Minutes for May 6th, 2008

TIME: 7:00 pm
LOCATION: SFU Surrey Student Lounge
EXECUTIVES: Stevan Anas (President)  
            Jenny Shen (Vice President of Operations)  
            Kyle Jung (Vice President of Activities)  
            Joseph Choi (Secretary)  
            Brian Quan (Treasurer)  
            Kevin Kao (Communications Officer)  
            Bryan Ottho (Forum Representative)
MEMBERS: Mohamed El Eryan (IATSU Surrey Campus Committee Representative)  
          Anna Wu  
          Mona Law
GUESTS: Kyle Sakai
TIMEKEEPER: Stevan Anas

Call to Order
Meeting was called to order at 7:10pm

AGENDA
Kao motions to approve agenda, Ottho seconds, Motion carries  
Quan motion to approve the minutes by the end of meeting, Jung seconds, Motion carries

OLD BUSINESS

Policies and Procedures
Quan summarized a list of procedures for new board members.  
“We are the ambrosia of bureaucracy, and we are a fountain of knowledge... drink from us.”

Banking
Quan summarized how banking works, where banking takes place, etc.

Orientation and Exit reports
Anas explains the IATSU office and locations
Quan will be writing exit reports

**NEW BUSINESS/DISCUSSION**

**IATSU Office**
Quan proposes the office needs to be cleaned
Key access list needs to be changed to reflect new members (send new list in)
New positions to be oriented

**Photo Gallery to IATSU website**
Kao requests information with Flickr
Kao requests templates for logos

**Events advertisements**
Anas wants to advertise IATSU scholarship
Quan further explains how the IATSU scholarship works
Anas proposes to advertise FAS Formal
Law proposes more advertising
Wu proposes more people should have gotten involved in the planning

**FAS Formal**
Ottos plans formal and asks treasurer to hold enough funds

**Burnaby Open House**
IAT projects will be showcased
There will PROBABLY not be an IATSU table
Anas proposes he will send out email regarding student volunteers for Open House

**IATSU Summer meeting schedule**
Anas proposes bi-weekly schedule
Anas decides meeting will be on Tuesdays at 6:30pm
Meeting happens on May 27th, June 17th, July 8th, July 15th

**SCC Update**
Eryan explains 10 day Hawaii retreat, mission statement, what we want out of SCC, working group reports, by-election plans/diggens resignation, SCC banner, roll call
Anas says SCC wants to run First Aid classes, needs at least 8 people

**Ottho motions to approve April 9th, 2008 minutes, Quan seconds, Motion carries**

**Ottho motions to adjourn meeting, Quan seconds, Motion carries**

**Meeting ends at 8:24pm**