFU students and provides unlimited, all zone access to public transit in the GVRD at approximately one-fifth the cost of a regular transit pass. Students with a U-Pass do not have to pay any additional fares to ride TransLink buses (including community shuttles and West Vancouver Blue Buses), SkyTrain or SeaBus, and can purchase WestCoast Express tickets at a discount.

Window Blinds and Drapes
Blinds are standard fixtures on all campus windows. In some classrooms there are additional black out drapes. Adjust the blinds as required for outside light conditions. If repairs are needed, contact Facilities at extension 27495. In the summer months, the blinds and drapes assist with temperature control, providing a sun block barrier. It is beneficial to keep the blinds down, especially on the south side of the building.

Faculty and Staff

Assignment Boxes
Faculty and TAs may book assignment boxes on Galleria 3 and Galleria 5 through Kathleen Lepitzki in Facilities Services at 778-782-8468 or kathleen_lepitzki@sfu.ca. The schools of Computing Science and Engineering Science manage assignment boxes for their faculty and TAs on Galleria 4.

Couriers and Deliveries
Deliveries are received in the campus Mail Room, 1425 in the Basement. Recipients will be notified by email of any packages received. The Mail Clerk can assist faculty and staff with logistics when using a courier; however, the home school/department/program’s operating account number is required to bill the charges to. Faculty and staff receiving shipments larger than a standard mail item, such as boxes of books, computers or other equipment, should consult with the Facilities/Mail Room Clerk (srymail@sfu.ca or 28021).

Directions to the Mail Room are as follows: From the Central City Tower elevator lobby, proceed through the door to the Parking / Fitness Centre, stay left and head up the ramp, proceed through the large double doors to the loading dock and continue walking to the far end where an SFU Surrey Shipping and Receiving sign is posted. The Mail Room is located on the right side. Use the intercom to contact the Mail Room.

Keys
Each faculty or staff office is individually keyed. Keys are provided by Facilities. Report any lost or stolen keys to Facilities at extension 27495. Filing cabinets are available for faculty and staff upon request. Keys are provided by Facilities. Contact Facilities at extension 27495 if keys need to be cut for a filing cabinet.

Kitchen and Food Services
There are lunchrooms for faculty and staff on Podium 3, Galleria 4 and Podium 2. It is the users’ responsibility to keep the kitchens clean. SFU Surrey does not offer any food services. A food court and several restaurants are located in, or close to, the Mall.

Materials and Supplies
The classrooms and labs are supplied with whiteboard markers and erasers. All other teaching supplies are to be purchased by the instructor’s home department. Secure storage for faculty and staff can be arranged through the Facilities department.

Offices and Workstations
There is a high demand for office space and all offices are currently occupied. Office space is allocated at the Faculty level and its usage is reviewed annually. Faculties in turn assign space at their discretion. Sessional instructors, teaching assistants and visiting faculty should check with their home department regarding office space. In addition, the campus has the following offices and workstations available:
• Rooms 5302, 5304 and 5306, Galleria 5 – meeting rooms with computers and access to a copier/printer, are available to sessional instructors, teaching assistants and visiting faculty for office hours with students. 5304 and 5306 have telephones. These rooms are booked through the Surrey Space Scheduler, at extension 27558 or surrey-scheduler@sfu.ca.

Photocopiers and Fax Machines
Shared use copiers and fax machines are provided for faculty and staff by their home departments. A photocopier for faculty and staff is also available in room 351 on the Podium. Access codes are required for photocopiers and may be obtained from Surrey home faculties, or from the Campus Administration Office (local 27477, srydir@sfu.ca). Any service issues should be reported to Facilities at extension 28021. Fax machines are available for faculty and staff in their home departments, in the Library, room 3675, in the Mail Room, room 1425, at the Information and Security desk on the Mezzanine.

Printers
Printers for faculty and staff are located in their home departments. There are 4 printer stations for faculty and staff in rooms 3064, 3084, 3355 and 3225 on Galleria 3. For printing assistance, please contact the IT Services Help Desk at extension 27490. For large print jobs, the services of Document Solutions, which is located on the Mezzanine adjacent to the Westminster Savings Lecture Theatre, are available.

Recreation/Fitness
The Central City Office Tower has a fitness centre for Surrey based faculty and staff. Equipment includes treadmills, total body runner, lower body runner, upright cycles, recumbent cycle, stair stepper, rower, multi station weight machine and dumb-bells. The change rooms have day lockers, private showers and hair dryers. An application form for gym access may be obtained from Facilities.

Meeting Rooms
There are 4 meeting rooms available for faculty and staff. Room capacities range from 10 – 20 people. All rooms have telephones. Some have data projectors and teleconferencing capability. Rooms may be booked through SFU Connect or through the Resource Scheduler. See the ‘Resource Scheduling’ section on page 14 for further info.

