WiCS General Meeting Agenda
March 2nd, 2023

Attendees: Harpreet, Denise, Clare, Rachel, Mehreen, Kaitlynn, Katie, Manya, Angela

Meeting started at 6:03pm

- **Updates**
    - WiCS execs:
        - i. *Secretary - Rachel*
            - Meeting minutes uploaded
            - Will add March events to the Upcoming Events section on the WiCS website
        - ii. *Treasurer - Manya*
            - Reimbursed for the CSSS Mountain Madness hackathon prizes
            - Reimbursed for the Starbucks gift cards for the Mentorship program
        - iii. *Communications Coordinator - Katie*
            - Newsletter will be sent out tonight
        - iv. *Event Coordinator - Kaitlynn & Clare*
            - Biweekly study session on 3/1
                - a. Leetcode edition
                - b. No one show up; perhaps due to last minute planning/promo
                - c. Suggestion: Have a sign-up? Hybrid sessions?
            - UBC WiCS x SFU WiCS
                - a. Date: March 17th
                - b. Location: False Creek (booked)
                - c. Motion for $200
                    - i. Motion passed
            - End-of-semester event
                - a. Details TBD
                - b. Happy Hour with faculty & staff; non-alcoholic cocktails
        - v. *Technical Coordinator - Mehreen & Anagha*
            - Teck event
                - a. Went well :)
            - Telus resume workshop
                - a. ~20 attendees; they found it very informative!
                - b. Will send receipts to Manya for reimbursement
            - CS Diversity collab event
                - a. Will continue to contact those who have signed up but have not confirmed their attendance yet
        - vi. *Grad Coordinator - Vishakha*
            - Not present
        - vii. *Social Media Coordinators - Angela*
            - Made all promo posts on Instagram for the upcoming events

- ○ Will soon begin the Instagram Giveaway for International Women's Day
  - a. Only for SFU students
  - b. Will give out gift cards
  - c. To participate, write a comment + tag someone + follow the WiCS account
  - d. Participation deadline: Friday March 10th at 11:59pm
- ○ Motion for $82.68 for the Alumni Bubble tea Event
  - a. Motion passed

- **Spring 2023 Events**
  - NOTE: add events to the WiCS Google Calendar
  - Social Events
    - i. <mark>IWD - March 8th, 6-8PM</mark>
      - ○ Encourage you to attend for at least 30 min!
      - ○ Let Harpreet know if you would like to volunteer to help out; meeting at 5:30pm
    - ii. Biweekly study sessions - March 15th, 29th
    - iii. UBC WiCS x SFU WiCS Collab event - March 17th, 6-9PM
    - iv. FAS Formal - March 24th, 5-1AM
  - Upcoming technical events? - get more details
    - i. Collab with CSSS - March 15th, 5-8PM
    - ii. Collab with Women's Centre
    - iii. AWS
  - Upcoming grad events?
    - i.
  - Burnaby Mentor Lunch - March 28th, 12-1PM
    - i. Angel Chang
    - ii. Biercraft, Burnaby
    - iii. Organized by Archita
  - Surrey Mentor Lunch
    - i. May be postponed to next semester; tight on time
    - ii. Will reach out to Ouldooz
    - iii. Organized by Katie

- **Teck Event Recap**
  - Attendees enjoyed it a lot! Good conversations, good food.
  - Experienced some delays, waiting on those who signed up but never showed up
    - i. Would be good to collect a second medium to contact attendees to check whether they are attending (e.g. phone number)

- **Alumni Event Recap**

- Jenn answered the questions that the participants had submitted beforehand
- Had nice, informal conversations afterwards :)
- Everyone had their cameras on the whole time -> better engagement!

- **Biweekly Study Session Recap**
  - See exec updates - events coordinator

- **Telus Event Recap**
  - See exec updates - technical coordinator

- **Mentorship Program**
  - Sent out the last couple Starbucks gift cards to the mentorship groups
  - Planning to give out larger gift cards at the end of the semester

- **FAS Formal**
  - WiCS ticket reimbursements
    i. Motion for $100 as reimbursements for the WiCS attendees
    ii. Limited the ticket reimbursements to 13 people
       ○ limit was reached in a couple hours
    iii. 4-5 out of the signups were willing to sit at the WiCS table at the formal
  - CSSS will invite faculty members; should WiCS do too?
    i. WiCS will have to pay for the faculty tickets
    ii. WiCS should invite 1 faculty member
       ○ Ouldooz? Sumo?

- **Elections for 2023-2024 Executive Team**
  - Election officer - Harpreet
  - Elections Timeline

Date	Item
March 2nd	Finish Constitution + adding new roles
March 18th	Send out nominations WebSurvey
March 31st	Nomination Deadline
April 1st	Send out Election WebSurvey
April 14th	Election voting Deadline
~ end of april?	Send out results

- **Mountain Madness (CSSS) - Sponsor**
  - Judging was postponed due to snow
  - Reimbursements are complete!

- **Root Hacks (SSSS) - Sponsor**
  - Date: March 4th Saturday
  - WiCS has sponsored prizes for this event, but will not be present at the event

- **StormHacks (SFU Surge) - Sponsor**
  - Motion for $100 for prizes to sponsor this event
    i. Motion passed
  - Will use the same award criteria used for the Mountain Madness awards

- **FAS Collaboration Event**
  - Ultimate frisbee @ Terry Fox field
  - WiCS will step back from this event
    i. Reason: responsibilities will carry on to the next round of execs; not ideal

- **Camp Career (Andy)**
  - Angela will help advertise this event
  - Looking for mentors! More info was shared in Discord

- **Common Room**
  - Emailed Lee with some requests regarding the new common room
    i. His response
      - Can unlock the door that leads straight to the WiCS room, instead of through the common area, during the day
      - They will likely find/buy furniture we need, within reason
      - They suggest us to move to the new room
        a. Will likely be forced to move out eventually b/c of renovations
        b. Future options may not be as nice
  - Harpreet and Denise will be organizing the WiCS cabinet from 2-4pm this Saturday
    i. Let them know if you would like to help out!
  - Motion for $12.63 for photos printed for the WiCS common room
    i. Motion passed
  - Got a new barbeque; sharing with CSSS

- **Funding**
  - As of Feb 24th: 🗓 WICS 2022/2023 Funding

- **Open floor**
  - Year-end Execs Social?
    i. Will continue to discuss the location, time, event ideas, etc.
  - Last Execs meeting
    i. Date: April 6th 6pm
    ii. Will be in-person!

   iii. Will have Starbucks, so please come!

- **WiCS Constitution - review of #1, 2 and look at #3, #4**
  - We will be reviewing two or more items each week

Meeting adjourned at 7:02pm