



Women in Computing Science Jan 2024 General Meeting

Date: January 31, 2024	Facilitators: Harpreet Dubb, Denise Siu
Location: Discord/Hybrid	Meeting Minutes: Rachel Seong

Meeting STARTED at 7:04PM

ATTENDEES

EXECUTIVES

Harpreet	Denise	Archita	Gahee
Mantaj	Rachel	Kimia	

MEMBERS

sumo			
------	--	--	--

MEETING AGENDA

☀ EXECUTIVE UPDATES

- Secretary - RACHEL
 - Meeting minutes uploaded
 - Added announcement about grad coffee chat on website
 - Will add NN 2024 photos to website once they are received
- Treasurer - MABEL
 - No updates
- Communications Coordinator - MANTAJ
 - Newsletter went out on Monday
 - Will add NN thank-yous to the upcoming newsletter
 - WiCS 20th anniversary promos to students will go out on Friday
 - Will send out solo email for alumni coffee chat event
- Event Coordinator - AYANA & SOPHIA

- a. Clay Charm making event
 - i. Went well; had ~10 showups
 - ii. Have a lot of leftover clay
 - iii. TASC key got locked in TASC cabinet
 - 1. Would be nice to get it by Feb 7th

5. Technical Coordinator - KATIE & ARCHITA

- a. Hack the Sem
 - i. Have sent out confirmation emails to 54 selected participant; 7 people on waitlist
 - ii. Teams are required to attend at least 2/4 workshops
 - iii. GDSC wants 1 more team (currently 4)
 - 1. Katie & Archita believe it will be better to keep it 4 for better control
 - iv. Each mentor is assigned to certain workshop topic
 - 1. Some mentors don't want to do their assigned topic; will figure this out
 - 2. Looking for a mentor for web dev!
 - 3. Looking for a mentor with a Grad degree for cloud computing!
 - v. Have created a discord server for mentors and attendees
 - vi. Launch day coming up: Saturday, Feb 3rd 11am
 - vii. WiCS & GDSC will each be contributing \$180 for expenses
 - viii. Posters will be created by event committee; only need WiCS to post the poster on Instagram
 - ix. Planning to book TASC 9204 for all workshops
- b. Teck, Borealis AI
 - i. Will meet to talk about collabs this semester

6. Grad Coordinator - KIMIA

- a. Alumni coffee chat
 - i. Sign up form & promos released
 - ii. Will reimburse up to \$5 for the first 12 signups
 - 1. Will remind attendees to keep their receipts
 - iii. 8 sign-ups so far
- b. SFU Grad WiCS x UBC Grad WiCS social
 - i. Casual coffee social
 - ii. Will reach out to UBC WiCS to coordinate the event

7. Mentorship Program Coordinator - KAITLYNN

- a. Mentorship program - following up with mentor groups by the end of the week
- b. FAS formal - 10 people paid for the tickets

8. Social Media Coordinators - GAHEE & JASMINE

- a. Will post clay charm social recap
- b. Surrey Girlies event
 - i. Tote bag painting
 - ii. Late February or late March
 - iii. Was thinking of booking a place in SFU Surrey Engineering building

1. Need a faculty supervisor to use this space (word of mouth) - sumo 😊
- iv. Would WiCS want to collab?
 1. Expected to contribute \$150~\$200
 2. Will discuss again next meeting when event coordinators are present

🌟 UPCOMING EVENTS

Date	Event
February 5	Grad Coffee Chat
February 14, 2024	FAS Hot Chocolate Social + Painting Valentines event
February 16, 2024	20th Anniversary
March 7, 2024	Lunch & Learn with Parmit Chilana
March 8, 2024	Women in STEM IWD
March 13, 2024	Lunch & Learn with Ouldooz
March 15, 2024	FAS Formal
ONGOING	GDSC x WiCS Hack The Sem

🌟 DISCUSSIONS

1. Networking Night 2024 RECAP
 - a. Recap meeting happening tonight 8PM
2. WiCS 20th Anniversary
 - a. 50 tickets bought my alumni
 - b. Could increase capacity because SUB ballroom is a large space
3. Lunch & Learn (Mentor Lunch)
 - a. Burnaby -
 - i. March 7th
 - ii. Faculty: Parmit Chilana
 - iii. Led by Shatavisha
 - b. Surrey
 - i. March 13th
 - ii. Faculty: Ouldooz
 - c. Will create google forms for them soon

4. FAS Formal
 - a. Selling tickets for \$30 each
 - b. Kaitlynn will reimburse \$10 each for the 10 people who bought WiCS tickets
5. Email changes
 - a. Sumo drafted an email explaining the new email limitations & sent it out to our alumni list
 - b. Will make welcome post soon in the LinkedIn WiCS alumni group
6. FAS SAU Meeting
 - a. Wants us to help out with their hot chocolate social
 - b. Should go through Drew for TASC room bookings
7. Summer 2024 - Spring 2025 Elections
 - a. Would like process to start mid-March
 - b. Need to find an election officer first
8. WiCS Banner!
 - a. Gahee is drafting a design

Announcements

1. CSDC Meeting - Jan 30th at 11am
 - a. Want to do CAN-CWIC '24 in Vancouver
 - b. Want a WiCS finance summary/report; will let Mabel know
 - c. Planning a CS research workshop
 - i. Mantaj will add this to the newsletter

MOTIONS

1. Motion \$180 for GDSC x WiCS Hack the Sem
 - a. Motioned by Archita; Seconded by Gahee
 - b. Motion: passed
2. Motion \$80 for WiCS coffee chat coffee reimbursements (\$60) and alumni gift card (\$20)
 - a. Motioned by Kimia; Seconded by Mantaj
 - b. Motion: passed

OPEN FLOOR

1. Should always mention FAS and CS as sponsors at our events
2. SFU budget issues
 - a. New cap on number of international students -> smaller budget
 - b. Funding from FAS and CS may be less generous in the future
 - i. CSDC asked us for an estimate of funding needed

3. Archita will buy the last WiCS hoodie!

ACTION ITEMS

RACHEL	<ul style="list-style-type: none">● Upload meeting minutes, update website
MABEL	<ul style="list-style-type: none">● Continue updating budget, doing reimbursements● Send \$100 to CSSS for fas formal
MANTAJ	<ul style="list-style-type: none">● IWD slides● Sent newsletter● Run 20th!
AYANA & SOPHIA	<ul style="list-style-type: none">● Plan out feb social event (bubble tea)
KATIE & ARCHITA	<ul style="list-style-type: none">● Continue running hack the sem● Meet with Teck + Schneider Electric● Mid feb - reconnect with Borealis AI
KIMIA	<ul style="list-style-type: none">● Run grad coffee chat● Plan for next grad event
KAITLYNN	<ul style="list-style-type: none">● Continue running mentorship program
GAHEE & JASMINE	<ul style="list-style-type: none">● Clay charms recap● Start on 20th Anniversary promotions● Reminder posts for grad coffee chat● Help FAS reposting with hot chocolate social and steps challenge

Meeting ADJOURNED at 8:03PM