

Chemistry Graduate Caucus at Simon Fraser University

Meeting Minutes

October 19, 2012

MBB Lounge 6000-Level

In Attendance:

Reagan Belan (Vice-President/TSSU Steward), Nevena Cekic (Social Coordinator), Michael Jones (President), Kenny Lin (Treasurer), Danielle Wilson (GSS Councillor/Grad Info Coordinator), Alisa Paterson (Secretary)

Regrets:

Venugopal Challa (TSSU Steward), Kyle Greenway (TSSU Steward), Brandy Kinhead (DGSC Representative), Hope Fan (Sports Representative), Graeme Suppes (TSSU Steward)

Guest:

Jesper Johansen (MBB Caucus Member)

1. Call to Order

- Meeting was called to order at 9:38 AM.

2. Appointment of the Speaker

- **MOVED** to appoint Michael Jones as Speaker for this meeting.
(Belan/Paterson)
CARRIED.
- Michael Jones (President) was appointed Speaker for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Alisa Paterson (Secretary) as Secretary for this meeting.
(Wilson/Cekic)
CARRIED.
- Alisa Paterson (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- No changes to the minutes from October 16, 2012 were suggested.
- **MOVED** to approve the minutes of the October 16, 2012 Chemistry Graduate Caucus meeting.
(Lin/Jones)
CARRIED.

5. Poster Competition Reimbursements

- Reimbursements will be done through the Chemistry Department. The President (Jones) will collect receipts to submit to the FINS system.
 - Pizzas (\$328)
 - Keg (\$195)

- Special Occasion License (\$25)
- Coolers and Ciders (\$52.37)
- Fruit Tray (Cost will be reported when DGSC Rep Kinkead returns)

6. Interdisciplinary Halloween Social (Friday October 26, 4:00 PM – 8:00 PM, Chemistry Atrium)

- The Social Coordinator (Cekic) updated the Caucus about the status of the Special Occasion License. She has met with Peg Johnsen and security, and will go to the liquor store and RCMP today. The Caucus will assign someone with the duty of checking IDs.
- The President (Jones) will order the keg from Howe Sound. They will pick up the empty keg from the Poster Competition when they deliver the new one.
- The MBB Caucus will purchase the fruit trays, chips, candy, and pumpkins. Jesper Johansen will update the Chemistry Caucus on the existing supply of pop and water.
- The President (Jones) will go to Club Ilia to obtain gift certificate prizes for the pumpkin carving contest. The Caucus agreed to allocate \$20 towards prizes.
- The President (Jones) will speak to Stanley Chang and Shira Halperin (former Caucus members) about obtaining the Halloween music playlist from the event last year.
- **Set-Up:** Reagan and Alisa
- **Clean-Up:** Danielle, Michael, and Kenny
 - Members of the MBB Caucus will also assist in set-up and clean-up.

7. TSSU Job Action Update

- The TSSU Rep (Belan) updated the Caucus on the current status of job action. The union has begun withholding grades today.

8. Conclusion

- **MOVED** to conclude the meeting.
(Jones/Wilson)
CARRIED.

Meeting concluded at 9:56 AM.