

## **Chemistry Graduate Caucus**

### **Meeting Minutes**

**11:04 a.m., 17 October 2011**

#### *In Attendance:*

Reagan Belan (President), Shira Halperin (VP/GSS Councillor), Brandy Kinhead (Treasurer), Stanley Chang (Secretary), Ryan Roberts (TSSU Steward), Kyle Greenway (TSSU Steward), Venugopal Rao Challa (TSSU Steward), Graeme Suppes (TSSU Steward), Alisa Paterson (Social Coordinator), Danielle Wilson (Social Coordinator), Rachel Ashley (Social Coordinator), Jarod Moore (Grad Info Coordinator/Sports Rep), Hope Fan (Sports Rep).

#### *Regrets:*

Michael Jones (DGSC Rep).

### **1. Halloween Social**

- Reagan Belan and Alisa Paterson will obtain liquor license for the Halloween Social on October 17.
- Budget:
  - Alcohol (~\$300): 1 keg (from Granville Island/Howe Sound/R&B) + bottles to be picked up by Danielle Wilson.
  - Pizza (~\$150): 10-15 pizzas (from SFU PizzaPoint) to be ordered by Stanley Chang.
  - Snacks: Halloween candy, pop, cups, plates to be picked up by Brandy Kinhead.
  - Decorations (~\$50): miscellaneous items to be purchased by Shira Halperin from Dollar Store.
- The Caucus will ask Campus Security to close off one of two entrances to the Chem-Bio lounge, and all servers will need to keep minors out of social area.
- Pumpkin carving contest:
  - Prize: \$25 gift certificate from Tim Horton's.
  - All carving will need to be completed prior to social.
- Costume contest:
  - Winners will receive free food or free drink (may also include a free SFU Chemistry beer glass).
- 50/50 tickets:
  - \$10 for gaming license (will obtain at least 3 business days prior to event).
  - <\$2 per ticket.
- SFU Chemistry beer glass: every purchase includes one free drink.
- SurfaceCanada will donate a portion of alcohol that the Chemistry Graduate Caucus purchases (~\$500).
- Ryan Roberts will approach Cassandra Hayes with baking cupcakes for fundraising.
- If enough people are interested, the Caucus may purchase groups of tickets for a post-Halloween social at the Highland Pub.

## **2. GSS Caucus Orientation**

- Brandy Kinhead will be attending the GSS Caucus Orientation on October 28 on behalf of the Chemistry Graduate Caucus.
- The binder of Caucus Constitution will be brought to the orientation.

## **3. Scotiabank Account**

- Shira Halperin and Stanley Chang will need to obtain bank draft from GSS Office and change title payable to "Graduate Student Society, c/o Chemistry Graduate Association".

## **4. Movember**

- Reagan Belan will set up a website for Movember donations toward prostate cancer research.
- A before/after picture will be taken, and the winner will be announced at the last departmental coffee in November (November 25).

## **5. GSS Grant Application**

- Reagan Belan and Brandy Kinhead will look into departmental budget, booking the DAC and quotes for dinner for the Winter Gala/Christmas Party/Holiday Celebration.
- Reagan Belan and Brandy Kinhead will look into GSS Grant Application for this event aimed at improving the cohesiveness of the SFU Department of Chemistry.

**Meeting concluded at 11:32 a.m.**