



# Computing Science Student Society

## Elections 2017 Nomination Form

For the term of September 1, 2017 to Apr 30, 2018

### Guidelines

- Complete this form and submit it by **23:59 on August 11th**.
- Submit this form either in person to any CSSS executive or scan and email it to [j\\_manshad@sfu.ca](mailto:j_manshad@sfu.ca).
- Email election speeches to [j\\_manshad@sfu.ca](mailto:j_manshad@sfu.ca) by **23:59 on August 11th**.
- Only this first page needs to be submitted.
- Nominations for Exec at Large positions will take place at the first meeting of the Fall 2017 semester and are not included on this form.
- Voting takes place mid August using the SFU websurvey system.

### Nomination

I, \_\_\_\_\_ nominate \_\_\_\_\_ as a candidate for the position of:  
Name (please print) Name (please print)

Director of:       Events       Archives

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Affiliation:  Major  Minor  Honors  Enrolled in a course offered by the School of Computing Science  
 Honourary Member

### Candidate Information

I, \_\_\_\_\_ accept the nomination as indicated above  
Name (please print)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

SFU Email Address: \_\_\_\_\_

Affiliation:  Major  Minor  Honors  Enrolled in a course offered by the School of Computing Science  
 Honourary Member

## Eligibility

- The CSSS Director of Archives, and Director of Events must be a member of the CSSS. You are a member if you are registered with the university as a major, minor, honours in a programme of study offered by the School of Computing Science, enrolled in a course offered by the School of Computing Science or have the status of honorary member.
  - Both of the First Year Representatives must be a registered major, minor, or honours in a programme of study offered by the School of Computing Science, or must intend to enter such a programme above and beyond being within their first year of study at a Post-Secondary Institution.
  - Any member of the Society, including but not limited to the Executives of the Society, shall be eligible for election to any non-executive representative position of the Society.
  - Any member of the Society shall be eligible for election to any executive office or committee of the Society, with the exception of the President, Vice-President, Treasurer, and SFSS Council Representative.
  - In the event that any executive position cannot be filled by a member fulfilling these criteria, then any non-executive member of the Society shall be eligible for election to any executive office of the Society.
- 

### **The Director of Events** shall:

- Chair the Events Committee.
- Plan, organise, and execute all CSSS sponsored events or delegate such responsibilities as necessary.
- Be a signing officer of the Society, including the Societys Bank Account.
- Write a continuity report at the end of their term for the next executive member who will fill this position.

### **The Director of Archives** shall:

- Ensure that proper notice of General Meetings is given, as specified by this Constitution.
- Keep and reproduce both minutes of CSSS meetings and written records of all decisions, made at properly constituted meetings of the Society.
- Make the minutes of all meetings available to the public, including the Student Union Organiser.
- Compile semester executive, representative, and committee membership lists.
- Post hard copies of the minutes of General Meetings near the CSSS common room(s), and distribute electronic versions of the minutes to appropriate CSSS mailing lists.
- Maintain the records of the CSSS, including but not limited to the minutes archive, continuity reports, event summaries, Society procedures, and Society history.
- Be able to provide guidance on the regulations and procedures of the CSSS and SFSS.
- Write a continuity report at the end of their term for the next executive member who will fill this position.