**Chemistry Graduate Association at Simon Fraser University**

*Meeting Minutes* November 17th, 2017

*In attendance*

Ali Nejatie (President), Garrett Muir (Secretary), Nas Yousefi (Treasurer, TSSU Representative), David Ester (Second Alternate GSS Rep), Diego Martelino (Social Coordinator), Gregory MacNeil (Social Coordinator), Matthew Deen (Sports Representative), Curtis Gibbs (TSSU Representative).

*Regrets*

Joe Egan (Vice President), Ania Sergeenko (DGSC Representative, TSSU Representative), Audrey Taylor (GSS Representative), Fatima Garcia (First Alternate GSS Rep.), Cindy Wu (Alternate DGSC Rep), Tasleem Muzaffar (Information Coordinator, TSSU Representative), Parisa Shiri (TSSU Representative), Heather Baroody (TSSU Representative), Xiaoyun Yuan (Kelsy) (TSSU Representative), David Guan (TSSU Representative).

**Call to Order**

* Meeting was called to order at 9:30 in the Shrum Science Centre C9034.

**Appointment of the Chair**

* MOVED to appoint Ali Nejatie (President) as Chair for this meeting.

MOTION CARRIED.

Ali Nejatie was appointed Chair for this meeting.

**Appointment of the Secretary**

* MOVED to appoint Garrett Muir (Secretary) as Secretary for this meeting.

MOTION CARRIED.

Garrett Muir was appointed Secretary for this meeting.

**News**

* There will be a Movember social on December 1st during department coffee.
	+ Attendees will be able to vote on their favourite moustache by donation.
	+ Two prizes will be given: one for best moustache and one for best attempt at a moustache.
* Holiday social – December 8th.
	+ Club Ilia was voted for as the location of the social.
	+ Tickets will be printed at the print shop – They are $100 for 25 tickets.
	+ The event will be from 6pm to 11pm.
	+ The tickets will be $25 for students, staff, and professors.
	+ The ticket is also a raffle ticket.
		- The caucus will ask different businesses to sponsor the prizes for this raffle.
	+ Costs
		- Holiday buffet is 25
			* This includes a salad or soup to start. The main course is a choice between turkey or ham and there will be a desert to finish. This will include 2 drinks.
			* There will hopefully be 3 different beer options and 2 different wine options.
		- The caucus will end up paying $43 per person.
		- The event would cost the caucus approximately $1800. The department usually pays 1/3 of that back to us, so the caucus would be spending approximately $1200.
	+ Ilia has HDMI cord, microphone, and could put on music for the event. As well, we can put up our own decorations.
	+ Tickets will be sold in the 4D labs, sugar palace, and the 8000 and 7000 levels of the SSB. Tickets can also be purchased at the chemistry office.
		- The tickets will only be sold at the 4D labs, sugar palace, and the 8000 and 7000 levels of the SSB until a certain date. After that they will only be available at the chemistry office.
	+ This will be a semi-formal event.
	+ There will be trivia at this event. There may also be bingo.
		- Garrett and Ali will look up trivia questions.

*Meeting concluded at 9:56.*