SFU INTERNATIONAL ENGAGEMENT FUND (IEF)
Call for Proposals

SFU International invites proposals from SFU units for the development of initiatives that will advance SFU’s internationalization goals and contribute meaningfully and sustainably to SFU’s global engagement. The purpose of this fund is to encourage the development of innovative and robust globally focused initiatives aligned with the SFU Vision and the International Engagement Strategy. The fund is intended as seed money to support the development of international collaborative proposals, programming and research, to be carried out at SFU and abroad. Where possible, initiatives will also include reciprocal funding from partners.

The International Engagement Fund will support the following types of initiatives:

1. Seed funding for collaborations with key institutions or in key regions as identified in the International Engagement Strategy.
2. Development of funding proposals for projects and/or programs, such as international development projects.
3. Seed funding for the development of partnerships aimed at internationalization of existing curriculum or the development of new international programs/degrees.
4. One-time costs to expand ongoing initiatives.

**Amount:**
Proposals should be for a maximum of $5,000. Proposals with funding sources additional to the IEF are encouraged.

**Deadline for Applications:**
October 4, 2016

**Duration:**
As the fund is designed to seed new initiatives, the duration of funding will be a maximum of one year (12 months from the start date).

**Criteria:**
Proposals that meet the following criteria will be highly ranked:
- include at least one partner outside Canada,
- involve a key region as outlined in the SFU International Engagement Strategy,
- involve existing international partners of SFU, and
- demonstrate alignment with SFU strategies
- have the potential to be part of a multi-faceted institutional partnership
- include specific plans to sustain the initiative beyond the IEF funding
- have other sources of funds that can enhance the scope and impact of the proposed initiative
Eligible Expenses:
1. Travel expenses for SFU and international partner institution personnel.
2. Expenses associated with the development of proposals, such as writers, initial fact-finding and partnership development, meetings, and communication costs.
3. Interim staffing costs for new initiative development and hosting of meetings/workshops.
4. Other costs associated with program development.

The fund will not normally be considered to cover:
1. Costs for ongoing operations, capital equipment, administration or personnel costs of existing projects or initiatives.
2. Costs incurred prior to being awarded funding.
3. Gifts and/or entertainment costs.
4. Indirect costs such as overhead.
5. Costs for initiatives that might be funded via other SFU grants, such as the Community Engagement Fund, VPA Conference Fund, Field School development grants, the President’s Research Start-up Grants, internal research support, etc.
6. Expenses (such as travel and administration) for other Canadian universities

Submission Guidelines:
Please submit proposals in PDF format by e-mail to sfui@sfu.ca by the deadline outlined above.

Proposals should be a maximum of three pages. They should include the following information:
1. Name, department and faculty of the applicant(s)
2. Description: a brief description of the project and its goals
3. Rationale: a description of the stakeholders and why the initiative is important
4. Relevance to SFU priorities and strategies
5. Outline and schedule of major activities
6. Expected outcomes and assessment measures
7. Plan to sustain initiative beyond funding from IEF
8. Budget, including other sources of funding
9. E-mail or letter of support from appropriate Dean and Chair, or head of unit

Should you require any additional information, please contact:

Carol Zachs, Director
Partnerships and Protocol
SFU International
Tel.: 778.782.5887 or czachsle@sfu.ca

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