Dear New Faculty Members:

The **Office of Research Ethics** (ORE) would like to welcome you to SFU. If you plan to conduct research involving human participants at SFU you will need to get Research Ethics Board (REB) approval prior to initiating your work. Any research involving human participants, including secondary data, and human biological materials that is conducted by any Faculty member, employee, student of SFU, or Adjunct Faculty member of any Department, School, or non-Departmentalized Faculty of SFU must be reviewed and approved by the SFU REB before the research can begin.

Also, please note that undergraduate and graduate courses including Directed Studies that require or permit students to participate in research projects as part of their training or for the purpose of assessment, are required to receive ethics approval before the course begins.

Both SFU and the ORE are committed to ensuring the highest level of ethical conduct for research involving human participants and to following the guidelines outlined in both SFU Policy [R20.01, Ethics Review of Research Involving Human Participants](http://www.sfu.ca/ore.html), and the [Tri-Council Policy Statement, Ethical Conduct for Research Involving Humans, (TCPS 2 2014)](http://www.sfu.ca/ore.html).

The ORE supports researchers through the ethics review process, from the preparation of a new submission to continuing review of ongoing research. The ORE educates researchers in the policies and process of research ethics and ethics review and facilitates the review process conducted by the SFU Research Ethics Board and its subcommittees.

For more information, we strongly encourage you to refer to our website (http://www.sfu.ca/ore.html) or to contact our office at any time.

Yours sincerely,

Jeff Toward, Director, Office of Research Ethics (jtoward@sfu.ca)
Dina Shafey, Associate Director, Office of Research Ethics (dshafey@sfu.ca)
Sarah Bennett, Manager, Office of Research Ethics (sarah_bennett_2@sfu.ca)