

## Larger Teaching and Learning Development Grant Proposal Agreement

Applicants for grants with a proposed budget of \$3,000 to \$10,000 need to submit this form with their responses to the criteria on page 2.

Principal Applicant (responsible for financials and completion of project):

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\_\_\_\_\_

Faculty: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

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Department: \_\_\_\_\_ E-mail: \_\_\_\_\_

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Co-Applicants: \_\_\_\_\_

{where applicable}

Please submit your proposal to your Dean.

### 1. I agree to:

- a) Submit my development project proposal to the SFU Research Ethics office for approval, if necessary.
- b) Attend 1-2 meetings each semester while I am carrying out my project for the purpose of sharing what I am learning with other faculty who are also engaged in these projects and learning from their experiences.
- c) Disseminate the findings of my research locally (e.g., presentation to colleagues at the departmental or faculty level, presentation at the annual teaching symposium supported by TLC, an article in SFU's Teaching and Learning Bulletin and website). I understand that I am also encouraged to disseminate the findings more broadly, if appropriate (academic conferences and publications).
- d) Submit a final report to the ISTLD upon completion of the inquiry project. This report will be forwarded to the Office of the Vice-President, Academic.
- e) Work with a staff member from TLC to provide a version of my project description and findings to be shared online with members of the university community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Principal applicant)

### 2. Applicant's Department Chair/Director or Dean in non-departmentalized Faculty

The applicant has briefed me on this proposed Teaching and Learning Development project and I support the project.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_