

Chemistry Graduate Association at Simon Fraser University

Meeting Minutes

February 24, 2014

6000 level MBB Lounge

In Attendance:

Alisa Paterson (Secretary), Nevena Cekic (President), Reagan Belan (TSSU Steward), Fatima Garcia (GSS Councillor Alternate/DGSC Representative), Kate Prosser (DGSC Representative), Heather Wiebe (Social Coordinator), Ryan Clarke (Vice-President), John Thompson (Treasurer), Dustin Duncan (Social Coordinator)

Regrets:

Graeme Langille (Sports Representative), Saeideh Shamsi (TSSU Steward), Usman Rizwan (TSSU Steward), Jennifer Pore (TSSU Steward/Sports Representative), Kenny Lin (TSSU Steward), Mahsa Gharibimarzancola (GSS Councillor), Stephanie Chang (Social Coordinator/Graduate Information Coordinator)

1. Call to Order

- Meeting was called to order at 3:33 PM in the 6000 level MBB Lounge.

2. Appointment of the Chair

- **MOVED** to appoint Nevena Cekic as Chair for this meeting.

Moved by: Alisa Paterson

Seconded by: Reagan Belan

MOTION CARRIED.

- Nevena Cekic (President) was appointed Chair for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Alisa Paterson (Secretary) as Secretary for this meeting.

Moved by: Fatima Garcia

Seconded by: Nevena Cekic

MOTION CARRIED.

- Alisa Paterson (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- **MOVED** to approve the minutes of the February 17, 2014 Chemistry Graduate Caucus meeting.

Moved by: John Thompson

Seconded by: Dustin Duncan

MOTION CARRIED.

5. Chem-gc Website Account

- Stephanie Chang (Grad Info Coordinator) renewed the Chem-gc account (used for the Caucus website) on February 19. The Chemistry Department covered the cost of \$25. It will be active for 1 year.

6. Graduate Student Hosted Departmental Seminar (February 26, 2014)

- Nevena Cekic (President) called the Diamond Alumni Centre to make a lunch reservation, but the person responsible for bookings is only in from Tuesdays to Saturdays. Nevena will call the DAC again tomorrow, and if there is no room available the Caucus will make a reservation at Club Ilia.
- John Thompson (Treasurer) and Michael Jones (former President) met with Dr Zuo-Guang Ye (Department Chair) to determine how much of the event the department will cover. The Department will cover up to \$300 for dinner and up to 10 students at the DAC for lunch.
- John Thompson (Treasurer) will purchase donuts and a 10 cup coffee box from Tim Hortons for the graduate student talks in the morning.
- **MOVED** that the Chemistry Graduate Association allocate up to \$150 for snacks and pitchers of beer at Club Ilia on February 26, 2014 post-seminar.

Moved by: John Thompson

Seconded by: Heather Wiebe

MOTION CARRIED.

7. Pi day (March 14, 2014)

- Lynn Wood (Graduate Secretary) approves of the idea for the Pi Day Friday departmental coffee.
- Planning is currently a work in progress. The Caucus will need to figure out prizes for the best pies and how to manage voting.

8. Caucus Grant

- The Caucus received the Caucus Grant for \$750 for the event at the Canadian Chemistry Conference.

9. Adjournment

- **MOVED** to conclude the meeting.
Moved by: Alisa Paterson
Seconded by: Nevena Cekic
MOTION CARRIED.

Meeting concluded at 3:51 PM.