Date: December 8, 2010
Location: Finance Boardroom, Strand Hall

Present: James Busumtwi-Sam (Chair) Ian Andrews
Michael Favere-Marchesi William Radford
Joan Sharp Shaheen Nanji
Tom Nesbit Li-Jeen Broshko
Anton Bezglasanyy Craig Janes
Sam Black Cenk Sahinalp
Kate Ross Lindsay Neilson (Non-voting)
Sarah Orr (Secretary, Non-voting) Kate Jennings (Non-voting)
Tom Nesbit Guest: John Brohman

Absent: David Newman

Start Time: 11:30 a.m. End Time: 1:15 p.m.

1. Approval of the Agenda
   Moved: Sam Black Second: Anton Bezglasanyy - Approved

2. Approval of the Minutes for October 13, 2010
   Moved: Sam Black Second: Tom Nesbit - Approved

3. For Information: Cancellation of November 10, 2010 SCIA Meeting.

4. For Information: Signed Exchange Agreement between Nanyang Technological University and Simon Fraser University.

5. For Information: Signed MOU between Queensland University of Technology and Simon Fraser University.

6. For Information: Signed LOI between the Faculty of Engineering and the Faculty of Information Technology at Zhejiang University and the Faculty of Engineering Science at Simon Fraser University.

7. For Information: Signed MOU between Universidad del Pacifico and Simon Fraser University.


9. For Approval: Expanded MOU between the Universidad Andina Simon Bolivar in Bolivia and Simon Fraser University.
   Moved: Tom Nesbit Second: Sam Black - Approved
10. For Approval: MOU between Academics for Higher Education and Development and Simon Fraser University.
   Moved: Sam Black   Second: Li-Jeen Broshko   - Approved

11. For Information: A Presentation on Internationalization previously given to Deans Council was presented by William Radford, Director Internationalization, SFU International.

12. For Discussion: Rewriting and revamping the SCIA website to include:
   a) 'How to' checklists, pop down boxes with additional information and pdf versions of routing sheets and templates,
   b) Introduction of information and training materials for new SCIA members (plus the addition of a link on the SCIA website to this information), and
   c) Discussion re: introducing a new 'opt out' routing sheet specifically for the development of Bilateral Student Exchange Agreements, also to be posted on a revamped website.
   
   Action required by SFU International to redo SCIA website.
   Item 11.c) was not presented due to time restraints, moved to January 13, 2011 Agenda.

13. Other Business:
   - For Information – Approved SCIA Meeting Dates for 2011.


15. Meeting adjourned time 1:15

   Moved: Sam Black   Second: William Radford   - Approved