

The New Faculty Start-up Grant (NFSG) is provided to new continuing tenure track faculty, at the rank of Assistant Professor. The funding and administration of this grant comes from the Faculty or Department offices and replaces the President's Research Start-up Grant (PRSG).

NFSG Policies and Procedures:

1. The NFSG can only be awarded at the beginning of the Faculty appointment as an Assistant Professor and the original amount awarded is not subject to future adjustment.
2. Instructors pending receipt of their PhD can be entitled to start-up funding upon receipt of their Doctorate and the resultant appointment as an Assistant Professor.
3. The NFSG will be available for a period of five years from the start date of the appointment as an Assistant Professor and is non-renewable. Untenured Assistant Professors moving to SFU are eligible for an NFSG, but the funding must be spent within 5 years of their initial appointment as an Assistant Professor, regardless of where they held their original position
4. Extensions can only be made under extenuating circumstances such as parental or medical leave. It may not be extended due to delays in incurring research expenses.
5. The funds for the NFSG are usually transferred by Faculty offices in two installments: half the funds will be transferred when the grant is first created and the second half at the start of year two. Faculty members may request for all of the funds to be transferred at the start of the project if this is needed to pay for major start-up costs.
6. Unused funds must be returned to the Faculty at the end of the fiscal year when the NFSG expires (e.g., if NFSG expires in September 2019, then the project must be closed at the end of March 2020).
7. The Faculty Start-up Grant being recommended must be included in the formal Offer of Appointment from the President.
8. The completed NFSG claim package must be submitted to the Office of Research Services no later than the end of the first full semester of their appointment as an Assistant Professor. All necessary approvals must be in place (e.g., ethics approval) before setting up the Fund 13 project.
9. In cases where the grant recipient has a split appointment, the NFSG account will be established and administered by the faculty where the grant recipient's home department resides.
10. The responsibility for monitoring expenditures and ensuring that the particular Fund 13 project does not run into an over expenditure position rests with the grant recipient and the particular Dean's office.
11. Although the NFSG follows general tri-council agency rules regarding allowable research expenses, other expenses may be approved by the Dean.