

WiCS General Meeting Agenda

March 16th, 2023

Attendees: Harpreet, Denise, Katie, Mehreen, Clare, Manya, Kaitlynn, Saba

Meeting started at 6:03pm

- **Updates**

- WiCS execs:

- i. *Secretary - Rachel*

- Meeting minutes are uploaded
 - Shared the GHC grant info on our website
 - Shared mentor lunch info + link on website
 - Working on a technical workshops page

- ii. *Treasurer - Manya*

- Reimbursed IWD social, IWD Giveaway, common room supplies and gift cards

- iii. *Communications Coordinator - Katie*

- Newsletter ready to go
 - Sent an individual email for SFU x UBC event

- iv. *Event Coordinator - Kaitlynn & Clare*

- Canceled biweekly session, less interest
 - a. Will work on revamping it for the next semester
 - Preparing for painting social event with UBC WiCS (see below for more updates)

- v. *Technical Coordinator - Mehreen & Anagha*

- Gift cards reimbursed for Telus event
 - CS Diversity event recap (see below)
 - Planning for AWS event, promotions starting soon

- vi. *Grad Coordinator - Vishakha*

- No updates

- vii. *Social Media Coordinators - Angela*

- Posted IWD giveaway, CS diversity event, UBC x SFU painting social
 - Plans to post a recap for the CS diversity event, GHC, Mentor Lunch


- **Spring 2023 Events**

- NOTE: add events to the [WiCS Google Calendar](#)

- Social Events

- i. UBC WiCS x SFU WiCS Collab event - March 17th, 6-9PM

- Donations from Bon Macarons
 - Canvases arrived
 - Still need to confirm food, will likely be pizza
 - Kaitlynn motions an additional \$30 for food
 - a. Clare seconds, no objections

- b. Motion passes
 - ii. FAS Formal - March 24th, 5-1AM
 - iii. Happy Hour
 - Will start planning after UBC event
 - Upcoming technical events?
 - ~~i. Collab with Women's Centre~~
 - ii. JavaScript workshop
 - Mehreen to check in with Anagha about details
 - iii. AWS - May 11th
 - Around 40-60 people allowed to attend
 - Google Form ready to go
 - Upcoming grad events?
 - i.
 - Mentor Lunch - March 28th, 12-1PM
 - i. Angel Chang
 - ii. Biercraft, Burnaby
 - iii. Organized by Archita
 - iv. 2 signups
- **CS Diversity Event Recap**
 - Around 60 people showed up!
 - Left over food, but it was left in the CSSS CR
 - Working with Valerie to figure out budget, will get in touch with Manya once it is finalized
 - **IWD Giveaway Update**
 - Winners selected and gift cards have been sent out
 - Three giftcards of \$60 total
 - **Mentorship Program**
 - Kaitlynn motions \$250 for end of semester gift cards
 - i. Mehreen seconds, no objections motion passes
 - ii. \$10 x 25, will increase to \$15 if there is less response
 - **FAS Formal**
 - Kaitlynn motions \$250 for FAS Formal venue and tickets
 - i. Mehreen seconds, motion passes
 - Invitation email was sent out to Ouldooz last night, no response yet
 - i. Goes under CSSS funding
 - **End of Semester Care Packages**
 - Planning:  WiCS End of Semester Care Packages
 - Looking into quantity and cost, within budget of \$150
 - Reach out to companies (ex. redbull)

- i. Clare will ask for redbull cases
- Week of April 3rd — before exams start
- In the common room, first come first serve

- **Elections for 2023-2024 Executive Team**

- **Execs - start thinking about transfer guides!**
(<https://drive.google.com/drive/folders/1H0oSfzeZcNNT6HmwmvCKQlpeIA9Jj6D3?usp=sharing>)
- Election officer - Shiva
- Shiva has prepared the deliverables and communicated details to Angela and Katie
- Elections Timeline




Date	Item
March 2nd	Finish Constitution + adding new roles
March 18th	Send out nominations WebSurvey
March 31st	Nomination Deadline
April 1st	Send out Election WebSurvey
April 14th	Election voting Deadline
~ end of april?	Send out results

- **StormHacks (SFU Surge) - Sponsor**

- Might not benefit from it, currently tight on budget
- Team votes no to sponsoring

- **Ouldooz**

- Katie volunteers for CAN-CWIC
 - i. Registration is covered for volunteers
- Mehreen volunteers to be a panelist
- Budget meeting
 - i. GHC and CAN-CWIC
 - GHC 5 grants, hopefully \$1500 (last year \$1300)
 - CAN-CWIC 2 grants, \$800
 - Hopefully other potential grants
 - ii. Wants to get an idea of what we think our budget should be
 - Get blurb about our events and how we want to spend
 - Will be proposed to school of CS
 - Send official funding proposal in march
 - iii. Notes from team
 - Technical Events (this year — \$150)
 - a. Did a lot of new initiatives

- b. In person, need more for food/refreshments, prizes
 - c. CS Diversity was over \$200
 - d. Move technical should be closer to events budget (**\$1000**)
 - Events
 - a. Food is biggest expense
 - b. Room bookings (off campus) - if we want to do more
 - i. SUB isn't free, need to go through CSSS
 - c. Some funds could be reallocated - supplies can be reused, we already have lots
 - d. Aim higher, we could always use more
 - i. Spent more this year than previous years
 - ii. In person events!
 - iii. Could do prizes (gift cards) with more budget, had to get sponsors
 - e. Propose (**\$1500**)
- CS Diversity Award
- New CS manager soon (Natalie)
 - i. Could be to meet with new manager to discuss WiCS
- **Grace Hopper Conference 2023**
 - 2 grants of \$1400 each
 - i. Deadline was for March 17th, extended to April 7th
- **Common Room**
 - Made a list of all items in tasc
 - i.  TASC 9204 Cabinet Catalogue
 - ii. Please update after you take/ use anything!
 - Cleaning requested
 - The move to the new CR will probably be next month
- **Funding**
 - As of March 12th:  WICS 2022/2023 Funding
- **Open floor**
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- **WiCS Constitution - #4**
 -  WiCS Constitution January 2023 - Pending

Meeting adjourned at 6:58pm