

Chemistry Graduate Caucus
Meeting Minutes

MBB Lounge 8000-Level
11:08 a.m., 6 February 2012

In Attendance:

Reagan Belan (President), Shira Halperin (VP/GSS Councillor), Brandy Kinhead (Treasurer), Stanley Chang (Secretary), Michael Jones (DGSC Rep), Graeme Suppes (TSSU Steward), Alisa Paterson (Social Coordinator), Danielle Wilson (Social Coordinator), Jarod Moore (Grad Info Coordinator/Sports Rep), Hope Fan (Sports Rep).

Regrets:

Ryan Roberts (TSSU Steward), Kyle Greenway (TSSU Steward), Venugopal Rao Challa (TSSU Steward).

1. Oral Competition (Feb. 10th, 2012)

- Schedule has been emailed out by the Chemistry Department. After much discussion, the Caucus will not be serving coffee or snacks during breaks due to the locations of the oral presentations being too far apart from each other.
- The keg will be delivered to campus on Tuesday or Thursday this week. The cost is ~\$170 + tax.
- There will be a poster stating a drink limit.
- Items to purchase:
 - Chips, pop, veggie + fruit platters: Brandy
 - Coolers: Danielle
 - Wine glasses: Shira
 - Pizza: Stan
- Setup crew: Michael, Shira, Reagan, Brandy, Hope
- Take-down crew: Jarod, Graeme, Stan, Alisa, Michael, Reagan

2. Games Night

- Will likely take place in the GSS Lounge. Michael will inquire availability and policies on having liquor at the venue.
- Potential date: Wednesday, March 14th, 2012 (π day!)
- There will be keg, pie and games.
- Admission will be \$5 or one pie.

3. Caucus Finances

- Total sales from model kits, safety glasses, lab notebooks: \$1155
- Currently have ~\$1700 in Trust Account.
- The Caucus was asked to hold off on purchasing model kits (for selling to Chemistry undergraduate courses) until April 1st, 2012.
- The Caucus will pay off \$1000 debt owing to the Chemistry Department in early March.

- Brandy (Treasurer) will be away for the month of March, so the finances will be taken care of by Shira (VP) while Brandy is away.

4. GSS Advocate

- The Caucus plans to invite the GSS Advocate to a future meeting to discuss issues regarding qualifying terms and top-up funds for Chemistry graduate students.

Meeting concluded at 12:38 a.m.