<u>Chemistry Graduate Caucus at Simon Fraser University</u>
Meeting Minutes May 15, 2012
MBB Lounge 6000-Level

In Attendance:
Reagan Belan (President), Shira Halperin (VP/GSS Councillor), Brandy Kinkead (Treasurer), Stanley Chang (Secretary), Ryan Roberts (TSSU Steward), Graeme Suppes (TSSU Steward), Alisa Paterson (Social Coordinator).

Regrets:
Michael Jones (DGSC Rep/GSS Councillor Alternate), Danielle Wilson (Social Coordinator), Kyle Greenway (TSSU Steward), Venugopal Rao Challa (TSSU Steward), Jarod Moore (Grad Info Coordinator/Sports Rep), Hope Fan (Sports Rep).

1. **Call to Order**
   - Meeting was called to order at 11:04 AM.

2. **Appointment of the Speaker**
   - Reagan Belan (President) was appointed Speaker for this meeting.
   - **MOVED** to appoint Reagan Belan as Speaker for this meeting.
     (Chang/Halperin)
     CARRIED.

3. **Appointment of the Secretary**
   - Stanley Chang (Secretary) was appointed Secretary for this meeting.
   - **MOVED** to appoint Stanley Chang as Secretary for this meeting.
     (Belan/Suppes)
     CARRIED.

4. **Approval of Minutes**
   - No changes to the updated minutes from May 4, 2012 were suggested.
   - **MOVED** to approve the minutes of the May 4, 2012 Chemistry Caucus meeting.
     (Chang/Kinkead)
     CARRIED.

5. **Caucus Finances**
   - The Treasurer (Kinkead) reported that the previous discrepancy between GSS Trust Account and our own bookkeeping has been sorted out. The reason is that the Social Coordinator (Wilson) never processed her reimbursement from the

Halloween social held on October 28, 2012. This issue will be addressed as early as possible.

6. Summer Term Sales

- The President (Belan) reported that lab supplies sales went well, and brought in about $1200 in the last week. There might be a need to reorder the $5 goggles at some point this summer. There was an issue with the notebooks being softcover instead of hardcover with Prof. Goyan. The President (Belan) will discuss this with Prof. Goyan.

7. Departmental Grand Opening

- The President (Belan) reported that the Departmental Grand Opening is set for June 27, 2012. In a previous email communication with Dr. A. Lewis, the Caucus learned that Bruker may also sponsor this event. The President (Belan) will find out more details about this in a meeting later this afternoon.

8. Departmental Summer Sports

- The President (Belan) wanted to check with the Sports Reps (Moore, Fan) regarding booking fields and facilities for softball/ultimate Frisbee for June or July, and soccer for August.

9. Graduate Student Invited Speaker

- The President (Belan) reported that the top candidate for the graduate student invited speaker is Dr. Christopher Murray. It may be possible for the Caucus to apply for a Professional Development Grant to help fund this event.

10. TSSU Updates

- The TSSU Steward (Suppes) reported that there will be two stewards meeting coming up, in which they will discuss details on the strike vote and job action.

11. Combined Social

- The Treasurer (Kinkead) reported that Ricky Chu from the Physics department was looking to see who might be interested to have a joint paintball event. The Caucus might look into this opportunity to hold a joint event with Physics.
- The Vice-President (Halperin) reported that she will get back to the Biology Caucus regarding details on holding a joint quiz night.

12. Conclusion

- **MOVED** to conclude the meeting.
  (Belan/Halperin)
  CARRIED.

Meeting concluded at 11:23 AM.