The Department of First Nations Studies invites applications for the position of Sessional Instructor
Fall 2017

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The Department of First Nations Studies follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

COURSE: FNST 101-3 Introduction to First Nations Studies (3 units) - D100 Section

LOCATION: SFU Burnaby Campus, Burnaby, BC

DURATION: September 1 to December 22, 2017

RESERVE SESSIONAL INSTRUCTOR POSITION: Yes ☐ No ☑

While priority will be given to Graduate Students and Postdoctoral Fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event the position is not filled by a Graduate Student or Postdoctoral Fellow, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.

APPLICATION DEADLINE: 4pm, Friday, August 4, 2017

Please send applications to the attention of the Manager, Academic & Administrative Services of the Department of First Nations Studies at:
Department of First Nations Studies (Saywell Hall 9091)
Simon Fraser University, 8888 University Drive, Burnaby BC, V5A 1S6    Email: first_nations@sfu.ca

QUALIFICATIONS:
• Minimum: Graduate degree at the Master’s level (Ph.D or PhD.-ABD preferred) with major area of study in Indigenous Studies - Western Hemisphere (The Americas) or closely related field.
• Demonstrated teaching experience and practical experience in First Nations issues in Canadian context, as documented in a current resume/curriculum vitae and example detailed course outline.
• Teaching expertise in the area/field.
• Knowledge of relevant teaching methods and practice
• Professional experience working with First Nations communities preferred
• If relevant, the ability to supervise Teaching Assistants in accordance with the TSSU-SFU Collective Agreement.

DOCUMENTS REQUIRED:
• A current resume/curriculum vitae.
• A list of past courses taught at SFU and/or another University or College, and the teaching employment evaluations for those courses, or past courses as a Teaching Assistant/Tutor Marker.
• A statement of the applicant’s Indigenous teaching pedagogy.
• Three letters of reference, including at least one from a department/school/program for which courses have been taught.
• A course outline and a detailed syllabus (weekly schedule, readings list) and finalized course text list (include ISBN).
REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:

- Works closely with the Department (Chair, Undergraduate Chair, or Designate), and with Teaching Assistants if relevant.
- Delivers instruction, the content of which is approved by the Department.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- If relevant, oversees Teaching Assistants while adhering to TSSU guidelines.
- If relevant, holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the department and oversees the work of Teaching Assistants to ensure that grading standards are maintained and that marks are both appropriate and uniformly applied.
- Compiles final examination and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

OTHER INFORMATION: Departments may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU department in which they are applying to teach.

Notes:
1. We thank all applicants for their interest, however, only those selected for interviews will be contacted.
2. Each position listed is subject to budgetary approval and contingent upon satisfactory enrollment. Incomplete applications will not be considered. Preference will be given to candidates residing in Metro Vancouver.
3. The term (appointment dates) of Fall 2017 temporary instruction appointments of the posted position will be: September 1, 2017 to December 22, 2017.
4. Fall 2017 Academic Term Dates: September 1-December 31, 2017. (Fall 2017 Term Code is 1177.)
5. Class Schedule of FNST 101-3 D100: Once a week, Tuesdays, 14:30-17:20 hrs., Burnaby Campus.
   Fall 2017 term schedule of classes runs Tuesday, September 5 to Monday, December 4, 2017.
6. Take-Home Final Examination takes place during the Final Examination Period in the Fall 2017 academic term between December 6-15, 2017. There is no in-class final exam for FNST 101 D100.
7. Sample course outlines (one-pager) available at the SFU Course Outline website: www.sfu.ca/outlines.
8. Salary rate, Sessional Instructor hiring conditions, and overall instructional duties are as per the SFU-TSSU Collective Bargaining Agreement (Article XIV). Duties specific to teaching the advertised course(s) shall be advised by the department. See also FNS Employment website for Sessional Instructor Additional Information: www.sfu.ca/fns/employ/additional_details/sessional_instructors.html
9. In accordance with Canadian Immigration requirements, this advertisement is directed to people who are eligible for employment in Canada at the time of application.
10. SFU-TSSU Collective Agreement: To view the current online version of the Collective Agreement or additional information on hiring and duties as well as salary scales, please visit the SFU Human Resources webpage: http://www.sfu.ca/human-resources/tssu.html
11. The SFU Term Code: A four digit academic term number denoting the century, year and academic term (Spring-1, Summer-4, Fall-7). The term code "1177" (21st Century, year 2017, and the last digit 7”) denotes the Fall 2017 Academic Term.

EQUITY: The University is committed to the principle of equity in employment. (See Policy GP 19.)

PRIVACY: The information submitted with an application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant’s qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.

Posted: August 1, 2017