Meeting Minutes

Date: October 13, 2010

Location: Finance Boardroom, Strand Hall

Present:
- James Busumtwi-Sam (Chair)
- Ian Andrews
- Michael Favere-Marchesi
- William Radford
- David Newman
- Shaheen Nanji
- Tom Nesbit
- Li-Jeen Broshko
- Anton Bezglasanyy
- Lindsay Neilson (Non-voting)
- Sam Black
- Kate Jennings (Non-voting)
- Sarah Orr (Secretary, Non-voting)

Absent:
- Joan Sharp
- Craig Janes
- Kate Ross
- Cenk Sahinalp
- Ashton Bezglasanyy
- Shaheen Nanji
- Li-Jeen Broshko
- Jonathan Driver

Start Time: 11:30 a.m.  End Time: 1:15 p.m.

1. Approval of the Agenda
   a. Additions to Agenda under item 13, other business:
      i. For Update: Agenda Item #7 from September 2010 SCIA meeting - AUCC-AAU Strengthening Higher Education Stakeholder Relations in Africa – University of Nairobi (Shaheen Nanji).
      ii. Introduction of Li-Jeen Broshko, Associate General Counsel and Associate University Secretary, representing V.P. Academic, Jonathan Driver.
      iii. Introduction of Kate Jennings, SFU International, returning to SCIA as a non-voting member in her new role as Associate Director, International Partnerships and Mobility (as of November 2010).

      Moved: Sam Black  Second: Ian Andrews  - Approved

2. Approval of the Minutes for September 8, 2010

      Moved: Sam Black  Second: Tom Nesbit  - Approved

3. For Information: Outcome of email approval for Zhejiang University LOI.
   a. Approval granted by SCIA members via email.

4. For Information: Signed MOU between BRAC University, Bangladesh and Simon Fraser University.

5. For Information: Signed MOU between Communication University of China (CUC) and Simon Fraser University.

6. For Information: Italy SIAT, Field School Director’s Report [Lindsay Neilson].

7. For Approval: Exchange Agreement between Nanyang Technological University and Simon Fraser University [Lindsay Neilson].

      Moved: Tom Nesbit  Second: Ian Andrews  - Approved
8. For Approval: Mexico Field School, Faculty of Communications [Adam Holbrook].
   Moved: Tom Nesbit    Second: Sam Black    - Approved

9. For Approval: MOU between School of Public Health at the National Institute of Public Health and Simon Fraser University’s Faculty of Health Sciences.

   i. SCIA members decided a general MOU using the SCIA-approved template should be drafted to reflect cooperation between the National Institute of Public Health and Simon Fraser University’s Faculty of Health Sciences. Agreements further to this MOU will need to be re-introduced to SCIA for approval. A new template will be provided.

   Moved: Ian Andrews    Second: William Radford    - Approved in principle as per above

10. For Approval: MOU between the Faculty of Post-Graduate Studies at the University of Health Sciences, Vientiane and Simon Fraser University’s Faculty of Health Sciences.

    i. SCIA members decided a general MOU using the SCIA-approved template should be drafted to reflect cooperation between the University of Health Sciences, Vientiane and Simon Fraser University’s Faculty of Health Sciences. Agreements further to this MOU will need to be re-introduced to SCIA for approval. A new template will be provided.

    Moved: Sam Black    Second: Anton Bezglasanyy    - Approved in principle as per above

11. For Approval: King Saud University and the Learning Strategies Group, SFU Business Management of Technology, MBA.

    i. SCIA approved in principle for the Faculty of Business to run one cohort of the Management of Technology-MBA at King Saud University, Saudi Arabia, conditional upon the development of a Service Contract acceptable to SCIA. The Service Contract must be developed in conjunction with Li-Jeen Broshko, Associate General Counsel and Associate University Secretary.

    Moved: Ian Andrews    Second: William Radford    - Approved with conditions pending

12. Other Business:

    a. Approval of dates for 2011 SCIA Meetings will be sent to SCIA members via e-mail.


Meeting adjourned

   Moved: Sam Black    Second: Michael Favere-Marchesi    - Approved