Larger Teaching and Learning Development Projects Proposal Criteria
(3 pages maximum)

Please ensure that the following criteria appear in your proposal <u>in the order in which they appear here</u>.

1. **Title of project**

2. **Description of the proposed project, please include the following.**

A. **Question(s)** to be investigated. (Usually will be focused on student learning)

B. **General Rationale and Description**: Why is this question(s) of interest to you? Why is it important? How does this project fit with course or program goals? What is the context in which the project will be conducted (e.g., course name or program name)? How are findings expected to contribute to student learning and to your learning?

C. **Methods**: General description of how the project will be conducted, including what data will be collected and how it will be analyzed/summarized.

D. **Intellectual property (if applicable):** Description of how copyright issues will be addressed. Intellectual property will be covered by SFU intellectual property policy.

E. **Timeline**: Description of timeframe for the project.

F. **Broader impact**: Describe how any practices and/or products developed might be useful to colleagues at SFU or at other universities. Or, how the project fits with your department/Faculty's strategic plan or the 2010-13 Academic Plan.

G. **Dissemination**: Describe how you will present or discuss the results of your project in your Department, Faculty, and/or beyond.

3. **Budget request**

A. Present the budget required to support the project and a justification.
    *   Specify and justify which items you are asking to be covered. This can, for example, include project specific personnel costs (e.g. RA), instructional materials and other related costs. Review the eligible and ineligible expenses for the grants in the attached document about rationale and guidelines. If you plan to hire an RA, please detail what that individual's responsibilities will be.

B. If applicable, estimate the continuing operating and capital costs of the course or program after the termination of these funds. How will these costs, if any, be covered?

If you require assistance, please contact us at: tl-devgrants@sfu.ca