Women in Computing Science
Apr 2024 General Meeting

Date: April 10, 2024	**Facilitators**: Harpreet Dubb, Denise Siu
Location: Discord, WiCS Common Room	**Meeting Minutes**: Rachel Seong

Meeting STARTED at 7:07PM

ATTENDEES

EXECUTIVES

Denise	Archita	Mabel	Mantaj
Harpreet	Kimia	Kaitlynn	Gahee

MEMBERS

sumo	Kelly	Dina	

MEETING AGENDA

🌟 EXECUTIVE UPDATES

1. Secretary - RACHEL
   a. Meeting minutes uploaded

2. Treasurer - MABEL
   a. No updates

3. Communications Coordinator - MANTAJ
   a. Newsletter was sent out
   b. Last newsletter will go out on April 15

4. Event Coordinator - AYANA & SOPHIA
   a. No updates

5. Technical Coordinator - KATIE & ARCHITA
   a. Demo Day happened!!

      b.   Recap posts will go out after exam season
      c.   Schneider electric will be moving their workshop to next semester
      d.   Stormhacks is finding judges and mentors
      e.   WiCS session for Stormhacks - Mabel is interested in planning!
      f.   AWS planning in progress

6. Grad Coordinator - KIMIA

    a.   Finished the transfer guide

7. Mentorship Program Coordinator - KAITLYNN

    a.   End of semester Mentorship social
        i.   Low turnout :((
        ii.   Made a poster for common room
    b.   Will send out last call for group pictures and meetings
    c.   Last week to submit for $5 reimbursements

8. Social Media Coordinators - GAHEE & JASMINE

    a.   Recap posts have to go up for Grad Biercraft, Mentorship Program
    b.   Contest giveaway ended, sent the gift cards
    c.   Will post about grad coordinator by-election nomination
    d.   Finished the transfer guide

🌼 UPCOMING EVENTS

Date	Event
May 15, 2024 (tentative)	AWS event

🌼 DISCUSSIONS

1. Summer 2024 - Spring 2025 Elections
    a.   Summer elections were run
        i.   There were 97 votes
        ii.   Results were sent out
    b.   Grad by-election
        i.   Ready to go, going out tomorrow

2. End of Semester Care Packages
    a.   Everyone loved them
    b.   Packages were all given out on the first day
    c.   They kept track of all the people giving them out
    d.   They took photos

  e. Great work to the volunteers!
  f. Have two volunteers and one exec next time

3. End of semester + executive Year reflection
  a. 2023-2024 recap:
   https://jamboard.google.com/d/1oyidNRf4YLCYLxOMHZuBJEdj5WW9L8bKN5HUHm5Ec1M/viewer?f=4

☀️ ANNOUNCEMENTS

1. No announcements

☀️ MOTIONS

1. Motion $100 for social
  a. Motioned by Mabel; Seconded by Archita, Jasmine objects
  b. Motion: passed

☀️ OPEN FLOOR

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☀️ ACTION ITEMS

RACHEL	- Upload meeting minutes - New website planning
MABEL	- Reimbursements - Final finance report (internal) - April 15 - Stormhacks WICS Session planning
MANTAJ	- Send out final newsletter - Check email and keep up with correspondence - Add to #external-opportunities
AYANA & SOPHIA	
KATIE & ARCHITA	- Demo Day blog post - Schneider Electric event planning - AWS event planning
KIMIA	
KAITLYNN	Final call for $5 reimbursements, meetings and group pictures
GAHEE & JASMINE	- Recap: FAS Formal, Grad Biercraft, Mentorship Program Social, Demo Day (external) - Grad Coordinator by-election post

Meeting ADJOURNED at 8:00PM