Storage
Facilities staff can assist faculty and staff who do not have an office at the Surrey campus with locking cabinets or access to a secure storage room.

Telephones
Faculty and staff should check with their home department regarding telephones for their use. Shared use telephones are also available for faculty and teaching assistants in office hours rooms 5302 and 5304 on Galleria 5.
Programs

The Surrey Campus Difference
An important part of SFU Surrey’s focus is first-year experience programs – programs which are delivered in smaller classes, which provide students with outstanding academic support, which better encourage students to become a part of a community of learners, and which enhance an intimate campus experience. Students in these programs are guaranteed access to core (required) courses.

At the graduate level – SFU offers a number of course and research-based programs for students who have completed their undergraduate degrees and would like to further their knowledge and expertise.

Applied Sciences
www.surrey.sfu.ca/fas

Systems One (first-year program)
www.surrey.sfu.ca/systems_one

Mechatronics Systems Engineering (Engineering Science)
www.surrey.sfu.ca/mechatronics

Arts and Social Sciences
www.fass.surrey.sfu.ca/

Criminology
www.fass.surrey.sfu.ca/crim

CrimOne (first-year program)
www.sfu.ca/surrey/fass

Explorations (first-year program)
www.sfu.ca/surrey/fass

Global Issues FLC (first-year program)
www.sfu.ca/surrey/fass

Social and Behavioural Sciences FLC (first-year program)
www.sfu.ca/surrey/fass

World Literature
www.fass.surrey.sfu.ca/wl

Business School of Business
http://www.sfu.ca/surrey/programs.html

Business Foundation Program (BFP)
beedie.sfu.ca/busone/about/

Finance
http://www.sfu.ca/surrey/programs.html

Marketing
www.sfu.ca/surrey/programs.html
Communication, Art and Technology

Interactive Arts and Technology (first-year program)
www.sfu.ca/siat/undergraduate/first_year_siat.html

Interactive Arts and Technology
www.sfu.ca/siat/undergraduate.html

Education
www.surrey.sfu.ca/education

General Studies (Education)
www.educ.sfu.ca/ugradprogs/

Professional Development Program (PDP)
www.educ.sfu.ca/pdp/

Environment One
www.sfu.ca/fenv/prospective-students/undergraduate/environment-one-surrey.html

Science
www.surrey.sfu.ca/science

Science Year One (first-year program)
www.sfu.ca/surrey/programs/science/science-year-one.html

Life Sciences Year Two

Management and Systems Science
www.sfu.ca/surrey/programs/science/management-systems-science.html

Operations Research (Mathematics)
www.sfu.ca/surrey/programs/science/operations-research.html

Graduate Programs
Computing Science
www.cs.sfu.ca/graduateprogram.html

Master of Arts for Teachers of English
www.sfu.ca/surrey/fass/graduate/mate-program.html

Masters of Arts in Applied Legal Studies
www.sfu.ca/notaries/index.html

Interactive Arts and Technology
www.siat.sfu.ca/grad/degrees

Education
www.sfu.ca/education/gs.html

Lifelong Learning (Continuing Studies)
General – Continuing Studies @ Surrey
www.sfu.ca/learning/continuing-education.html

Business and Management Programs
www.sfu.ca/mprog

Degree Completion (Part-time, undergraduate, for working adults)
www.sfu.ca/integratedstudies

Philosophers’ Café
www.sfu.ca/continuing-studies/about/program-units/philosophers-cafe/about-philosophers-cafe.html

Seniors Courses and Forums
www.sfu.ca/seniors

Aboriginal Pre-Health Program
www.sfu.ca/continuing-studies/programs/aboriginal-pre-health-program/why-this-program.html

University Prep (Aboriginal)
www.sfu.ca/continuing-studies/programs/aboriginal-university-preparation-program/why-this-program.html

Urban Issues and The City Program
www.sfu.ca/city

Writing & Publishing (includes business, creative and technical writing)
www.sfu.ca/wp

Calendar

Academic Calendar of Events
http://www.sfu.ca/students/calendar/2014/fall.html

SFU TEACHING POLICIES

Code of Faculty Ethics and Responsibilities
http://www.sfu.ca/policies/gazette/academic/a30-01.html

Code of Academic Integrity and Good Conduct
http://www.sfu.ca/policies/gazette/student/s10-01.html

Principles and Procedures for Student Discipline
http://www.sfu.ca/policies/gazette/student/s10-02.html

University Board on Student Discipline
http://www.sfu.ca/policies/gazette/student/s10-03.html

Grading and the Reconsideration of Grades
http://www.sfu.ca/policies/gazette/teaching/t20-01.html

Final Examinations
http://www.sfu.ca/policies/gazette/teaching/t20-02.html

Retention and Disposal of Student Exams or Assignments
http://www.sfu.ca/policies/gazette/information/i10-09.html

SFU’s policies are posted at: http://www.sfu.ca/policies/