Message from: Mary Aylesworth, Director, Financial Operations

Subject: 2017 T4/T4A slips Online Tax Forms will be available on February 19.

Information about T4 Statement of Remuneration Paid (slip):

New this year: Federal Budget 2017 allows us to distribute T4 slips electronically (applies to T4 slip only and not to T4A slip) without having to obtain express consent from the employee. This applies to T4 slips issued for 2017 and subsequent years. Thus, for those that did not provide consent in MyInfo, you will be able to view online and will still receive a paper copy in the mail.

Information about T4A Statement of Pension, Retirement, Annuity and Other Income (slip):

For Students:
- If you are receiving scholarship payments from Student Services, please visit goSFU
- For those receiving scholarship payments in payroll, a T4A slip is issued and if you have not consented to view online, the paper T4A slip will be sent to your mailing address, if none indicated, it will be mailed to your home address.

****If you have active appointment, you may grant consent to receive online T4A's ****

1. Go to MyInfo
2. Click on Payroll and Compensation Home
3. Click on T4/T4A Consent
4. Check Box to Confirm Consent

Once you have completed these steps you will be able to view 2017 T4A slip online.

Reminder:
You may want to check and update your address in MyInfo under Self Service / Personal Information Home/Contact Information.

Individuals who have not "Accepted" online delivery, the printed tax slips will be mailed on or before February 28, 2018.

If you have any questions, please contact Payroll at 778 782-8486 or payroll@sfu.ca