

**Chemistry Graduate Caucus at Simon Fraser University**

*Meeting Minutes*

February 26, 2013

**MBB Lounge 6000-Level**

*In Attendance:*

Alisa Paterson (Secretary), Michael Jones (President), Danielle Wilson (GSS Councillor/Grad Info Coordinator), Kenny Lin (Treasurer), Graeme Suppes (TSSU Steward), Reagan Belan (Vice-President/TSSU Steward)

*Regrets:*

Venugopal Challa (TSSU Steward), Kyle Greenway (TSSU Steward), Hope Fan (Sports Representative), Nevena Cekic (Social Coordinator), Brandy Kinhead (DGSC Representative)

*Guest:*

Stephanie Chang (Undergraduate Chemistry Student Society President)

**1. Call to Order**

- Meeting was called to order at 10:04 AM.

**2. Appointment of the Chair**

- **MOVED** to appoint Michael Jones as Chair for this meeting.  
(Wilson/Paterson)  
**MOTION CARRIED.**
- Michael Jones (President) was appointed Chair for this meeting.

**3. Appointment of the Secretary**

- **MOVED** to appoint Alisa Paterson (Secretary) as Secretary for this meeting.  
(Suppes/Jones)  
**MOTION CARRIED.**
- Alisa Paterson (Secretary) was appointed Secretary for this meeting.

**4. Approval of Minutes**

- **MOVED** to approve the minutes of the February 5, 2013 Chemistry Graduate Caucus meeting.  
(Belan/Suppes)  
**MOTION CARRIED.**

**5. Undergraduate Joint Social (Thursday March 21, 2013)**

- The C9000 Lecture Hall has been booked for 3:30 PM – 4:20 PM. The Chemistry Atrium has been booked from 4:00 PM – 7:00 PM.
- Grad students in various groups of chemistry (organic, inorganic, analytical, physical, nuclear, materials etc.) will give short presentations.
- Grad students will have name tags indicating which lab they are from.

- The undergraduate society is currently applying for the special occasion license.
- **Budget:**
  - **Liquor:** \$450 - 12 bottles of wine, keg (40 L), coolers/ciders
  - **Food:** \$100
- The Grad Caucus will contribute \$200.

**6. High School Tour**

- Sophie Lavieri has not received further information from the high school, so the Caucus is awaiting further information.

**7. Perkin-Elmer Nanomaterials Event (March 14, 2013)**

- The Caucus will encourage student participation.

**8. GSS AGM Today at 11:00 AM**

- Attendance is encouraged in order to reach quorum.

**9. Chemistry Games Night**

- The Caucus will look into planning this event for April.

**10. TSSU Update**

- TSSU is having a social on March 27 at the DAC from 4:30 – 6:30 PM. The invitation will go out this week.

**11. Reimbursements**

- **MOVED** that the Chemistry Graduate Association reimburse Brandy Kinhead up to \$50 from the cash box for donuts, cookies and coffee purchased for the Graduate Concerns Meeting on Thursday February 21, 2013.  
Moved by: Michael Jones  
Seconded by: Danielle Wilson  
**MOTION CARRIED.**

**12. Model Kits**

- Jones (President) is awaiting an invoice from Yolanda Broderick.

**13. Conclusion**

- **MOVED** to conclude the meeting.  
(Wilson/Belan)  
**MOTION CARRIED.**

*Meeting concluded at 10:32 AM.*