# WiCS General Meeting Agenda
## February 9th, 2023

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Attendees: Harpreet, Denis, Katie, Rachel, Mehreen, Clare, Doris, Kaitlynn

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*Meeting started at 6:03pm*

- **Updates**
    - WiCS execs:
        - i. *Secretary - Rachel*
            - Meeting minutes uploaded
            - Upcoming events are shared on wics website event page
            - Networking night recap is shared on wics website
        - ii. *Treasurer - Manya*
            - Has reimbursed Denise and Clare
            - Will reimburse for networking night after receiving receipts
        - iii. *Communications Coordinator - Katie*
            - Newsletter ready (includes biweekly study session & valentine's day social info)
        - iv. *Event Coordinator - Kaitlynn & Clare*
            - Valentine's day card making event
                - a. Will bring materials from CSSS
                - b. Not sure if we'll be selling flowers
                    - i. No parties willing to donate any
                - c. Motion for $12.57 for chocolate
                    - i. Motion passed
            - Biweekly study session
                - a. Feb 15 in SUB
                - b. Booked rooms in TASC for March 1,15
            - DUS dodgeball event
                - a. Proposed Date: Feb 15 or 27
                - b. Location: Education gym
                - c. Any WiCS execs willing to attend? (5-10)
                    - i. Respond by Sunday 12th
            - UBC WiCS x SFU WiCS event
                - a. Currently discussing the venue
        - v. *Technical Coordinator - Mehreen & Anagha*
            - Amazon collab
                - a. Early April/May
                - b. Office tour, resume/ interview workshop, DeepRacer
            - Telus collab
                - a. Resume workshop
                - b. Date: have requested for Feb 27th; no response yet
            - Teck Resource event
                - a. 11 registrations so far
                - b. Registration deadline: Feb 15th

     c. Will send out a reminder post
    ○ CS Diversity event
     a. March 15th
  *vi.*  *Grad Coordinator - Vishakha*
    ○ Know your industry session
     a. Have received one positive response
     b. https://www.linkedin.com/in/smritimishra/
     c. Confirm details (date, time, in-person/ online, and a headshot/ bio) and add to promotions sheet by Feb 16th
  *vii.*  *Social Media Coordinators - Angela*
    ○ Made the following instagram posts:
     a. networking night recap post
     b. teck event promo
     c. Valentine's day social promo
    ○ 📅 Posting For Spring 2023

- **Spring 2023 Events**
  - NOTE: add events to the WiCS Google Calendar
  - Alumni Event
  - Social Events
    - i. Biweekly study sessions
    - ii. UBC WiCS x SFU WiCS Collab event
    - iii. Valentine's Day Card making
    - iv. FAS Formal
  - Upcoming technical events?
    - i. Collab with CSSS, Diversity in CS - March 15th
    - ii. AWS
    - iii. Telus
    - iv. Teck
  - Upcoming grad events?
    - i.

- **WiCS Swag Items**
  - 📅 WiCS merch 2023
  - Ordered 50 phone card holders (black with white lettering)
    - i. Will be here by the 20th!
    - ii. Motion $108.54 for the product cost
      - motion passed

- **Mentorship Program**
  - Resume workshop (happened on Feb 8th)
    - i. 1 participant
    - ii. Could pick a better time slot to avoid conflicts with lecture times? Maybe evenings?

   iii. Motion for $20 gift card for Nicole (workshop host)
    ○ Motion passed
- Have been contacting mentees to check their willingness to continue with the program
  - i. A lot of positive responses
  - ii. Mentees have been saying that they haven't heard anything from their mentors
    - ○ Will help reconnect the mentors & mentees

- **Networking Night 2023 - February 2nd Recap**
  - ~60 attendees
  - Most mentors/panelists showed up
  - Recap posts were made on Instagram and on wics website

- **FAS Collaboration Event**
  - Organized by SFU Aerospace Team
  - Fill out when2meet in discord if you're interested in attending

- **FAS Formal**
  - Location: Anvil Center
  - Date: March 24th
  - Has received $10,000 grant from SFSS
  - Next planning meeting: Sunday 12th 3pm
    - i. irregular meeting days
    - ii. If you're interested in helping out with planning, reach out to Kaitlynn

- **Remaining budget**
  - 🗓 WICS 2022/2023 Funding
  - External event fund - $150
  - Technical career webinars - $110
  - WiCS board - $50
  - Common room - $107.24
    - i. Board games - $50
  - Virtual outreach - $50
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- **Mountain Madness (CSSS) - Sponsor**
  - WiCS exec as a judge to decide the WiCS sponsored award?
    - i. Note: judge cannot participate in the hackathon

- **System Hacks (SSSS) - Sponsor**
  - Date: March 4th
  - Sponsor amount?
    - i. < $100 per prize

- If interested in judging at the event (day of), notify co-presidents
- If interested in being present at the event as a mentor, notify co-presidents

- **New WiCS Position/Elections**
    - Mentorship program coordinator
        i. Plan 1-2 events per semester? (e.g. resume workshops, socials)
        ii. Also some events targeting first-years?
    - WiCS representative?
        i. Attend Clubs' Day, Welcome Day, etc. as a WiCS representative

- **Common Room**
    - Have received an offer of a new common room (check email); opinions on this?
        i. Slightly larger compared to current room
        ii. Setup explanation is a little confusing; a tour would be helpful
        iii. Should consider noise level, being close to the CSSS common room

- **Open floor**
    - WiCS common room
        i. Harpreet & Denise will catalog all items in the WiCS common room
            ○ Let them know if you want to help out!
        ii. Filing cabinet needs to be fixed
        iii. Some gift cards were stolen from the cabinet
            ○ Need a more secure place for valuables; lock box?
    - Burnaby mentor lunch
        i. Archita is planning it
        ii. Professor TBD

- **WiCS Constitution - review of #1, 2 and look at #3, #4**
    - 📄 Copy of WiCS Constitution November 2020 - Approved

*Meeting adjourned at 7:00pm*