Chartwells Campus Projects
Advancing Sustainability through Student Engagement

What the objective of the Chartwells Campus Projects?

At Chartwells, we strongly believe in the power of students to initiate positive change on their campuses. As your campus foodservice provider, we also embrace the tremendous opportunity we have to contribute to this change by promoting and supporting student-led ideas, particularly in the areas of food and foodservice-related sustainability. By funding projects in these areas, we aim to encourage students to work together with Chartwells to turn their innovative ideas into tangible action that positively contributes to sustainable food services on campus. Each selected project will advance sustainable food services on campus while engaging the student and broader community.

What is the process for submitting an application?

A student group(s) approaches campus foodservices with a project idea

OR

Campus foodservices approaches a student group(s) with a project idea

Campus foodservices and the student group(s) jointly complete and submit an application for the Chartwells Campus Projects (Deadline: October 7, 2016)

Decision on the final 4 selected projects

Implementation to begin by October 24, 2016.

Eligibility:

To be eligible for the Chartwells Campus Projects, you must:

- Be a student-led group(s) of two or more members officially affiliated or registered at a College or University in Canada at which Chartwells or Compass Group Canada is a contracted food service provider.
- Jointly complete and submit the Chartwells Campus Projects Application with your onsite Chartwells Foodservice Director or General Manager (or designate) by the deadline of Friday, October 7, 2016.
- Online submissions only.

What are the key components of a successful project proposal?

Components that will increase the success of a submitted project proposal include:
• Connecting the proposed project directly to food services operated by Chartwells on campus;

• The campus-wide impact or scope of the project (preference will be given to projects with a broad-based impact on campus; e.g. projects that impact both residential and off-campus students);

• Student engagement throughout the duration of the project (preference will be given to projects that include students as key stakeholders and participants in the planning, development, execution and communication of the project);

• Demonstrating collaboration, including support from multiple student-led groups on campus;

• Obtaining the support of a campus administrative or faculty department;

• Obtaining the support of at least one professor currently teaching at the College or University.

All submitted projects must notify the lead individual (i.e. the “client”) who is responsible for managing the Chartwells contract on campus about the project idea.

What are some examples of past projects that Chartwells has supported on campuses?

Examples of past projects include:

• Installing and operating a small-scale aquaponics system
• Creating and implementing a waste reduction and diversion outreach campaign
• Developing, cultivating and sourcing from a campus-affiliated community garden
• Community Kitchen Workshops with our chefs teaching culinary skills and recipes to students and faculty
• Supporting the launch of a web and smart-phone App that provides a sustainability score for daily actions, including food choices
• Communicating “The Story of our Food” on campus (i.e. sharing information on Chartwells food purchases to a broader audience of students and faculty)

Value of the Chartwells Campus Projects:

• A total of four projects will be selected from all submitted proposals.
• Each selected project will receive up to $5,000 from Chartwells.
• The development, launch and primary execution of each selected project must occur during the 2016-2017 academic year (i.e. September 2016 – August 2017).
• A campus may submit more than one project proposal; however, only one project will be selected per campus.

The funding provided can go towards supporting these project components:

• Materials and equipment
• Marketing and communication
• Compensation for services
• Human resources (e.g. hiring student coordinators)
• Ancillary costs (e.g. travel)
How will the final four projects be selected?

All projects submitted by the application deadline of **October 7, 2016** will be reviewed and scored against evaluation criteria by Chartwells senior leadership, including the EVP of Chartwells and the Manager of Campus Engagement and Sustainability.

Selected proposals will be contacted by **October 14, 2016**. Final decisions on the projects will be announced on Compass Group Canada’s website (www.compass-canada.com) during the week of October 17, 2016. Each selected project must begin planning, development or implementation by October 24, 2016.

How to apply?

- Contact your onsite Chartwells Foodservice Director or General Manager with your project idea (visit their office on campus!)
- Together with your onsite Chartwells Foodservice Director or General Manager (or designate), apply for the Chartwells Campus Project Funds, complete and submit the application form online - [click here](#) by **October 7, 2016**.

Payment of Funds:

The onsite Chartwells Foodservice Director or General Manager at each selected campus will administer the funds according to project’s needs as outlined in the submitted proposal.

Important Dates:

- **Friday, October 7**: proposal submission deadline
- **Friday, October 14**: notification to final three selected projects
- **Week of October 17**: public announcement of final three selected projects
- **Week of October 24**: start of selected three projects

For More Information:

For general information about the Chartwells Campus Project, please email [jana.vodicka@compass-canada.com](mailto:jana.vodicka@compass-canada.com).