Research Assistant
Remote Course Development

The Department of Gerontology is seeking a part time Research Assistant to provide non-teaching support to instructors, in advance of and during the Fall 2020 semester.

Duties
• creating and populating Canvas sites for Fall courses
• scanning and uploading readings and multimedia materials
• assisting with graphics and designing course navigation across course modules
• pretesting Canvas designs
• fielding Canvas/Blackboard Collaborative, Zoom- and other instructional technology-related questions from faculty during the Fall semester
• liaising with CEE (http://www.sfu.ca/cee.html) staff as needed

Qualifications
• must be enrolled as undergraduate or graduate students during the Summer and Fall 2020 semesters
• Strong communication and interpersonal skills
• Good working knowledge of CANVAS / Blackboard Collaborative and Zoom

Hourly rate: $ 25/hour inclusive of 4 % vacation pay & benefits
Total # Hours: 80
Start Date: August 10, 2020
End Date: December 31, 2020

Application Deadline: August 1, 2020

To apply: Please send a cover letter; CV and student # to the attention of Anne Marie Barrett at: geradmin@sfu.ca.