

Chemistry Graduate Association at Simon Fraser University

Meeting Minutes

July 25, 2015

Shrum Science Centre C7080

In Attendance:

John Thompson (President), Ryan Clarke (Vice-President), Stephanie Chang (Secretary), Matt Alteen (DGSC Representative), Kailey Wright (TSSU Steward), Matthew Brown (Graduate Information Coordinator), Rhea Bains (TSSU Steward)

Regrets:

Kate Prosser (Treasurer), Motahareh Safiollah (TSSU Steward), Adam Barlev (TSSU Steward), Yumeela Ganga-sah (TSSU Steward), Ania Tersakian (GSS Councillor Alternate), Heather Wiebe (Social Coordinator), Shaima Kammoonah (TSSU Steward), Fatima Garcia (GSS Councillor), David Ester (Sports Coordinator), Tasleem Muzaffar (TSSU Steward)

1. Call to Order

- Meeting was called to order at 10:34 AM in SSC-C7080.

2. Appointment of the Chair

- **MOVED** to appoint John Thompson as Chair for this meeting.
Moved by: Ryan Clarke
Seconded by: Stephanie Chang
MOTION CARRIED.
- John Thompson (President) was appointed Chair for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Stephanie Chang as Secretary for this meeting.
Moved by: Kailey Wright
Seconded by: Rhea Bains
MOTION CARRIED.
- Stephanie Chang (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- **MOVED** to approve the minutes of the July 10, 2015 Chemistry Graduate Caucus meeting.
Moved by: Matthew Brown
Seconded by: John Thompson
MOTION CARRIED.

5. Reimbursements

Departmental Soccer Game (July 31, 2015)

- **MOVED** that the Chemistry Graduate Association reimburse **John Thompson** \$25 from the cash box for obtaining the liquor license.

Moved by: Matthew Brown

Seconded by: Kailey Wright

Abstentions: John Thompson

MOTION CARRIED.

Fall Lab Supplies Sales

- **MOVED** that the Chemistry Graduate Association reimburse **Lesley Butler** (Manager, Academic & Administrative Services, Dept. of Chemistry) \$3000 from the trust account for purchasing lab supplies.

Moved by: John Thompson

Seconded by: Rhea Bains

MOTION CARRIED.

Old Business

6. Departmental Soccer Game (July 31, 2015)

- John Thompson (President) has obtained the liquor license for the social after the game. In his meetings with Peg Johnsen (Director Administration, Student Services) and SFU Security, Thompson (President) brought up the fact that faculty members wish to bring their children to the game and social, causing minors to be in the area where liquor is being served.
 - Johnsen was comfortable with the minors attending if a stamping system was used to identify attendees over 19 however SFU Security was not agreeable.
- No minors will be allowed to attend the social while all attendees will be stamped to identify them as over 19 years of age and the ticketing system will be used to monitor consumption.
 - Thompson (President) will contact Zuo-Guang Ye (Faculty Team Captain and Professor, Dept of Chemistry) to make him aware of the no minors policy.
- Matt Alteen (DGSC Representative) has learned that his Ontario serving license allows him to serve alcohol in BC and thus can act as a bartender at caucus events.
- *Set-up (4:30 pm):* Rhea, Heather
 - BBQ set-up will start at 4 pm. Ryan will man the BBQ.
- *Take down:* John, Ryan
- *Serving:* John, Matt, Heather, Tasleem
- Thompson (President) has found a BBQ on craigslist for \$40 and will attempt to purchase it in the coming week. Declan McKearney (Undergraduate Student, Leznoff Group) has volunteered his truck for transportation. If this purchase is unsuccessful, Canadian Tire will be checked out as an alternative.

- Thompson (President) will purchase a stamp and the keg.
- Ryan Clarke (Vice-President) and Thompson (President) will do the Costco and liquor store run; Jessica Miller (Graduate Student, Storr Group) has volunteered her car for transportation.
 - Costco shopping list: burgers and hot dogs for 100 people, vegetables (tomatoes, lettuce, onion), cheese, chips, cookies, brownies, plates, aluminum trays
 - Liquor shopping list: coolers, ciders, wine, bottled beer

7. TSSU Update

- The strike vote passed. This vote was both a strike vote as well as picketing vote. TSSU members will receive further details through email.

New Business

8. DGSC Update

- Michael Eikerling (DGSC Chair, Dept. of Chemistry) emailed Matt Alteen (DGSC Representative) asking him what the caucus envisions the responsibilities of DGSC Representative should be. However, while the DGSC is open to the DGSC Representative attending most DGSC meetings, there are still concerns about a conflict of interest, such as pertaining to awarding scholarships.
 - The caucus feels any member of the DGSC has some form of conflict of interest and thus the DGSC Representative should not be excluded.
- Alteen (DGSC Representative) will reply that the caucus wishes the DGSC Representative to attend all meetings and whether this topic can be discussed at the next DGSC meeting.
- If this conflict of interest issue persists, Alteen (DGSC Representative) will bring up implementing the model that the Departments of MBB and Biology use for their DGSC representative: Two DGSC representatives are elected, each for a two year term, where the terms are staggered so that they overlap for one year. In this way, there is a senior DGSC rep and a junior DGSC rep, and they share a single vote at DGSC meetings.

9. Fall Lab Supplies Sales

- First day of classes is September 8. Last fall we sold about \$15,000 of merchandise.
- An inventory count will be performed before and after September sales this year. Restocking needed is as follows:
 - 432 lab coats in stock, 63 of which are XL; will order more of smaller sizes to increase stock to 650 lab coats.
 - Sold out of the XL over-prescription glasses goggles; will order 100 more pairs.
 - 156 pairs of black frame goggles in stock; will order 200 more pairs.

- The SFU Bookstore has posted a notice in store that they are selling their lab coats for cheaper than those “sold in the AQ”, obviously referring to the caucus. This notice is untrue and the caucus will approach the SFU Bookstore about having it taken down.

10. Adjournment

- **MOVED** to conclude the meeting.
Moved by: Matt Alteen
Seconded by: Stephanie Chang
MOTION CARRIED.

Meeting concluded at 11:06 AM.