Faculty/Staff Parking Information

Parking can be purchased annually, semesterly, monthly, weekly or daily, depending on your length of employment. Proof of employment is required. We accept Visa, MasterCard, debit or cash as methods of payment. **Photo ID is required for all transactions.** We will also need your vehicle information (license plate number, make, model and colour – up to 4 vehicles)

**Payroll Deductions and Annual Permits**
Faculty and staff whose position is at least one year in duration can purchase an Annual Permit using payroll deductions. Annual permits are automatically renewed each fall for the upcoming calendar year. The deduction is taken from the first pay cheque of each month, (unless it is a three pay cheque month in which it comes off of the second one). Payroll Deduction cancellations must be made within 15 days of the end of the month. Parking Payroll Deduction Application, Withdrawal, and Lot Change forms are available in our office and on our website.

**Semester Permits**
Faculty and staff whose position is at least one semester in duration can purchase parking on a semesterly basis. Once a parking permit has been issued, it is the responsibility of the permit holder to renew their permit during the renewal months of March, July and November for the following semester. If you have purchased a ‘reserved’ space by the semester, you must renew early or your parking space may be assigned to another individual.

**Monthly and Weekly Permits (Temporary Permits)**
Faculty and staff who are employed on a short term basis may purchase a temporary permit. Monthly and weekly permits must be purchased in advance. Permits can be issued for either the Indoor Search or Outdoor Search parking areas. Permits are dated based on the date purchased (i.e. May 5 to June 5), and can be purchased for multiple consecutive periods. It is the responsibility of the permit holder to renew their permit before it expires. Permits cannot be valid for longer that the employee’s term of employment. These permits are non-refundable.

**Daily Permits**
Faculty and staff who park infrequently can purchase daily parking permits a.k.a. parking scripts. They cost $6.50 (tax included) each and are valid for one time use only. There is no limit to the number that can be purchased, they never expire, but are non-refundable. They must be purchased in advance. They are valid in any visitor parking area on campus.

**Disability Parking**
- Disability parking is available for faculty/staff with a permanent or temporary medical condition.
- Eligibility is determined by the Human Resources Return To Work Office.
- There is no discount for disability parking – permits cost the same amount as regular permits for the same area.
- Disability parking is available in North, East, Central Parkade Reserved, West Parkade Reserved or West Parkade Indoor Search parking.
Parking Areas

Outdoor Search permits:
Valid in
- Non-reserved spaces of the outdoor parking areas (North, East and South Parking) 24 hours per day, 7 days per week
- In West Parkade after 4:30 pm weekdays and all day on weekends and statutory holidays
- These permits are not valid in the Library, Facilities Services, Strand Hall, Water Tower Lots, or Central Parkade at any time.

Indoor Search permits:
Valid in
- Non-reserved spaces of West Parkade 24 hours per day, 7 days per week
- In the South Parkade, 24 hours per day, 7 days per week
- In non-reserved spaces of the outdoor parking areas (North, East and South Parking) 24 hours per day, 7 days per week
- In the West Parkade 8000 level after 4:30 pm weekdays and all day on weekends and statutory holidays
- These permits are not valid in the Library, Facilities Services, Strand Hall, Water Tower Lots, or Central Parkade at any time.

Other Areas:
- Staff Only Lots
  - Permits are issued for one of Library, Strand Hall, Facilities Services, Water Tower and Discovery 2 lots. These permits are issued on an annual basis only
  - Waitlists may apply
- Outdoor Reserved
  - Outdoor Reserved Parking is available for assigned stalls in North, East and Strand Hall lots.
  - These permits are issued on an annual basis only.
  - Waitlists may apply
- Indoor Reserved
  - Located on the 8000 level of West Parkade or the reserved parking in Central Parkade
  - Waitlists may apply
- Motorcycle spaces
  - Motorcycle permits are valid in any designated motorcycle stall or area
  - Located in East lot and in the West Parkade

Note: A ‘search’ space is NOT a reserved space. A search space requires the driver to obtain an available space within the specified lot. It may require the driver to drive around to ‘search’ for an available space during peak hours.
Permit Pricing
Temporary permits can be purchased for multiple consecutive weeks or months. Semester permits are valid for the designated semester only.

<table>
<thead>
<tr>
<th>PARKING AREA</th>
<th>WEEKLY</th>
<th>MONTHLY</th>
<th>SEMESTERLY (4 MONTHS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Search (North, East, South Parking)</td>
<td>$25.00 ($19.68 pre-tax)</td>
<td>$69.88 ($55.00 pre-tax)</td>
<td>$279.51 ($220.00 pre-tax)</td>
</tr>
<tr>
<td>Indoor Search (South Parkade &amp; West Parkade)</td>
<td>$32.50 ($25.58 pre-tax)</td>
<td>95.29 ($75.00 pre-tax)</td>
<td>$381.15 ($300.00 pre-tax)</td>
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<tr>
<td>Staff Only Lots (Library, Strand Hall, Facilities Services, Water Tower &amp; Discovery 2 lots)</td>
<td>N/A</td>
<td>$85.76** ($67.50 pre-tax)</td>
<td>N/A Annual Only</td>
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<tr>
<td>Outdoor Reserved (North, East or Strand Hall lots)</td>
<td>N/A</td>
<td>$104.14** ($81.97 pre-tax)</td>
<td>N/A Annual Only</td>
</tr>
<tr>
<td>Indoor Reserved (Central &amp; West Parkade lots)</td>
<td>N/A</td>
<td>$122.51** ($96.43 pre-tax)</td>
<td>$490.06 ($385.72 pre-tax)</td>
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<tr>
<td>Motorcycle</td>
<td>N/A</td>
<td>$19.06 ($15.00 pre-tax)</td>
<td>$76.23 ($60.00 pre-tax)</td>
</tr>
</tbody>
</table>

** Monthly payroll deduction amount – annual permit only

Notes:

Roaming Privileges
- Parking permit holders can park in the West Parkade at no additional charge after 4:30 pm on weekdays and all day Saturdays, Sundays, and statutory holidays, provided space is available. Please note that your parking permit must be validly displayed.
- Annual parking permits allow faculty and staff “reciprocal parking privileges” with other educational institutions. Please refer to the “Reciprocal Parking Agreement” on our website at http://www.sfu.ca/parking/reciprocal-parking.html.

Parking Regulations
- Permit holders are responsible for reading the Parking Regulations
- http://www.sfu.ca/parking/parking-regulations.html

Contact Information
SFU Parking & Sustainable Mobility Services
8888 University Drive
Maggie Benston Centre, Room 0027
Burnaby, BC V5A 1S6
Phone: 778 782-5534
Fax: 778 782-5386
Email: parking@sfu.ca
Website: www.sfu.ca/parking