We’re seeking an instructional project lead (IPL) to join our Learning and Development Services department. In this role, you’ll lead cross-functional teams to develop timely, cost-effective, quality training and performance support services that address the needs of internal and external audiences. The IPL performs a range of advanced instructional design and project management duties, ensuring that all training and performance development services comply with instructional design and project management best practices, quality standards, ethical and legal regulations and organizational policies, practices and guidelines.

What you’ll do
- Oversee the daily work activities of the team including monitoring progress, setting priorities, and providing work direction
- Provide quality assurance and ensure consistency, including establishing best practices and quality standards for multiple projects
- Lead the development of workplace training and performance support products and services, ensuring that they meet specific learning needs and fulfill organizational goals and requirements
- Assess, plan, negotiate, organize, monitor and evaluate all project related activities on training and performance support projects – including authoring project management documents such as proposals, business cases, project charters/plans and reports, and conducting a cost benefits analysis as required

Is this a good fit for you?
We’re looking for a person who can:
- Develop, train, mentor, coach, and provide feedback to the team members, as well as provide input and recommendations to the manager
- Organize and facilitate focus groups and work sessions in addition to chairing meetings
- Design evaluation strategies and develop detailed evaluation plans
- Design testing methodology and testing instruments; coordinate the development of testing instruments and surveys; identify requirements for administration and management of test and survey data; analyze test and survey data and provide recommendations for training program improvements

Your experience and educational background:
- Post secondary education in instructional systems design or adult education or human performance technology or leadership and training AND
- A minimum of six years of experience in the development of job-specific adult education programs using advanced instructional design, instructional design project management and performance support projects in addition to experience in leading teams
- An equivalent combination of education and experience will be considered

Who are we?
At WorkSafeBC, we’re dedicated to promoting safe and healthy workplaces across B.C. We partner with workers and employers to save lives and prevent injury, disease, and disability. When work-related injuries or diseases occur, we provide compensation, and support injured workers in their recovery, rehabilitation, and safe return to work. We also work diligently to sustain our workers compensation system for today and future generations. We’re honoured to serve the almost 2.3 million workers and 210,000 employers in our province.

To apply: Please visit www.worksafebc.com/careers and click Career Opportunities. We can only accept applications submitted through our website. Application deadline: July 5, 2015.