

Chemistry Graduate Caucus at Simon Fraser University

Meeting Minutes

October 24, 2012

MBB Lounge 6000-Level

In Attendance:

Alisa Paterson (Secretary), Nevena Cekic (Social Coordinator), Graeme Suppes (TSSU Steward), Brandy Kinhead (DGSC Representative), Michael Jones (President), Reagan Belan (Vice-President/TSSU Steward), Danielle Wilson (GSS Councillor/Grad Info Coordinator),

Regrets:

Kenny Lin (Treasurer), Venugopal Challa (TSSU Steward), Kyle Greenway (TSSU Steward), Hope Fan (Sports Representative)

Guests:

Jesper Johansen (MBB Caucus Member), Laura Hilton (MBB Caucus President)

1. Call to Order

- Meeting was called to order at 11:03 AM.

2. Appointment of the Speaker

- **MOVED** to appoint Michael Jones as Speaker for this meeting.
(Belan/Paterson)
CARRIED.
- Michael Jones (President) was appointed Speaker for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Alisa Paterson (Secretary) as Secretary for this meeting.
(Wilson/Cekic)
CARRIED.
- Alisa Paterson (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- The date for the previous minutes must be changed from October 16, 2012, to October 19, 2012.
- **MOVED** to approve the minutes of the October 19, 2012 Chemistry Graduate Caucus meeting with the aforementioned change.
(Suppes/Jones)
CARRIED.

5. Interdisciplinary Halloween Social (Friday October 26, 4:00 PM – 8:00 PM, Chemistry Atrium)

- The MBB Caucus has purchased 22 pumpkins. They will purchase chips, candy, 2 fruit trays, and 24 bottles of ciders and coolers. They will also contribute three dozen bottles of beer, plates, and cutlery.
- The Social Coordinator (Cekic) will forward the advertisement email to Peg.
- The President (Jones) has obtained two gift cards from Club Ilia to use as prizes for the pumpkin carving and costume contest (\$20 each).
- Sophie Lavieri has requested that a few of the pumpkins from the contest be saved for the Science Spooktacular event.
- The President (Jones) and the Social Coordinator (Cekic) will go to Costco to purchase pop (flat of coke and a multi-pack) and water
- The Caucus will order 10 pizzas for the event, for arrival at 4:45 pm – 5:00 pm
- *Prices:* \$2 for alcohol, \$1 for pizza, \$1 for pop
- *Set-up:* Reagan Belan, Alisa Paterson, Brandy Kinhead, and available MBB Caucus members (3:00 pm)
- *Clean-up:* Danielle Wilson, Kenny Lin, Michael Jones (tentative) and available MBB Caucus members. A key to the coffee room will be left with Wilson.
- *Servers:* Michael Jones and Nevena Cekic

6. GSS Caucus Grant

- The Caucus is putting together a grant application for events surrounding the graduate-student invited speaker Christopher Murray.
- Belan (VP) will put together a budget and speak with the Physics Department about holding a joint event. She requested that the Caucus contribute up to \$300.

7. Model Kits

- The President (Jones) has obtained the contact information for the purchase of model kits. The Caucus will order model kits through Science Stores using the Departmental Credit Card.

8. Conclusion

- **MOVED** to conclude the meeting.
(Jones/Wilson)
CARRIED.

Meeting concluded at 11:25 AM.