

ABOUT THE ELC PROGRAM

The English Language and Culture Program is a unique and remarkably effective interactive program for participants who need more than vocabulary lists and English grammar rules. It is not a traditional ESL program and is not designed for beginners.

In ELC classes, you are able to work with real language that contains jokes, jargon, idioms, and slang. You will work with English as it is used in current materials such as newspapers, magazines, films, documentaries, and television shows - not to memorize facts, but to analyze the ways in which English texts work. You will practice putting together words, sentences, paragraphs, arguments and debates as native speakers do, using forms and conventions that are recognized and understood by North American audiences. And more importantly, you will explore, examine, and come to understand the cultural context of these conventions.

Whether you are a prospective undergraduate or graduate student, homemaker, business person, or professional, you will finally understand the 75% of meaning that is not contained in words but is communicated through context and form, gestures and facial expressions. You will be able to perform confidently in English, both orally and in writing. You will gain the confidence you need to succeed in your chosen career.

Participants in this program work with instructors to understand Canadian cultural context, attitudes, and values and then use that understanding to figure out meaning. Through practice, you will develop the ability to communicate your thoughts and wishes effectively. Because you work with the language in the cultural context, you are able to continue improving your English skills even after your formal studies are complete.

Instructors in this program do not speak "ESL English." Instead of enunciating each word separately and speaking so slowly that they could not be recognized as native English speakers, they speak as they would with their friends and colleagues while helping participants to understand English as it is spoken in the real world. Given the nature of the program, full classroom participation and attendance is required.

PAYMENT INFORMATION

We accept payment by cash, credit card (Visa or Mastercard), cheque, money order, bank draft or wire transfer (*Please do not send cash in the mail!*).

The tuition fee for the full-time program includes all class materials. ELC 8-week full-time programs are subject to a \$250.00 **non-refundable** application fee. An official acceptance letter will only be issued once the complete tuition has been paid. Cheques and money orders can be mailed to the following address:

English Language and Culture Program
Simon Fraser University at Harbour Centre
100 East – 515 West Hastings Street
Vancouver, BC V6B 5K3
Canada

Wire transfers can be sent using the following information:

The Bank of Nova Scotia
409 Granville Street, 7th Floor,
Vancouver, B.C. V6C 1T2
Bank Number: 002
Transit Number: 03020
Account Number: 03020 22926 10 ***deposit account only***
Swift Code: NOSCCATT
Account Holder: Simon Fraser University
ABA/Routing#: 026002532

Please ensure both the program name (English Language and Culture Program) and the student's name are listed on the wire transfer. Also please note that the student is responsible for paying all bank fees involved in wire transactions.

Credit Card Payments

If the student is paying by credit card, please understand that it can take 5-7 business days to process such transactions. Since we cannot issue a Letter of Acceptance until the transaction is approved, there might be a delay until we will be able to issue this document. Please factor this possibility into the application process. Remember that study permits can take several months to obtain.

How To Apply

There are five ways to register for the English Language and Culture Program.

IN PERSON - Visit our office at 515 West Hastings Street in downtown Vancouver and fill out an application form in person.

ONLINE - Submit your application using our secure online registration form at www.sfu.ca/elc

BY MAIL - Print out our application form (available on our website) and mail it to our office:

English Language and Culture Program
Simon Fraser University
100 East - 515 West Hastings Street
Vancouver, British Columbia
Canada V6B 5K3

BY FAX - Print out our application form and fax it to our office at: (778) 782-7965.

REFUND POLICY

ELC 8-week full-time programs are subject to a \$250.00 **non-refundable** application fee.

For Non-Visa Students:

- The \$250.00 non-refundable application fee (if applicable) and full tuition payment for your chosen program of study are required in order to receive your *Letter of Acceptance*.
- If you cancel your registration **prior to the registration deadline**, you will receive a full refund of the tuition paid minus a 10% CAD processing fee, providing that you return the original *Letter of Acceptance*.
- No refunds will be granted after the registration deadline.

For Visa Students:

- The \$250.00 non-refundable application fee (if applicable) and full tuition payment for your chosen program of study are required in order to receive your *Letter of Acceptance*.
- Once the application fee and full tuition payment is received, it is **non-refundable**.
- However, if Canadian Immigration denies your application for a Study Permit, you will receive a full refund of the tuition paid minus a \$100 CAD processing fee:
 - You must return the original *Letter of Acceptance* and the original written documentation from Canadian Immigration verifying that your application was denied.
 - All required documentation must be received within two months of the date of the visa denial letter.

For All Students:

- If you have received a *Letter of Acceptance* from our program for 2 or more terms, you cannot defer your second term.
- Refunds can only be issued in the name of the person who originally paid the tuition.

- Refunds normally take 6 to 8 weeks to process and are usually issued in bank draft form.
- Refunds are non-transferable. In other words, your fees cannot be transferred to another student or to another program at Simon Fraser University.
- You may defer your registration to the next term, one time only, at no charge.
- Please note that all program policies, dates, and fees are subject to change without notice.

HOMESTAY ACCOMMODATIONS

The English Language and Culture Program does not arrange homestay or other accommodations, but we do refer students to a local company called First Choice International Placement Inc. who will make homestay arrangements for students.

Telephone: (604) 984-0868
 Fax: (604) 984-2373
 Email: info@fcplacement.com
 Website: www.fcplacement.com

MEDICAL INSURANCE

You must have medical insurance during your stay in British Columbia and it is a requirement for studying at Simon Fraser University. Proof of medical insurance is required upon application to the English Language and Culture Program or within 2 weeks of your program's start date.

In your home country, you can contact your family physician for information about international health insurance. In Canada, call or write BC Medical (1-604-683-7151) if you have resided in Canada for at least 3 months. If you have not resided in Canada for at least 3 months, you must buy private medical insurance. You can do this independently, or if you require assistance, forms can be obtained from the English Language and Culture Program office.

Contact Us

If you have any questions or concerns after reading this document, please do not hesitate to contact our office by any of the following methods.

Email: elc@sfu.ca

Telephone: 1 (778) 782-5174

Fax: 1 (778) 782-7965

Mail: English Language and Culture Program
 Simon Fraser University
 100 East - 515 West Hastings Street
 Vancouver, BC, Canada V6B 5K3

For further information about the English Language and Culture Program, please visit us online!
 Our website address is www.sfu.ca/elc