RESEARCH ASSOCIATE
Part time
Centre for Applied Research in Mental Health and Addiction

JOB DESCRIPTION

About CARMHA

Centre for Applied Research in Mental Health and Addiction (CARMHA) is an internationally recognized research centre conducting innovative and interdisciplinary scientific research related to mental health and substance use, primarily in the areas of clinical or other intervention practice, health systems and population health and epidemiology.

CARMHA’s primary mission is to conduct research, generate evidence, and translate knowledge into policy and practice that is innovative, relevant and effective in preventing and reducing the burden of disease related to mental health and substance use.

Role

The Research Associate, part time, performs research-related writing activities within the scope of the Needs-based Mental and Substance Use Disorder Service Planning Project. The Research Associate is instrumental in the development of project-related publications, and is expected to produce written project deliverables, with support from the rest of the team and the PI. They are expected to show initiative and ability to advance in a coordinated but relatively independent and self-sufficient manner. As such, they need to demonstrate confidence, capacity and efficiency in their previous work and a commitment to supporting overall project goals and deliverables. Through their position, they will gain a strong understanding of the project, and unique expertise in psychiatric epidemiology and health system planning for mental and substance use.

Position Type

Part time, 6 month contract, renewable for additional 12 months

Key Responsibilities

- Lead key diffusion and knowledge-translation initiatives including: producing scientific reports, drafting scientific manuscripts for peer-reviewed journals, developing submissions for conferences, etc.
- Reporting to the Principal Investigator, lead or co-lead writing, editing, and formatting of project-related documents, including preliminary, supplemental, and final reports to project sponsors and stakeholders.

Qualifications

- Excellent written and verbal communication skills in English
- Proven ability to produce academic writing, including research reports and peer-reviewed publications, preferably as first author
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- Strong editorial capacity and experience with report formatting (style, presentation, etc.).
- Ability to work independently, take initiative, and execute supplementary research/analytical tasks.
- Applied knowledge of the various components of the research cycle and knowledge of different qualitative and quantitate data collection and analysis methods.
- Excellent interpersonal, time management, problem solving and organizational skills.
- Proven ability to work effectively as part of a team and communicate with team members and project leadership to ensure streamlined execution of research deliverables.
- Proficiency in Word, PowerPoint and Excel as well as various reference management software (e.g. Endnote).
- Applied knowledge of mental health and addictions research and policy issues, particularly within the BC context, considered an asset.

Education

- Graduate degree (i.e. PhD, MSc, MPH, etc.) in a health-related field.

Experience

- 5 years of research-related experience.
- 5 years of experience in academic and scientific writing.