

# Interactive Arts and Technology Student Union

## General Meeting Minutes

May 26th, 2010 • Simon Fraser University, Surrey Campus • Room 3260

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Call to order at 5:50pm May 26<sup>th</sup> 2010

### I. ROLL CALL OF ATTENDANCE

#### Executives

President	Marie Cheung	mlc9@sfu.ca
VP of Operations	Winnie Chung	wyc14@sfu.ca
VP of Activities	Jan Castro	jrc15@sfu.ca
Communications Officer	Jenni Rempel	jennir@sfu.ca
TechOne Representative	Nikita Cheung	nikitac@sfu.ca
Member	Diana Luong	dla64@sfu.ca
SFSS Forum Rep	<i>Vacant</i>	
Treasurer	<i>Vacant</i>	

#### Absent:

Secretary	Hayley Lam	hhl17@sfu.ca
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#### Guests:

TechOne Coordinator	Emma Horsley	ehorsley@sfu.ca
SFSS At-Large Representative	Fred Bantados	fcb1@sfu.ca

<b>Timekeeper:</b>	Marie Cheung
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### II. AGENDA

*Rempel motions to adopt the agenda of May 12<sup>th</sup> 2010. Nikita seconds, Motion Carries.*

### III. REGRETS

*Castro motions to ratify the regrets from Hayley Lam. Rempel seconds, Motion Carries.*

### IV. GUEST SPEAKERS

**Emma Horsley** – Wanted to let everyone know that she is available to help out for FroshOne and would like to be involved, so ask her if we need help! Especially as a staff role, she can be of big help. Last year TechOne sponsored \$100 and will most likely do the same this year.

### V. MINUTES

*Castro motions to approve the minutes from February 16<sup>th</sup> and May 12<sup>th</sup> 2010. Nikita seconds, Motion carries.*

### VI. REPORTS

**Castro** - Met up with Yan to discuss FroshOne, and pretty much knows what to do. Will talk to Emma to get timeslots to plan events. Will book activities meeting next week with Deeks. Activity

meetings to be held weekly. Also talked to Adam from CJSF who is looking to do an event and would want to collaborate with IATSU.

**Chung** – Spoke to Antonio to clarify about cheque, need to send it off to financial aid and awards for the scholarship. Jung took the cheque and gave to advisor.

**Rempel** – Did not finish bio because Castro did not send in his. Rempel said she received an email asking to post a job post. She posted it on twitter since we have no jobs board on our website.

## VII. OLD BUSINESS

- 1. FroshOne 2010** - Organizing committee, sent through Candy and Shannah. Positions taken by Danny Yan (Director of Marketing and Communications), Trini Nguyen-Don (Director of Finance and Sponsorship), and Anna Koniarska (Director of Events & Logistics) – get her to do roombooking. Marie will give Castro their emails to set up meetings. Need to make a sponsorship package, look to Marie's exit report. Look to exec for help as well. Also need to budget, Luong will meet with Priscilla next week. Bantados offers help as well, Luong can set up meeting with him. Get Trini to talk to Bantados regarding sponsorship, Starbucks downstairs is interested in getting involved with the Surrey Community. Must create formal proposals. Marie says we should contact Horsley about packages to the TechOne students which include a FroshOne invite (which we didn't do last year because we ran out of time.) Chung said we should put our faces on it. Business Frosh interested in collaborating – FroshOff. Rempel was talking to UBC students about how their Frosh was on Sunday and consisted of the whole day. Perhaps let Frosh run Friday and Saturday? Bantados says that Business usually has theirs on Friday and Sunday. FroshOne last year, many people had to leave halfway through. Bantados suggests to look at Projection numbers – Horsley has fulltime enrolment data, broken down by department where we can probably get number of incoming TechOne students. Castro asks if there are other froshes in surrey. Business may have one event here.
- 2. Diana Chan and Warner Brothers** - Is currently working with Warner Brothers and offered us swag, which she can get for the month of June. Marie suggests we create an event in June, perhaps youtube night? Marathon – set up a playlist. Summer issue, look at last times one in terms of people. Rempel brings up that IAT 202 is on Tuesday and that those students may be willing to go. Marie suggests classroom presentations, and facebook to advertise. To be discussed at activities meeting.
- 3. Clubs Day** – Turnout was not very big. Exec was super excited for the 2 new sign ups of people we didn't personally already know. Gave out the heart pins, still have lots left over! Must make sure Fall Clubs Day is well planned. SCC is not doing any big events this Summer, only their internal retreat.
- 4. Retreat** – Castro will send out doodle. Rollerblading? Fish and Chips?
- 5. Office Telephone** - Bantados said that usually if a club or DSU doesn't have a phone, exec would use their own cellphone which can be reimbursed. BASS makes good use of their phone because they have a lot of sponsorships and is open to all 13 clubs. Marie says a pro in having the phone is the cable internet for some people. Last year for sponsorship, Priscilla used her own cellphone number. Marie talked to Quan who said that phone doesn't give much. Rempel suggests investing in a webserver instead which \$6 \$7 a month, and can allow for an easier to

manage and better looking website. Nikita suggests checking with Costco. Marie has looked into webservers and there is Hostskater, Dreamhost. Bantados suggests looking at the packages. Rempel says to look for Wordpress packages. Must talk to facilities and they should cut the phoneline for us.

***Rempel motions to kill phone, Nikita seconds, Chung withholds her vote saying it's better to double check with bank. Motion carries.***

Marie will contact facilities ASAP!

6. **FCAT Formal** - Chung has yet to contact them and will do so ASAP.

## **VIII. NEW BUSINESS**

1. **Bi-Elections** - Ratification of Diana for Treasurer and Kyle Jung for Forum rep.

***Rempel motions to ratify Diana Luong for position of Treasurer and Kyle Jung for position of Forum Representative. Castro seconds, motion carries.***

Rempel will put on website tonight.

## **IX. ANNOUNCEMENTS**

1. BeyondSIAT Videos are up! Rempel to put links on website. Castro will email them to the speakers.
2. Use [iatsu-contact@sfu.ca](mailto:iatsu-contact@sfu.ca) (for external uses) and [iatsu-exec@sfu.ca](mailto:iatsu-exec@sfu.ca) is for use amongst us (internal uses). Castro will make an IATSU YouTube account and re-upload the videos to it.
3. Fred Bantados is the SFSS resource person for Surrey and will help out with event planning and logistics. Will give insight on BASS frosh and will help us with frosh.
4. Need to get signing authority. Find account number (statements) and set up a date to go!

## **X. ADJOURNMENT**

***Meeting adjourns at 6:30pm***