The Urban Studies Program invites applications for the position of:

Sessional Instructor

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The Urban Studies Program follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

COURSE: URB 610 - Urban Design: Integrating Theory and Practice (4)

LOCATION: SFU Vancouver - Harbour Centre Campus

DURATION: Fall 2017 Term (August 28, 2017 – December 22, 2017), evenings, ideally Thursdays

RESERVE SESSIONAL INSTRUCTOR POSITION: Yes ☐ No ☒

While priority will be given to Graduate Students and Postdoctoral Fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event the position is not filled by a Graduate Student or Postdoctoral Fellow, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.

APPLICATION DEADLINE: 31 May 2017, 11:59pm PST

Please send applications to the attention of the Peter Hall, Director, Urban Studies Program, c/o Ms. Terri Evans, Program Manager, Urban Studies Program, SFU Vancouver, 2nd Floor, 515 W. Hastings St., Vancouver, BC V6B 5K3. Materials can be sent electronically to: urban@sfu.ca.

QUALIFICATIONS:

- PhD (applicants who are ABD will also be considered) in Urban Planning or a closely related field.
- Demonstrable knowledge of urban design and planning practice, theory, and history; and the ability to relate these to complementary professional experience in urban design, community and long range planning, the development approval process and urban design review, as documented in a current resume/curriculum vitae and an example detailed course outline.
- Teaching expertise in the field of urban planning, ideally including studio teaching.
- Knowledge of relevant teaching methods.

DOCUMENTS REQUIRED:

- A current resume/curriculum vitae.
- A list of past courses taught at SFU and/or another University or College, and a Supervisor’s evaluations of the applicant’s performance when teaching those courses.
- Three current letters of reference, including at least one from a department/school/program for which courses have been taught.
- An example of a detailed (e.g., week by week for 12 weeks) course outline for the Urban Design course.

REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:

- Works closely with the Program Director.
- Delivers instruction, the content of which is approved by the Program Director.
- Manages electronic and/or other platforms for the effective delivery of instruction, as appropriate.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the Program.
- Compiles regular assignments, including major term project/paper, and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

OTHER INFORMATION: Departments/schools/programs may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU department/school/program in which they are applying to teach.

EQUITY: The University is committed to the principle of equity in employment. (See Policy GP 19.)

PRIVACY:
The information submitted with an application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University’s non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant’s qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.

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