GRANT WRITER/SENIOR SCIENTIST

Position: Grant Writer/Senior Scientist at MENRVA Research Group, Simon Fraser University

Summary: The candidate will directly work with Professor Carlo Menon, Principal Investigator, in the formulation, discussion, and development of novel research ideas, assist in writing and editing research grants, and well as thoroughly reviewing grant application guidelines and overseeing the grant management process. Topics of the grants/research cover a wide spectrum of science, health and technology areas.

Minimum Requirements:
1. Should possess a PhD degree (applicants with a Master's degree and strong academic background may also be considered) in a science, health science or technology related field, including (but not limited to): Biomedical Engineering and Science, Biology, Physics, Astronomy, Chemistry, Kinesiology, Statistics, Epidemiology, Neuroscience, and Rehabilitation Science.
2. Track record of published scientific articles.
3. Willing to be in a dynamic working environment that involves advanced and evolving research where constant learning is needed. Strong interest to become knowledgeable, through self-studying, on topics that are beyond her/his background.
4. Able to work under pressing deadlines.
5. Be highly innovative and creative.
6. Mature and able to work independently
7. Good writing skills.

Duties and Responsibilities:
- Works closely with investigators to generate and develop novel ideas associating various advanced biomedical concepts and covert these concepts into written documentation;
- Assists in the preparation and submission of scientific grant applications, including developing, writing, editing, and coordinating funding applications;
- Conducts extensive literature reviews on relevant advanced topics;
- Explores, elaborates and proposes innovative feasible ideas and concepts;
- Writes and edits scientific documents with the principal investigator, research staff, and students;
- Assists with administrative work as required to meet submission deadlines;
- Assists in managing various research projects;
- Assists in collecting and classifying research data;
- Coordinates various aspects of grant applications, including reviewing funding guidelines and regulations;
- Performs other complementary duties as assigned.

Salary: A competitive salary will be negotiated based on the candidate’s background and experience.

Start Date: As soon as possible. The candidate will begin with a six-month contract, which has the potential to be extended for at least seven years.

Application Process: Please submit to Ms Natasha Victorino (nvictori@sfu.ca): 1) cover letter; 2) full curriculum vitae (including list of publications, Grade Point Average for all received degrees); and 3) contact information of three referees (e.g. previous employers, supervisors) whom could be contacted to request letters of reference.