Use of Funds

Looking for conditions of awards? Refer to

- Sponsor’s guidelines and/or contracts
  - May refer to University policies & procedures: [http://www.sfu.ca/policies.html](http://www.sfu.ca/policies.html)

Useful Sites: Tri-Council

Tri-Council/Tri-Agency related:

• Tri-Agency Guideline (updates every Sept):


• Using your Tri-Agency Grant Funds (prepared by Tri-Agency Monitoring Visit team):
  http://www.sfu.ca/finance/departments/research-accounting.html
Useful Sites: CFI

- Canada Foundation for Innovation (CFI):
  - CFI Policy & Program Guide (updates every Dec):
  - SFU Procurement website:
    - SFU CFI Procurement:
      http://www.sfu.ca/finance/departments/procurement/cfi.html
    - Competitive bidding:
      http://www.sfu.ca/finance/departments/procurement/competitivebidding.html
Not Sure About Eligibility of Expense?

- Seek Research Accounting’s advice
- Contact Sponsor- final decision/approval
  (if approved, attach to receipt to be submitted to Research Accounting)

**Note:** iPads or similar tablet devices are not eligible on Tri-Council related projects; if above and other electronic devices are for data collection purposes, please contact Tri-Council directly to provide written approval and attach to your submitted receipt.
Significant Variance

Notify about significant variances:

- Examples:
  - Change in scope of project
  - Variance in budget line item
  - Delay in deliverables, reporting
  - Change in end date/completion date
  - Anticipated shortage in matching contribution

Inform Research Accounting or Office of Research Services