ABOUT THE ELC PROGRAM

The English Language and Culture Program is a unique and remarkably effective interactive program for participants who need more than vocabulary lists and English grammar rules. It is not a traditional ESL program and is not designed for beginners.

In ELC classes, you are able to work with real language that contains jokes, jargon, idioms, and slang. You will work with English as it is used in current materials such as newspapers, magazines, films, documentaries, and television shows - not to memorize facts, but to analyze the ways in which English texts work. You will practice putting together words, sentences, paragraphs, arguments and debates as native speakers do, using forms and conventions that are recognized and understood by North American audiences. And more importantly, you will explore, examine, and come to understand the cultural context of these conventions.

Whether you are a prospective undergraduate or graduate student, homemaker, business person, or professional, you will finally understand the 75% of meaning that is not contained in words but is communicated through context and form, gestures and facial expressions. You will be able to perform confidently in English, both orally and in writing. You will gain the confidence you need to succeed in your chosen career.

Participants in this program work with instructors to understand Canadian cultural context, attitudes, and values and then use that understanding to figure out meaning. Through practice, you will develop the ability to communicate your thoughts and wishes effectively. Because you work with the language in the cultural context, you are able to continue improving your English skills even after your formal studies are complete.

Instructors in this program do not speak “ESL English.” Instead of enunciating each word separately and speaking so slowly that they could not be recognized as native English speakers, they speak as they would with their friends and colleagues while helping participants to understand English as it is spoken in the real world. Given the nature of the program, full classroom participation and attendance is required.

HOW TO APPLY

Visit the ELC website www.sfu.ca/elc to download an application form. All fields must be filled out, and the student and the student’s parent/guardian must sign the form if the student is under 19 years of age. You can submit your application form:

BY MAIL: English Language and Culture Program
Simon Fraser University at Harbour Centre
100 East – 515 West Hastings Street
Vancouver, BC V6B 5K3
Canada

BY FAX: (778) 782-7965

BY E-MAIL: elc@sfu.ca
PAYMENT INFORMATION

We accept payment by credit card (Visa or MasterCard), cheque, money order, bank draft or wire transfer *(Please do not send cash in the mail!)*.

The tuition fee for the ELC 4-week and 8-week full-time programs includes all taxes and class materials. ELC 8-week full-time programs are subject to a $250.00 **non-refundable** application fee. An official letter of acceptance will only be issued once the complete tuition has been paid.

Cheques and money orders can be mailed to the following address:

English Language and Culture Program  
Simon Fraser University at Harbour Centre  
100 East – 515 West Hastings Street  
Vancouver, BC  V6B 5K3  
Canada

Wire transfers can be sent using the following information:

The Bank of Nova Scotia  
409 Granville Street, 7th Floor,  
Vancouver, BC  V6C 1T2  

Bank Number: 002  
Transit Number: 03020  
Account Number: 03020 22926 10 *deposit account only*  
Swift Code: NOSCCATT  
Account Holder: Simon Fraser University  
ABA/Routing#: 026002532

Please ensure both the program name (English Language and Culture Program) and the student’s name are listed on the wire transfer. Also please note that the student is responsible for paying all bank fees involved in wire transactions.

HOMESTAY ACCOMMODATIONS

The English Language and Culture Program does not arrange homestay or other accommodations, but we do refer students to a local company called First Choice International Placement Inc. who will make homestay arrangements for students.

Telephone: (604) 984-0868  
Fax: (604) 984-2373  
Email: info@myfci.ca  
Website: www.myfci.ca

MEDICAL INSURANCE

**International students:**
Effective January 1, 2013, new international students enrolled in a full-time regular program at SFU ELC **must** obtain medical insurance coverage from guard.me, SFU’s official provider for medical insurance.

Please visit [https://www.guard.me/sfu_elc](https://www.guard.me/sfu_elc) to arrange for coverage. The cost for this plan is about $43.50 per month.
Opt-out:
If you are already covered by one of the plans below, you can opt out of the guard.me plan. Please see the SFU ELC office within the first two weeks of class to opt out.

- BC Medical Services Plan (BC MSP)
- Canadian International Development Agency Health Care Plan
- Canadian Bureau for International Education Health Care Plan
- Canadian Commonwealth Scholarship and Fellowship Plan
- International Council for Canadian Studies Plan
- Embassy of Kuwait
- Interim Federal Health Care Plan
- Health Economic Administration, HELFO Abroad
- Saudi Arabian Cultural Bureau - GWL
- Libyan Plan
- Schlumberger Plan
- Fletcher Allen

CONTACT US

If you have any questions, please do not hesitate to contact our office. For further information about the English Language and Culture Program, please visit us online! Our website address is www.sfu.ca/elc
ELC REFUND POLICY

ELC’s 8-week premium and core programs are subject to a $250 non-refundable application fee.

For Non-Visa Students:

- You must pay the $250 non-refundable application fee (if applicable) and full tuition cost for your chosen program of study before we can issue your Letter of Acceptance. Your chosen program of study refers to the length of time and the total number of terms you are registered for.
- If you cancel your registration before the registration deadline for the start date of your chosen program of study, we will issue a full refund of the tuition paid minus a 10% CAD processing fee. You must return the original Letter of Acceptance to us before we can process your refund.
- We cannot grant refunds after the registration deadline, or for any portion or single term of your chosen program of study.

For Visa Students:

- You must pay the $250 non-refundable application fee (if applicable) and full tuition cost for your chosen program of study before we can issue your Letter of Acceptance. Your chosen program of study refers to the length of time and total number of terms you are registered for.
- Once we receive your full tuition payment, we cannot refund it, unless Canadian Immigration denies your application for a Study Permit.
- If Canadian Immigration denies your application for a Study Permit, we will issue a full refund of the tuition paid minus a $100 CAD processing fee, provided that:
  - You return the original Letter of Acceptance to us and provide the original written documentation from Canadian Immigration verifying that your application was denied.
  - You notify us in writing about your visa denial at least seven days before the program starts.
  - We receive all required documentation within one month of the date of the visa denial letter.

For All Students:

- If you have received a Letter of Acceptance from our program for 2 or more terms, you cannot defer your second term.
- We can issue refunds only in the name of the person who originally paid the tuition.
- We normally require 6 to 8 weeks to process a refund, which we usually issue in bank draft form.
- Refunds are non-transferable. In other words, you cannot transfer your fees to another student or to another program at Simon Fraser University.
- You may defer your registration to the next term one time only, at no charge.
- Please note that all program policies, dates and fees are subject to change without notice.