Position Title: Summer Camp Volunteer

Position Summary:
Simon Fraser University Summer Camp Volunteers are responsible for helping to provide a safe, fun environment for camp participants and for being a role model to camp participants. Specific duties include assisting instructors with the supervision of campers and coordination of activities. Volunteers may also be responsible for assisting with the supervision of camp participants during lunch, pre or post care. Volunteers should be flexible in their areas of placements as positions may change throughout the summer. Successful candidates will be mature, responsible, and willing to try new activities.

Duties and Responsibilities:
- General supervision and head counts of camp participants on campus and during field trips off campus.
- Assist instructors with games, activities, set up, and clean up.
- Participate in all camp specific activities and recreational activities including any recreation games, sports, and swimming.
- Assist with the supervision of lunch time duties which include lunch room and recreation time.
- Provide a safe and welcoming camp environment to camp participants and their families.
- Maintain a high level of respect and professionalism when interacting with camp participants, parents, instructors, volunteers, and camp administration.
- Be a role model to camp participants by demonstrating positive, enthusiastic, and respectful attitudes and behaviour.
- Effectively communicate absences and tardiness with camp administration and instructors.
- Attend mandatory before and after camp volunteer meetings.
- Adhere to all policies and procedures set out by camp administration.
- Additional duties as directed by camp administration.

Requirements:
- At least 14 years old by Jun 29, 2020.
- Ability to commit to a minimum of 2 weeks of volunteering (Non-consecutive weeks is acceptable).
- Attend volunteer training.
- A Criminal Record Check will be required upon accepting a position with SFU Camps.

Qualifications:
- A desire to work in a positive environment with children.
- Positive attitude, strong work ethic, flexibility, and willingness to try new activities.
- Responsible and reliable.
- Professionalism.

Important Dates:
Volunteer Interviews: May 2020 (Applicants MUST complete the interview process)
- Due to COVID-19, we have made the decision to modify the interview format to an online platform
Volunteer Training: June 16, 17 (Volunteers MUST attend one session from 5:30 – 9:00PM)
- Due to COVID-19, modifications to the training process may be made
Camps in Session: June 29 – September 4, 2020
***Hours are not guaranteed and will be based upon registration numbers of the camp.
Successful Candidates Will Receive:

- Experience working with children.
- Guidance and mentorship from instructors and camp administration through evaluations, goal setting, and professional development workshops.
- A minimum of 80 hours of volunteer experience that can be applied to high school volunteer or graduation hours.*
  - *Approximate number of hours; subject to change based on camp placement, participant enrollment, and availability.
- Ability for SFU Camps & Youth Programs to be a reference and/or request a letter of reference**
- Formal verification of the hours volunteered in the form of a letter of completion,**
  - **Entire volunteer assignment must be complete in order to receive the aforementioned letters.

Application Deadline:  April 26th 2020 at 11:59PM
Please complete the application form available at https://www.sfu.ca/camps/opportunities/volunteer-opportunities.html

Questions:
Contact Justin Chui, Head Programmer of Volunteer Services at camps_volunteer@sfu.ca with the subject line “2020 Volunteer Inquiry – Your Name”