

Chemistry Graduate Association at Simon Fraser University

Meeting Minutes

June 27, 2014

6000 level MBB Lounge

In Attendance:

Alisa Paterson (Secretary), Dustin Duncan (Social Coordinator), John Thompson (Treasurer), Stephanie Chang (Social Coordinator/Graduate Information Coordinator), Kate Prosser (DGSC Representative), Nevena Cekic (President), Fatima Garcia (GSS Councillor Alternate/DGSC Representative)

Regrets:

Saeideh Shamsi (TSSU Steward), Usman Rizwan (TSSU Steward), Jennifer Pore (TSSU Steward/Sports Representative), Kenny Lin (TSSU Steward), Heather Wiebe (Social Coordinator), Mahsa Gharibi Marzancola (GSS Councillor), Ryan Clarke (Vice-President). Graeme Langille (Sports Representative)

Guests:

Reagan Belan (TSSU Chief Steward), Yumeela Ganga-sah

1. Call to Order

- Meeting was called to order at 10:47 AM in the 6000 level MBB Lounge.

2. Appointment of the Chair

- **MOVED** to appoint Nevena Cekic as Chair for this meeting.
Moved by: Alisa Paterson
Seconded by: Dustin Duncan
MOTION CARRIED.
- Nevena Cekic (President) was appointed Chair for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Alisa Paterson as Secretary for this meeting.
Moved by: Dustin Duncan
Seconded by: John Thompson
MOTION CARRIED.
- Alisa Paterson (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- **MOVED** to approve the minutes of the June 20, 2014 Chemistry Graduate Caucus meeting.
Moved by: Dustin Duncan
Seconded by: Stephanie Chang
MOTION CARRIED.

Old Business**5. By-Elections**

- **MOVED** to approve Yumeela Ganga-sah as an acclaimed TSSU Steward for the Chemistry Graduate Association for the rest of the 2013-2014 academic term.
 Moved by: Dustin Duncan
 Seconded by: Stephanie Chang
 Abstentions: Yumeela Ganga-sah
 MOTION CARRIED UNANIMOUSLY.
- Stephanie Chang (Grad Info Coordinator) will add Yumeela to the caucus email list.

6. Updated Caucus Contact List - (New Contact in Bold)

Full Name	Position	Email
Nevena Cekic	President	ncekic@sfu.ca
Ryan Clarke	Vice-President	rmclarke@sfu.ca
John Thompson	Treasurer	jrthomps@sfu.ca
Alisa Paterson	Secretary	arp4@sfu.ca
Mahsa Gharibimarzancola	GSS Councillor	mgharibi@sfu.ca
Fatima Garcia	GSS Councillor Alternate	fatima_garcia@sfu.ca
Kate Prosser	DGSC Representatives	kprosser@sfu.ca
Fatima Garcia		fatima_garcia@sfu.ca
Yumeela Ganga-sah	TSSU Stewards	ygangasa@sfu.ca
Jennifer Pore		jpore@sfu.ca
Kenny Lin		kla103@sfu.ca
Usman Rizwan		usmanr@sfu.ca
Saeideh Shamsi		sshamsik@sfu.ca
Heather Wiebe	Social Coordinators	hawiebe@gmail.com
Stephanie Chang		swc7@sfu.ca
Dustin Duncan		dustin_duncan@sfu.ca
Jennifer Pore	Sports Representatives	jpore@sfu.ca
Graeme Langille		ggl3@sfu.ca
Stephanie Chang	Graduate Information Coordinator	swc7@sfu.ca

7. Annual Departmental Soccer Game and BBQ

- Nevena Cekic (President) will contact Graeme Langille (Sports Representative) to see if he contacted SFU Recreation about fields for the soccer social.
- Nevena will also contact Heather Wiebe (Social Coordinator) to see if she is free to apply for the Special Occasion License.
- The Caucus will order the keg from Howe Sound Brewery.

8. Financial Update/Reimbursements (Revision)

- The Caucus still owes the Chemistry Department approximately \$11,299.

- In the minutes from May 12, 2014, the Caucus motioned to pay the Chemistry Department \$4500 from the Trust Account. At the time of this motion, the Caucus did not recall the \$300 that would be owed for the Canadian Chemistry conference event in June. Due to this extra cost, John Thompson (Treasurer) proposed reducing the amount to \$4000 in order to have more money in Caucus accounts for future events.
- **MOVED** that the Chemistry Graduate Association revise the minutes from May 12, 2014 to state:
“**MOVED** that the Chemistry Graduate Association reimburse the SFU Department of Chemistry \$4000 from the Trust Account toward the Caucus debt from lab coat purchases. The cheque is payable to Simon Fraser University c/o the Department of Chemistry.”
Moved by: John Thompson
Seconded by: Alisa Paterson
MOTION CARRIED.
- The Caucus will likely be able to pay off the remaining debt after fall semester fundraising is complete.

New Business

9. Graduate Student Courses

- Kate Prosser (DGSC Rep) expressed concerns that graduate students are having about course selection and availability. Students want to know if we can be made more aware of what courses are offered in the future to aid course planning. Students would also like to be able to give input into which courses they would like to see offered.
- Kate Prosser will contact Rob Britton (Graduate Program Chair) to discuss these ideas. He is aware that course frequency and offerings are an issue, but the Caucus would like to know his ideas about streamlining the process.

10. Fall Orientation

- The Caucus will hold an orientation at the beginning of the fall semester for incoming chemistry graduate students.

11. Adjournment

- **MOVED** to conclude the meeting.
Moved by: Fatima Garcia
Seconded by: Dustin Duncan
MOTION CARRIED.

Meeting concluded at 11:04 AM.