INSTRUCTIONS:  (1) YOU MUST COMPLETE ONE OF THESE FORMS FOR EACH DEGREE, CERTIFICATE OR DIPLOMA FOR WHICH YOU ARE APPLYING.  (2) PRINT A PAPER COPY OF EACH.  (3) SUBMIT THE PAPER FORM(S) BY HAND OR BY FAX, DEPENDING ON FEE PAYMENT METHOD.  (4) SIGN AND SUBMIT FORM(S) TO THE DEPARTMENT OF FIRST NATIONS STUDIES.

I AM APPLYING FOR GRADUATION IN ONE OF THE FOLLOWING CREDENTIALS:
☐ degree (e.g. Bachelor of Arts) OR ☐ diploma (e.g. Post Baccalaureate Diploma in Education) OR ☐ certificate (e.g. Certificate in Liberal Arts)

I AM ENCLOSING GRADUATION FEES (OR HAVE PROVIDED MY CREDIT INFORMATION BELOW) IN THE FOLLOWING AMOUNT:
By Early Deadline ☐$35 for a degree OR ☐$20 for a diploma or certificate
By Final Deadline ☐$85 for a degree OR ☐$70 for a diploma or certificate

PLEASE PRINT CLEARLY.

APPLICANT INFORMATION

NOTE: All convocation correspondence will be sent to your @sfu.ca email or the e-mail address you provide below. Confirmation of your award will be mailed. Please ensure you update any changes to your mailing address. Degree parchments not picked up at the ceremony will be held for pick up by you or your designate.

Full Name __________________________ SFU student number ______________________
Address ____________________________
Telephone (daytime)__________________ E-mail address__________________________

NOTE: If you are currently using a SFU campus mailing address (or an address different from the above), please complete the following:
☐ Please update my student record mailing address to the same address I provided above.
☐ No change. STATE REASON: ____________________________________________________

Name to print on parchment: ☐ Same as above. ☐ I prefer: ____________________________ Surname __________________________

CREDENTIAL INFORMATION (NOTE: ONLY THOSE CREDENTIALS YOU LIST WILL BE AWARDED)

Credential __________________________________________

Faculty (e.g. Arts, Business, Science, Education, Environment) __________________________________________

Program (for a degree only) __________________________________________

List your major, minor, concentration(s), and co-operative education (if applicable).

RELEASE OF INFORMATION (GRADUATION NEWS RELEASE)

Please choose from the following options:
☐ University Media and Public Relations routinely notify newspapers of Canadian hometown graduates. SFU M/PR release may be sent to:

Home city ___________________________ Area ___________________________ Province ___________________________
☐ SFU only (e.g. SFNews/newsletters/websites/University publications) ☐ I do not wish to have my name released outside of SFU.

PAYMENT

Payment to process a degree/diploma/certificate may be made by cheque, money order or VISA/MasterCard. Please print your student number on your cheque or money order. If paying by cheque or money order, submit this form IN PERSON. If paying by credit card you may submit in person or FAX this form to: 778.782.4989.
☐ VISA ☐ MasterCard Card number ___________________________ Expiry date ___________________________

Name on card ___________________________ Signature ___________________________

EARLY ☐$35 (degree) OR ☐$20 (diploma/certificate) FINAL ☐$85 (degree) OR ☐$70 (diploma/certificate)

Student Signature ___________________________ Date ___________________________

The information on this form is collected under the authority of the University Act (RSBC 1996 c.468 s27[4a]), and is needed to process and approve your application for graduation, and to register you as a member of Convocation and the SFU Alumni Association. The information is used to prepare the Convocation Roll, the Convocation Program, and other published graduation announcements. If you have any questions about the collection and use of this information, contact the Associate Director, Records and Registration, Simon Fraser University, Burnaby, BC V5A 1S6 (or by telephone 778-782.3207 or e-mail mike_peragine@sfu.ca). The information on this form, and other information held by the University, may also be disclosed to University bodies. The University may also disclose this information, under strict confidentiality agreements, to outside agencies for the provision of mailing services on behalf of the University. If you have any questions about the collection, use or disclosure of this information, contact the Director of Alumni Relations, Simon Fraser University, Burnaby, BC, V5A 1S6 (or by telephone 778.782.3688).