

Chemistry Graduate Caucus
Meeting Minutes

MBB Lounge 8000-Level
11:06 a.m., 9 December 2011

In Attendance:

Reagan Belan (President), Brandy Kinkead (Treasurer), Stanley Chang (Secretary), Kyle Greenway (TSSU Steward), Graeme Suppes (TSSU Steward), Alisa Paterson (Social Coordinator), Danielle Wilson (Social Coordinator).

Regrets:

Shira Halperin (VP/GSS Councillor), Michael Jones (DGSC Rep), Ryan Roberts (TSSU Steward), Venugopal Rao Challa (TSSU Steward), Rachel Ashley (Social Coordinator), Jarod Moore (Grad Info Coordinator/Sports Rep), Hope Fan (Sports Rep).

1. Lab Notebook Purchase

- It was established in a previous email communication sent by Brandy Kinkead that the Caucus will be purchasing lab notebooks for the upcoming Spring 2012 term. The notebooks will be sold to undergraduate students in courses with lab components.
- First-year lab instructors John Canal and Lee Hanlan also approve of selling a standardized style of lab notebooks.
- Courses requiring instructor's approval:
 - CHEM 111 (Dr. Lee Hanlan) – *approved*
 - CHEM 121 (Dr. Rebecca Goyan) – *pending*
 - CHEM 126 (Dr. John Canal) – *approved*
 - CHEM 215 (Dr. Dev Sharma) – *pending*
 - CHEM 281/286 (Dr. Uwe Kreis, Dr. Nabyl Merbouh) – *pending*, (Reagan Belan will ask for approval)
 - CHEM 316 (Dr. Binyun Sun) – *pending*
 - CHEM 336 (Dr. Lee Hanlan) – *pending*
 - CHEM 366/367 (Dr. Jean-Claude Brodovitch) – *pending*
 - CHEM 381 (Dr. Peter Wilson) – *pending*
 - NUSC 346 (Dr. Jean-Claude Brodovitch) – *pending*
- The lab notebooks will be purchased for ~\$1 per book, and will be sold for \$7 or \$7.50 (prices similar to SFU bookstore).
 - Brandy Kinkead will email out quotes from supplier as soon as they become available.

2. Reimbursements

- Brandy Kinkead motioned for the reimbursement of \$1437.60 to the Chemistry Department for model kits purchased during Summer 2011 from the Chemistry Student Association GSS Trust Account. Motion seconded by Reagan Belan.
 - Votes: For = 7, Against = 0. *Motion carried.*

- Reagan Belan motioned for the reimbursement of \$111.97 for prizes at the Holiday Celebration held on December 6, 2011 from the Chemistry Student Association GSS Trust Account. Motion seconded by Kyle Greenway.
 - Votes: For = 6, Against = 0, Abstention = 1 (Brandy Kinhead).
Motion carried.

3. Oral Competition

- Reagan Belan has informed the Caucus that the Departmental Oral Competition will be held on January 20th or 27th. An email notification regarding the exact date will be sent out soon.

4. Model Kits Sales

- Reagan Belan will set up a Doodle poll for model kits sales schedule for the Spring 2012 term.

5. Other Fundraisers

- Brandy Kinhead informed the Caucus that the test tube candy fundraiser will be ready in time for Valentine's Day.

Meeting concluded at 11:18 a.m.