Position & Camp Summary:
Simon Fraser University Camp Head Instructors are responsible for providing a safe, fun, and educational experience for campers between the ages of 5-17 years old. Head Instructors develop and implement age appropriate activities for their campers. They are a role model for younger campers and lead by example by providing mentorship to fellow staff and volunteers. Under the Sea is a week-long half day aquatic camp for campers between the ages of 5-8 years old and is split between two sessions AM (8:30AM – 11:30AM) and PM (12:30PM – 3:30PM). The Head Instructor of Under the Sea plans and organizes water based games and activities for campers. Each week will have a different theme and some examples may include: Pirates of the Sea, The Amazing Race, and All Around the World with activities and games adapted to fit each theme. The structure of the camp includes free time in the pool, snorkeling, active play with our kayaks, water activities, and other games. The successful candidate will have a willingness to stay in the water for approximately 5 – 6 hours on a daily basis.

Duties and Responsibilities:
- Develop and implement creative lesson plans for water based and dry activities
- Keep all expenditures within an allocated budget
- Facilitate lunch time duties which include lunch room and recreation time
- Ensure the safety of campers by creating a safe environment by implementing a risk management protocol
- Oversee camper behavior, manage discipline issues, and report any problems to the administrative team
- Actively supervise and participate in all camp and recreational activities
- Be a role model for fellow staff, volunteers, and campers by demonstrating positive, enthusiastic, and respectful attitudes and behaviours
- Be adaptable to unavoidable changes and flexible with hours and other assignments
- Ensure and maintain the cleanliness of facilities used
- Effectively and appropriately communicate with parents or community members, provide parents with feedback and information as needed for their campers to have a successful camp experience
- Maintain a high level of respect and professionalism during interactions with staff and volunteers
- Evaluate instructors and Volunteers
- Adhere to the policies and procedures set out by the administrative team
- Additional responsibilities as directed by the administrative team

Qualifications:
- Water Safety Instructor (WSI) and National Lifeguard Certification (NL)
- Current Standard First Aid and CPR-C
- Lifesaving Instructor Certification is an asset but not required
- Experience working with children; demonstrated ability to interact with all relevant ages and understanding of the development needs of children and youth
- A desire to work in a positive environment with children; ability to relate to children and youth in a positive manner
- Demonstrated ability to observe camper behavior, assess, and enforce safety regulations and apply appropriate behavior management techniques
- Excellent organizational, interpersonal and communication skills both written and verbal
- Ability to demonstrate effective decision making skills
- A criminal record check will be required upon accepting a position within the Simon Fraser University Camps program

Interview Dates:
April 8th or 9th: Dry Interview 6 – 7PM and Wet Interview 7:30 – 9 PM (Must be able to attend one of two interview dates)

Terms of Employment:
Head Instructor Training: June 15th – June 20th
Instructor Training: June 22nd – 26th
Camp in session: June 29th – Sept 4th
- Typical work hours during camp: Monday to Friday, 8AM – 4PM
- Please note, hours are not guaranteed and will be based upon registration numbers of the camp

Compensation:
$22-24 per hour based on qualifications and relevant experience
- Additional 4% paid in lieu of benefits

Application Deadline: March 1st at 11:59 PM
Please complete the application form and submit a cover letter and resume through the SFU Camps website at www.camps.sfu.ca