

## **Chemistry Graduate Association at Simon Fraser University**

*Meeting Minutes*      November. 1<sup>st</sup>, 2019

### ***In attendance***

Joe Egan (President), Ben Tiet (Secretary), Albert Adserias (Sports Coordinator), Alexi Pauls (GSS representative), Kelsey Duncan (Social Coordinator / GSS alternate).

### ***Regrets***

Garrett Muir (Social Coordinator), Gregory MacNeil (Social Coordinator), Parisa Shiri (TSSU rep.), David Guan (TSSU Rep.), David Ester (Second Alternate GSS Rep), Jefferson Pells (Social Coordinator, TSSU rep), Yumeela Ganga-Sah (TSSU Rep.), Nicole LeGrow (GSS Alt. Rep, TSSU rep), Diego Martellino (Social Coordinator), Matthew Brown (Graduate Information Coordinator), Cat McCaughey (DGSC Rep), Nas Yousefi (Vice-president, TSSU representative), Priya Balaraman (TSSU rep.), Victoria Rose (DGSC Alt., Social Coordinator).

### **Call to Order**

- Meeting was called to order at 10:30 am in the Chemistry Chair Meeting Room

### **Appointment of the Chair**

- MOVED to appoint Joe Egan (President) as Chair for this meeting.

Moved by: Ben Tiet

Seconded by: Albert Adserias

MOTION CARRIED.

Joe Egan was appointed Chair for this meeting.

### **Appointment of the Secretary**

- MOVED to appoint Ben Tiet (Secretary) as Secretary for this meeting.

Moved by: Alexi Pauls

Seconded by: Joe Egan

MOTION CARRIED.

Ben Tiet was appointed Secretary for this meeting.

- MOTION to change the constitution of Chemistry Graduate Caucus by removal of the Chair person as a position, and the formal creation of a Vice President and President appointment.

Moved by: Joe Egan

Seconded by: Ben Tiet

**MOTION UNANIMOUSLY CARRIED.**

- MOTION to stipend the President position for \$150 per semester, which will be paid from the GSS Core funds at the end of each semester.

Moved by: Joe Egan

Seconded by: Ben Tiet

**MOTION CARRIED.**

- MOTION to stipend the Vice-President position for \$100 per semester, which will be paid from the GSS Core funds at the end of each semester.

Moved by: Joe Egan

Seconded by: Ben Tiet

**MOTION CARRIED.**

- MOTION to stipend the Treasurer position for \$50 per semester per semester, which will be paid from the GSS Core funds at the end of each semester.

Moved by: Joe Egan

Seconded by: Ben Tiet

**MOTION CARRIED.**

- MOTION to stipend the DGSC representative position for \$50 per semester, which will be paid from the GSS Core funds at the end of each semester.

Moved by: Joe Egan

Seconded by: Alexi Pauls

**MOTION CARRIED.**

- MOTION to change the Caucus meetings to abide by the following:
  - i. The meetings structure will allow for weekly or bi-weekly meetings at the discretion of the executive.
  - ii. Regularly scheduled meetings will be established upon the instatement of the new caucus, to be determined by popular vote by the newly appointed caucus body.
  - iii. Attendance: In cases where stipend positions exist, members are required to attend more than 70% of Caucus Meetings to qualify for stipends.
  - iv. Items to be added to the agenda must be provided to the president no later than two days prior to the regularly scheduled meeting. GSS and TSSU representatives are expected to attend meetings directly proceeding GSS and TSSU general meetings.

Moved by: Joe Egan

Seconded by: Alexi Pauls

**MOTION CARRIED.**

- MOTION to put forward the following stipend policy:
  - i. Stipends for the executive committee will be drawn from Core operational funds provided to the caucus by the Graduate Student Society. Stipend levels will be initially set at the Core caucus funding minus \$300 for professional development initiatives. Division and allotment will be determined by popular vote, except if stipend levels are to remain unchanged.
  - ii. Stipends will be paid at the conclusion of each semester
  - iii. Turnover: Stipends will be paid at the end of the semester. For the outgoing caucus, stipends will not be paid for the Fall semester – stipends paid at the end of fall will go to the incoming caucus. No stipends are to be paid to the caucus members whose duties are concluding today. The new stipend policy will take effect from Nov 7<sup>th</sup> onward.

Moved by: Joe Egan

Seconded by: Ben Tiet

**MOTION CARRIED.**

**News**

- The new caucus has taken over today. The keys were handed to Marissa Schneider-Coppolino.

*Meeting was adjourned at 11:00 am.*