School is the center of the universe for many children. It’s where they learn, play, eat, make friends, discover role models, develop life-long social skills, and find help if a crisis arises. These essential services cease to exist for vulnerable children when schools close for winter, spring and summer breaks. KidSafe serves more than 450 of Vancouver’s most at-risk youth by providing a safe space, developmental care and nutrition to children ages 5-13 when school is not in session.

SUMMARY
The Activity Leader provides leadership for children ages 5-12 in KidSafe program and is responsible for delivering all programs for their designated groups, assisting with planning, supervising participants, and supporting site volunteers. Leaders will also assist in the delivery of safety procedures with participants and parents. Leaders will maintain communication with supervisors, parents, and children.

JOB DUTIES/RESPONSIBILITIES
- Actively interact with children, families, and youth in a positive and professional manner
- Build meaningful relationships through positive daily interaction with staff, children and parents
- Create and maintain a positive atmosphere to build self-esteem and confidence in children
- Plan and deliver developmentally appropriate programming in accordance with KidSafe standards, Child Protection policies, and Healthy Child Development principles
- Ensure the safety of all participants, staff, and property by following KidSafe standards/policies/procedures
- Maintain a neat, orderly, and clean environment
- Assist with training new staff/volunteers in procedures and practices
- Attend staff meetings, planning sessions and training events as required
- Maintain regular attendance, punctuality and be appropriately dressed and well groomed
- Remain flexible – willing to learn new skills, alter shifts

REQUIREMENTS
- High School Graduate
- Current Standard First Aid and CPR-C & AED certificate an asset
- Able to self-start, make judgment calls, and create new models/programs as needed
- Motivated, enthusiastic, flexible attitude and an ability to work as a team player
- Diplomas, certificates or other evidence of completed courses/training, of at least 20 hours duration in child-related study (i.e. child development, guidance, health and safety, or nutrition) required
- Experience working with children and families in a recreational setting
- Strong planning, organizational, leadership, and communication skills
- Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than six (6) months preceding your start date

HOW TO APPLY
If you are interested in applying, please email your resume and cover letter in attention of Ashley Fehr, Coordinator of Program Staff and Volunteers, at ashley@kidsafe.ca
We thank all candidates for their interest but due to the volume of applications we will only contact those selected for an interview. No phone calls please.

KidSafe is committed to building a skilled and diverse team of professional employees; as such we are an equal opportunity employer.