Using i<clicker v6.1 with WebCT for the Mac
1. Click on **i>clicker** on your desktop.

![Image of i>clicker on desktop]

2. Choose your course.

![Image of i>clicker course selection]

3. Click **Choose**.
4. Choose **My Settings.**

*My Settings will appear.*

5. Click on CMS/Registration.
6. Click on Blackboard Vista.
7. Click on **Set for Course.**
Once you have created a course in i<clicker, you can download a course roster from WebCT and add it to your i<clicker class folder.

1. Go to http://webct.sfu and find your WebCT course.
2. Click on the Teach tab.
3. Click on the Gradebook.

4. Click on Export to Spreadsheet located on the bottom of the screen. Leave all options at default. The Export to Spreadsheet screen will appear.

5. Click Export. A csv file will be saved into your default browser folder.

6. Save the exportedcourse.csv file into your classes folder within your iclicker iclicker mac folder. For example, iclicker mac/classes/Engl100
7. Control click or right click on exportedcourse.csv. You will see the following:
8. Click Get Info and rename the file class.txt.

9. Close the window.

A message will ask you if you want to change the extension to .txt. Click Use .txt.

Once students have registered their remotes, you can use I<grader to synchronize your course roster. Get students to register their remotes at http://www.iclicker.com. Ask them to use their user ids, not their student ids.

To synchronize web registrations:

1. Click on I<grader located in the iclicker Mac folder.

Your i<grader should show all the student's from your WebCT gradebook. To match the student's names with your iclicker id:
2. Click **Sync**.

Note: Students need to have registered their iclickers at iclicker.com for the syncing to work. Students need to vote once before you sync for syncing to work.

**Uploading IClicker Grades to the Gradebook**

1. From igrader, click on the icon with the green arrow. You will be asked which sessions you want to export. The student scores are saved within your course folder, within your classes folder and will be called uploadfile.csv (eg. Iclicker win/classes/Engl100/uploadfile.csv)

2. Next, go to the Gradebook and click **Import from Spreadsheet**.

The following screen will appear:

![Import File Screen](image)

3. Choose the uploadfile.csv (located in your course folder eg. Iclicke Mac/classes/your course) and click **Upload**.

You will see the following screen:
You don’t need to change the defaults.

4. Click **Import**.

You will see the grades from your igrader as columns in your gradebook. You may have to click on the **View All** tab to see the columns.