

March 2006

1. Preamble

Simon Fraser University's Surrey campus is growing. With a projected increase of 2500 students by the time 2010 hits, now is the time to take action and begin the seed process for the programs and services that will help shape the future of the campus.

With 1700 FTE students currently, the Surrey campus needs to have effective representation from the Simon Fraser Student Society. Currently, there are programs at the campus in Arts and Social Sciences, Applied Science, Business Administration, Education, and Science. With the diverse range of program offerings, come a more diverse student body and a need for more services than the Interactive Arts and Technology Student Union can provide on its own.

With our new campus opening in September 2006, and the SFSS occupying office space in our new Central City development, the time has come to bring in an SFSS staff position.

2. Staff Functions

As the campus grows, the need for more diverse services will increase. More specific services targeted to more specific markets will become necessary. In the meantime, the SFSS needs to build a foundation for the future by establishing a staff position permanently located at the Surrey campus.

Ideally, IATSU would like to see this staff person have a large level of flexibility in their job description. Since the environment is growing and changing, some flexibility will be needed for the years ahead. The unique community at Surrey campus inherently requires someone to understand this involvement.

We would like to see this staff person be able to:

- Assist IATSU, as well as other departmental student unions, and clubs, at SFU Surrey.

The SFSS staff person would act as a resource to student groups on campus, and work with the Student Services Student Life Coordinator to help student groups grow and prosper. As a resource person, the staffer would need to be familiar with the SFSS operations at the Burnaby campus, and the services offered at Surrey. The staffer

would also need knowledge of how to help new student groups (such as a new executive) make use of their power and promote campus community.

- Be a resource for the future Surrey Committee

The future Surrey Committee will be a place to bring together all the various departmental student unions/groups on campus to propose joint-events, planning, and strategy. As an SFSS staff member, the staff could provide resources and guidance to the committee.

- Run the Print Shop at Surrey, so our members do not have to go to Staples or Kinko's for their printing needs.

Students in the School of Interactive Arts and Technology do a lot of professional printing for their coursework. Currently, the best options are to go to Staples or to Kinko's for these needs. If the SFSS could provide a Print Shop or service like it does at the Burnaby campus, there is a very large market for it. If the service is high quality and priced effectively, it even has the opportunity to make a profit for the Society, which could be reinvested into campus initiatives.

A newer photocopier and more advertising are needed for the current SFSS photocopier on campus. To be most effective at attracting the student market, more photocopiers that are higher quality will be needed.

- Manage the consignment book buy-back

The consignment book buy-back service has been running for a number of years under the guidance of Nancy Woodcock, Ed Deeks, and Andrew Drinkwater. This service will need to continue, and should be provided in partnership with an SFSS staff-person based at the Surrey campus.

It is completely unjust that Surrey students must drag their books in each semester for a service that runs for only 4-5 days per semester. The book buy-back service needs a staff person to run it year round, like those offered at SFU Burnaby, UBC, and numerous colleges and universities throughout the lower mainland and across Canada.

- Distribute ISIC cards, student handbook/day planners

Currently, ISIC cards are distributed at clubs days and by Student and Registrar Services on a volunteer basis. If the SFSS provides office space to a staff resource, this person would be able to take pictures for ISIC cards, and redistribute them when they are complete.

SFSS Day Planners and photocopy cards could also be distributed from this location throughout the year.

- Book student meetings with the Ombuds Office and Legal Clinic

The SFSS provides legal and ombuds services to students, but these services are largely located at the Burnaby campus. While it is not economically feasible at this point in time to locate these services at Surrey, it would be helpful to have a staff person who can advise students on what they are, where they are, and how they work. This staff person should also be able to book appointments on students' behalf.

3. Rationale

With the Surrey campus moving into its permanent home this summer, the time for the SFSS to act in providing service is now. If there has ever been a chance for this organization to form a new bond with students, and remove some of the bitterness from the past, now is the time. Forming strong bonds with the student community at the new Simon Fraser University in Surrey will be beneficial for students, the SFSS, and IATSU. There is an opportunity here for the SFSS to get in on the ground level of a new development and take advantage of the many opportunities to help the Surrey campus change shape and grow. Please do not let this opportunity pass you by.

Thank you for your time.

Sincerely,

The Executive of the Interactive Arts and Technology Student Union.