

8. ***Separate page.*** Description of the publication and a justification of the need for support. (You may add one other sheet.)

9. ***Separate page.*** Please complete the Budget Table (available as an Excel Spreadsheet on the Internal Grant Application Forms and Deadlines table). Please explain the reason for omission of any of the required information on subscriptions or revenue.

10. ***Separate page.*** What is the proposed distribution of the publication? How many copies and from whom? Will it be sold or distributed free of charge? If it will be sold, what will be the price?

11. ***Separate page.*** If an application has not been made to other funding agencies for this publication, please explain.

12. ***Separate page.*** Normally, applications will not be considered without the following documentation. Therefore, the following should be attached to this application (please check to indicate an attachment to your application)

i) Details of a contractual agreement with the press _____

ii) Evidence of peer reviews or assessors' reports _____

If any of these items is not attached or is inappropriate, please explain.

UNIVERSITY PUBLICATION FUND CHAIR'S EVALUATION

To: Department Chair or Designate

[NOTE: Application(s) made by the Chair shall be evaluated by the faculty dean.]

On this page, or on a separate page, please evaluate the proposal in terms of:

- scholarly quality and significance of the work,
- For Serial Publication Applications only: What is the benefit to SFU for providing support to this journal?
- whether your academic unit can fully or partially provide any of the resources the applicant requires for the publication of either the book or journal.

In the case of applicants who are not tenured or tenure-track faculty, please evaluate the appropriateness of this application, in relation to the research activities in your department. Note that the tenure of the award must occur within the time frame of the applicant's appointment to Simon Fraser University. In the case of emeritus faculty, please comment on the applicant's recent research record, and potential ongoing research performance.

Please forward to the Office of Research Services by the appropriate deadline.

NOTE: Handwriting can be difficult to read. Please type or print your evaluation on this form, or on an attached sheet.

Applicant:

Proposed Title:

Date

Signature

NOTE: Chairs may wish to send this form directly to the Research Grants Officer. Nevertheless, it should be understood that this evaluation is the personal information of the applicant. As such, the applicant is entitled to request and be provided with the evaluation.